

CAPITAL IMPROVEMENT BOARD OF MANAGERS
OF MARION COUNTY, INDIANA
Minutes of Meeting
Monday, December 14, 2015
Bankers Life Fieldhouse – Founders Room

A Meeting of the Capital Improvement Board of Managers of Marion County, Indiana (“Board”) was held on December 14, 2015 in the Bankers Life Fieldhouse Founders Room.

Board Members present included Earl A. Goode, Douglas R. Brown, Jim Dora Jr., Milton O. Thompson, Jay K. Potesta, David N. Shane, and Ex-Officio, Leonard Hoops. Board members Brenda Myers, Maggie A. Lewis and Carolene Mays-Medley were absent. Others in attendance included Barney Levengood, Executive Director, Tim Kuehr, CFO, W. Tobin McClamroch, General Counsel, Bingham Greenebaum Doll LLP, Robert Vane, VSI, James Wallis, Visit Indy (“VI”), Daren Kingi, VI, Chris Gahl, VI, David Sease, SGA, and members of the media. A copy of the list of those who signed in upon arrival is also attached hereto.

The first agenda item was **Approval of Minutes** for the Monday, November 9, 2015 meeting. Upon a motion by Mr. Brown and seconded by Mr. Shane, the Minutes were unanimously approved as presented.

Mr. Kuehr then presented the **Financial Update** to the Board as per the supporting documentation, which is attached and made a part of these minutes. Mr. Kuehr reviewed the financial statements for the month with the Board explaining variances from budget and answering questions as necessary. Mr. Goode asked if there were any questions for Mr. Kuehr regarding the Financial Update and there were none at this time.

Mr. Goode shared with the Board this was the first time in CIB history the monthly meeting was taking place outside the Convention Center and thanked Bankers Life Fieldhouse and the Pacers organization for accommodating us for the meeting.

Mr. Goode introduced Leonard Hoops who presented the **Visit Indy Update** with the Market Share Performance report and Room-Night Production documents attached to and made a part of these Minutes. Mr. Hoops noted the numbers for October were exceptionally good due to the addition of the National Funeral Directors Convention and Educause to the Do-It-Best Convention totals for the month. He added the November data is expected to be strong as well this year with the National Catholic Youth Conference and a sellout of the Big Ten Championship. Mr. Hoops informed the Board that PRI had over 55,000 attendees and added when the show left Orlando the attendance was only 38,000, so it had increased by approximately 17,000. He also stated Visit Indy had already hit their goal for this year and will potentially be over 800,000 room nights for the year adding the extension of the FFA show helped to push

them over the mark. He predicted the numbers for December would be very strong as well. Mr. Goode thanked him for his report and asked if there were any questions from the Board. There were no questions for Mr. Hoops at this time.

Mr. Levensgood introduced Debbie Hennessey, Convention Center Director and a member of his Executive Staff to present the **ICCLOS Sales Report** which is attached to and made a part of these Minutes. Ms. Hennessey began her presentation saying we had a good month in November with occupancy of 76% at the stadium and 37% at the Convention Center. She stated we had 282,000 attendees at both facilities up 40,000 in attendance from last month. She confirmed the final PRI attendance numbers were 55,632 which was over 6,000 from last year. Ms. Hennessey added other notable events for November included 2 Colts games, the IHSAA State Football Championship, Music for All and the National Catholic Youth Organization with approximately 25,000 attendees. Mr. Levensgood informed the Board the Big Ten Event included much more than the game with the FanFest and other events taking place in both buildings. Mr. Goode asked if there were any questions for Ms. Hennessey regarding the ICCLOS Sales Report and there were none at this time. Mr. Levensgood shared a positive review with the Board members from Commissioner Bobby Cox of IHSAA. Commissioner Cox was very happy with the recent event and thought those in the operations areas did an exceptional job. Mr. Levensgood and Mr. Goode wanted to share that feedback with the Board members.

Visit Indy Agreement Amendment

Mr. Levensgood presented the **Visit Indy Agreement Amendment** which is attached to and made a part of these Minutes. Mr. Levensgood explained this amendment matches the figures in the CIB budget so Visit Indy has a fixed Base Fee number in place rather than a figure that may fluctuate and stated both the CIB and Visit Indy agree to these terms to amend the agreement. Upon a motion by Mr. Shane which was seconded by Mr. Potesta, the **Visit Indy Agreement Amendment** was unanimously approved as presented by the Board.

Mr. Goode introduced Mr. Levensgood to present the next several agenda items. Mr. Levensgood explained there was a series of Capital projects and repairs he would go through some small and some large, and told the Board to feel free to stop and ask him questions as he presents the items.

