

CAPITAL IMPROVEMENT BOARD OF MANAGERS  
OF MARION COUNTY, INDIANA  
Minutes of Meeting  
Monday, January 11, 2016  
Indiana Convention Center Boardroom

A Meeting of the Capital Improvement Board of Managers of Marion County, Indiana ("Board") was held on January 11, 2016 in the Indiana Convention Center's Boardroom.

Board Members present included Earl A. Goode, Douglas R. Brown, Jim Dora Jr., Milton O. Thompson, Jay K. Potesta, Carolene Mays-Medley, David N. Shane and Brenda Myers. Board member Maggie A. Lewis and Ex-Officio, Leonard Hoops were absent. Others in attendance included Barney Levensgood, Executive Director, Tim Kuehr, CFO, Debbie Hennessey, Convention Center Director, Robert Vane, VSI, Chris Gahl, Visit Indy ("VI"), James Wallis, VI, David Sease, SGA, and members of the media. A copy of the list of those who signed in upon arrival is also attached hereto.

The first agenda item was **Approval of Minutes** for the Monday, December 14, 2015 meeting. Upon a motion by Mr. Brown and seconded by Mr. Thompson, the Minutes for the December meeting were unanimously approved as presented.

Mr. Goode introduced James Wallis who presented the **Visit Indy Update** with the Market Share Performance report attached to and made a part of these Minutes. Mr. Wallis told the Board members while they were still finalizing numbers for the year, Visit Indy would reach their room night goal number of 775,000 room nights for the year. Mr. Wallis said they anticipate December will continue to be strong and may set a new record in terms of hotel revenue for Marion County for 2015 once the final numbers are received. Mr. Goode congratulated Mr. Wallis and Visit Indy on a job well done and Mr. Wallis commented it was certainly a group effort of everything the community does. Ms. Myers commented 73.4% occupancy downtown for the year was phenomenal. Mr. Goode asked if there were any further questions for Mr. Wallis regarding the Visit Indy Update and there were none at this time.

Mr. Goode explained he wanted to present the Visit Indy Report first as it provided a good background for the financial report. He then introduced Mr. Kuehr presented the **Financial Update** to the Board as per the supporting documentation, which is attached and made a part of these minutes. Mr. Kuehr reviewed the financial statements for the month with the Board explaining variances from budget and answering questions as necessary. Ms. Myers expressed how helpful the Capital Projects section of the Financial Report is and how much she appreciates it and asked if it was something that could continue to be included in the report going forward to which, Mr. Kuehr and Mr. Levensgood both responded that it would continue. Mr. Goode asked if there were any further questions for Mr. Kuehr regarding the Financial Update and there were none at this time.

Mr. Goode introduced Ms. Hennessey who presented the **ICCLOS Sales Report** which is attached to and made a part of these Minutes. Ms. Hennessey reported for December we were at 68.9 % occupancy in the Convention Center for the Exhibit Halls, 46% in the ballrooms and 29% in the Stadium. She added we ended the year with an average of 53% occupancy for the Exhibit Halls overall. Events of note included the Big Ten Football Championships, the Colts vs. Texans game and Performance Racing International, having their best year yet with attendance of 55,632. She noted we closed the year with Wesleyan Church 2015 International Youth Convention which was a new show to the Convention Center and the returning Indianapolis Auto Show. Currently we are hosting United Rentals Annual Meeting and Show and later this weekend JAMfest Super Nationals, a cheerleading event with an estimated attendance of 20,000. Mr. Goode asked if there were any questions for Ms. Hennessey regarding the ICCLOS Sales Report and there were none at this time.

Mr. Levengood next presented the **Disposal of Obsolete Equipment** which is attached to and made a part of these Minutes. Mr. Levengood noted these items have been reviewed by Staff and found to have no book value. Pursuant to a motion by Mr. Brown and seconded by Mr. Shane the **Disposal of Obsolete Equipment** was unanimously approved by the Board.

Mr. Levengood and Mr. Kuehr presented the **2015 Bad Debt Write-Off** agenda item which is attached to and made a part of these Minutes. Mr. Levengood asked the Board to write off the bad debt amount of \$995.65 for the year which equates to .004 percent or four-one hundredth of a percent. Mr. Dora said he would like to commend Mr. Levengood, Mr. Kuehr and entire staff for this outstanding job having such a small number for the volume that is done and thanked them for all their hard work. Upon a motion by Mr. Dora and a second by Ms. Mays-Medley the 2015 Bad Debt Write-off was unanimously approved by the Board.

The next topic on the agenda was the January **Claims**. Mr. Goode presented these to the Board as per the supporting documentation, which is made a part of these Minutes. There were no questions and upon a motion by Mr. Shane and seconded by Mr. Potesta, Claims 1425G, 1410B and 1422C were unanimously approved by the Board.

Mr. Goode informed the Board that January 7, 2016 marked the 25 year anniversary of Mr. Levengood working as the Executive Director of the Convention Center and Leader of the CIB. In recognition of this achievement the Board was presented with a Resolution. Mr. Goode asked Mr. Dora to read the following Resolution into the record which is attached to and made a part of these Minutes:

**WHEREAS, Augustus L. Levengood – known to all as “Barney” – was hired as Executive Director of the Capital Improvement Board of Managers of Marion County, Indiana on the 7<sup>th</sup> day of January, 1991, and has continuously served in that position to the present date;**

**WHEREAS**, over that twenty-five (25) year period, the CIB has enjoyed unprecedented growth, development and diversification due, in significant part, to the dedication and efforts of Barney;

**WHEREAS**, it would be impossible to list all the milestones and achievements of the CIB during Barney's tenure, but certain examples are worth noting:

- Development and construction of Victory Field, Banker's Life Fieldhouse, Lucas Oil Stadium and multiple expansions of the Indiana Convention Center;
- Increase in the number of conventions, trade shows, concerts, sporting events and other meetings held in CIB facilities from approximately 414 in 1991 to over 727 in 2015;
- Hosting a successful Super Bowl; and
- Weathering significant economic changes.