Mr. Levensgood presented the **LOS-Re-Insulation of Chilled Hydronic Piping** which is attached to and made a part of these Minutes. He explained this project involves the replacement of pipe insulation on certain chilled water lines at LOS. He reminded the Board this is to resolve problems which have been encountered at LOS since it was originally constructed. Mr. Levensgood further reminded the Board this issue was addressed in the Close-Out Agreement that was reached with the ISCBA last fall. Pursuant to that Agreement:

- ISCBA has already paid the CIB \$1,000,000 to partially cover the design and construction costs for the Project; and

- To the extent the total costs of the Project exceed \$1,000,000, the ISCBA will reimburse the CIB for 50% of the additional costs.

Consistent with Indiana's Public Procurement the CIB published invitations to bid. Only one bid was submitted and it came from General Piping, Inc. in the amount of \$3,076,000. Staff and Counsel have reviewed all of the documents and have found the bid to be both responsive and responsible. Mr. Levengood asked for the Board's approval to award the contract to General Piping, Inc. as the most responsive and responsible bidder. Mr. Goode asked if there were any questions from the Board for Mr. Levengood. There were none. Upon a motion by Mr. Dora and a second by Mr. Shane, a contract with General Piping, Inc. for the **LOS-Re-Insulation of Chilled Hydronic Piping** was unanimously approved as presented.

Mr. Levengood then presented the **LOS – Video Control Room Equipment, Grass Valley Service Agreement** agenda item to the Board which is attached to and made a part of these Minutes. Mr. Levengood explained this project involves technical support and software / maintenance upgrades. He explained this was a three year agreement with annual payments of Year 1 - \$17,530, Year 2 - \$17,149 and Year 3 -\$6,347 for a total of \$41,027. Consistent with CIB policy, the Board must approve the agreement based on the length of the term. Staff and Counsel have reviewed all the documents and strongly recommend to the Board the contract is awarded to Grass Valley. Upon a motion by Mr. Thompson and a second by Mr. Dora, a contract with Grass Valley was unanimously approved as presented.

The next agenda item was the **LOS – East-West Clubs Chair Purchase** which is attached to and made a part of these Minutes. Mr. Levengood explained to the Board this project involves replacement of seating chairs for the East and West Clubs located at Lucas Oil Stadium. Pursuant to IC-5-22-10-14, the CIB will purchase the Supplies from Vendor at prices equal to or less than the prices stipulated in current federal supply service schedules established by the federal General Services Administration. A price was submitted by RJE Business Interiors in the amount of \$361,200. Staff and Counsel have reviewed all the documents and recommend to the Board the Supply Contract be awarded to RJE Business Interiors in the amount of \$361,200. There were no questions from the Board. Upon a motion by Mr. Brown and a second by Mr. Shane, a contract with RJE Business Interiors was unanimously approved as presented.

Mr. Levengood then presented the **BLF-Main Field House Barrel Roof Replacement** agenda item to the Board which is attached to and made a part of these Minutes. He explained this project involves complete removal of existing roof membrane and replacing with new PVC membrane and insulation where needed. The project was estimated at \$4,755,564 so consistent with Indiana's Public Procurement the CIB published invitations to bid. Staff and Counsel have reviewed all the documents and strongly recommend to the Board the contract be awarded to Midland Engineering in the amount of \$3,595,000 as the lowest responsive and responsible bid. Upon a motion by Mr. Potesta and a second by Mr. Shane, a contract with Midland Engineering was unanimously approved as presented.

Mr. Levensgood then presented the **ICC – 500 Restroom, 116/117 Meeting Room Upgrades, Old Kitchen Demo** to the Board which is attached to and made a part of these Minutes. He explained this project involves renovation of restroom consistent with previous restroom renovations, upgrade meeting rooms consistent with existing meeting rooms and demo all existing kitchen equipment and prepare space for general storage. The project was estimated to cost over \$500,000 so consistent with Indiana's Public Procurement laws, the CIB published invitations to bid the project. Staff and Counsel have reviewed all the documents and strongly recommend to the Board the CIB award the contract to 3-D Professional Contracting, Inc., as the lowest responsive and responsible bidder in the amount of \$518,000. Upon a motion by Mr. Dora and a second by Mr. Brown, a contract with 3-D Professional Contracting, Inc. was unanimously approved as presented.

Mr. Levensgood next presented the **Disposal of Obsolete Equipment** which is attached to and made a part of these Minutes. Mr. Levensgood explained the list of equipment has been reviewed by Staff and found to have no book value. Pursuant to a motion by Mr. Shane and seconded by Mr. Dora, the **Disposal of Obsolete Equipment** was unanimously approved by the Board.

The next topic on the agenda was the December **Claims** which are attached to and made a part of these Minutes. Mr. Goode presented these to the Board as per the supporting documentation, which is made a part of these Minutes. There were no questions and upon a motion by Mr. Brown and seconded by Mr. Thompson, Claims 1329G, 1320B and 1321C were unanimously approved by the Board.

In **Other Business** Mr. Goode informed the Board members the document Mr. Levensgood was distributing was a proclamation to be presented to Mayor Greg Ballard by the CIB prior to him leaving office as a tribute to him and a thank you for his service to the City of Indianapolis and his partnership with the CIB. There was some discussion amongst Board members and a few minor edits made to the original document. Following is a copy of the final version of the Proclamation.

TO ALL WHOM THESE PRESENTS MAY COME, GREETINGS:

WHEREAS, Greg Ballard, Mayor of Indianapolis, has proven to be an exceptional leader of our city and a stalwart champion of the Capital Improvement Board, its activities and employees; and

WHEREAS, with the mayor's leadership, the Capital Improvement Board significantly improved its financial health through prudent fiscal management and important investment in our travel and convention development; and

WHEREAS, due to the mayor's determination and ability to attract top talent, the Capital Improvement Board was able to play a critical role in the planning and promotion of Super Bowl XLVI; and

WHEREAS, Mayor Ballard endorsed and perpetuated the Capital Improvement Board's tradition and spirit of bipartisanship while also increasing the public transparency of the Board's business; and

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WHEREAS, the Capital Improvement Board offers its fullest expression of gratitude to Mayor Greg Ballard for his leadership, vision, and partnership with the Board during past eight years.

NOW, THEREFORE, WE, THE MEMBERS OF THE CAPITAL IMPROVEMENT BOARD OF MANAGERS, OFFER OUR BEST WISHES TO MAYOR GREGORY A. BALLARD AND HIS WIFE WINNIE IN THEIR FUTURE ENDEAVORS AND THANK THEM FOR THEIR SERVICE TO OUR CITY, OUR BOARD, AND THE MILLIONS OF VISITORS TO OUR FACILITIES SINCE JANUARY 1, 2008.

And the President of the CIB is directed to provide a copy of this Resolution to Mayor Ballard.

In the City of Indianapolis, and I ask all citizens to join me in this observation.

IN TESTIMONY WHEREOF, I HAVE HEREUNTO SET MY HAND
ON THIS 14TH DAY OF DECEMBER IN THE YEAR TWO
THOUSAND FIFTEEN.



by EARL A. GOODE

PRESIDENT

CAPITAL IMPROVEMENT BOARD OF MANAGERS OF
MARION COUNTY

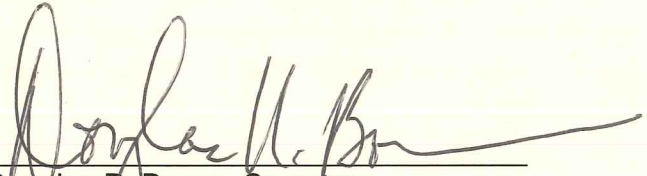
Upon a motion by Mr. Potesta and a second by Mr. Dora the Resolution to present the Proclamation to Mayor Ballard was approved. There was discussion amongst the Board members of their personal experiences with Mayor Ballard and his administration stressing his bipartisan spirit and ability to reach across party lines to strive to do what was best for the City of Indianapolis.

Mr. Goode introduced Mr. McClamroch to address the Board members with regard to the transition from Mayor Ballard's administration to Mayor Elect Hogsett's administration. Mr. McClamroch reminded the Board members they serve on the Board at the pleasure and request of the Mayor. He further informed the Board that while the new Mayor will be taking office on January 1st, 2016, the terms of the current Board members continue until January 15th, 2016. He informed the Board it was Mr. Goode's preference for the Board to give the transition team a great deal of deference with regard to our continued service to the Capital Improvement Board and flexibility with regard to the scheduling of the January 2016 meeting. He encouraged all members to fulfill their terms as noted until the January 15th timeframe and further encouraged all members to cooperate with the new administration as much as possible.

There being no further **Other Business** to address and no **Public Comment**, the meeting was adjourned.



Earl A. Goode, President
THE CAPITAL IMPROVEMENT BOARD
OF MANAGERS
OF MARION COUNTY, INDIANA



Douglas R. Brown, Secretary
THE CAPITAL IMPROVEMENT BOARD
OF MANAGERS
OF MARION COUNTY, INDIANA