**WHEREAS**, Barney's commitment and dedication to the CIB is legendary: from handling high profile contract negotiations; to shoveling snow off the RCA Dome roof in the dead of winter (while simultaneously talking on his cell phone); to always stopping to pick up and throw away the smallest piece of paper that has fallen on the Convention Center floor, Barney's goal and objective has always been and remains the best interests of the CIB;

**WHEREAS**, never one to be shy, or necessarily quiet, Barney brings a tremendous amount of energy to promoting the CIB's progress and development, to leading the CIB's staff and to identifying and solving the CIB's problems while, in most instances, finding a clever opportunity to use a well-placed analogy to drive home his point or to close an issue. All who know Barney will forever be enlightened by his creative use of analogies;

**WHEREAS**, the extent of the positive and significant impact which Barney has brought to the CIB are too numerous to account, however any staff member when asked can provide several anecdotes at a moment's notice.

**WHEREAS**, Barney's commitment has and continues to benefit the CIB and, in turn, benefit the City of Indianapolis and the State of Indiana; and

**WHEREAS**, The Capital Improvement Board of Managers, by means of this Resolution, hereby wishes to recognize and acknowledge Barney's twenty five years of service and to extend its sincere gratitude for the energy, the dedication and the efforts which Barney brings to the CIB on a daily basis.

**NOW, THEREFORE, BE IT RESOLVED BY THE CAPITAL IMPROVEMENT BOARD OF MANAGERS OF MARION COUNTY, INDIANA, AS FOLLOWS:**

1. The past and present efforts, commitment and achievements of Augustus L. Levengood, to and for the benefit of the CIB, are hereby recognized and applauded; and
2. The members of the Capital Improvement Board, on their own behalf, on behalf of CIB staff and on behalf of the citizens of Indianapolis and the State of Indiana, extend their sincere thanks

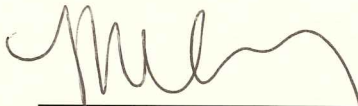
and appreciation for all that Augustus L. Levensgood has done, and all that he continues to do, to support and promote the interests of the Capital Improvement Board of Managers of Marion County, Indiana and the interests of our community as a whole.

Adopted this 11<sup>th</sup> day of January, 2016.

Upon a motion by Mr. Brown and a second by Mr. Shane, the Resolution was unanimously approved by the Board. Mr. Goode asked those in favor to stand to show their approval and the Board and members of the audience at the meeting gave Mr. Levensgood a standing ovation to honor him.

Mr. Goode added was very grateful Mr. Levensgood came to work here 25 years ago and also grateful that he had a chance to work with Mr. Levensgood this past year. He congratulated him on this accomplishment and told him after working with him he now knows what a meaningful, worthwhile job he does.

There being no **Other Business** to address and no **Public Comment**, the meeting was adjourned.



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Melina Kennedy, President  
THE CAPITAL IMPROVEMENT BOARD  
OF MANAGERS  
OF MARION COUNTY, INDIANA



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Douglas R. Brown, Secretary  
THE CAPITAL IMPROVEMENT BOARD  
OF MANAGERS  
OF MARION COUNTY, INDIANA

## RESOLUTION

### CAPITAL IMPROVEMENT BOARD OF MANAGERS OF MARION COUNTY, INDIANA

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WHEREAS, Barney’s commitment and dedication to the CIB is legendary: from handling high profile contract negotiations; to shoveling snow off the RCA Dome roof in the dead of winter (while simultaneously talking on his cell phone); to always stopping to pick up and throw away the smallest piece of paper that has fallen on the Convention Center floor, Barney’s goal and objective has always been and remains the best interests of the CIB;

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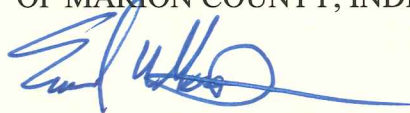
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1. The past and present efforts, commitment and achievements of Augustus L. Levengood, to and for the benefit of the CIB, are hereby recognized and applauded; and
2. The members of the Capital Improvement Board, on their own behalf, on behalf of CIB staff and on behalf of the citizens of Indianapolis and the State of Indiana, extend their sincere thanks and appreciation for all that Augustus L. Levengood has done, and all that he continues to do, to support and promote the interests of the Capital Improvement Board of Managers of Marion County, Indiana and the interests of our community as a whole.

Adopted this 11<sup>th</sup> day of January, 2016.

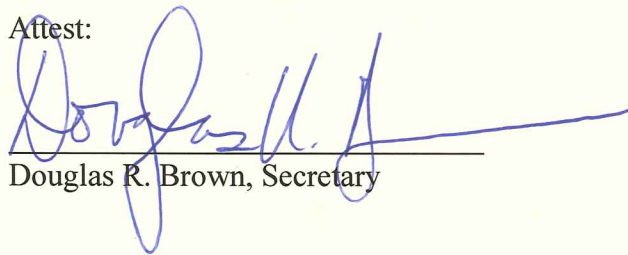
CAPITAL IMPROVEMENT  
BOARD OF MANAGERS  
OF MARION COUNTY, INDIANA



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Earl A. Goode, President

Attest:



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Douglas R. Brown, Secretary