

CAPITAL IMPROVEMENT BOARD OF MANAGERS  
OF MARION COUNTY, INDIANA  
Minutes of Meeting  
Friday, October 14, 2016-8:30am  
Indiana Convention Center Boardroom

A Meeting of the Capital Improvement Board of Managers of Marion County, Indiana ("Board") was held on October 14, 2016 in the Indiana Convention Center's Boardroom.

Board Members present included Melina Kennedy, David E. Corbitt, Mary Ann Fagan, Douglas R. Brown, Jim Dora Jr., Maggie A. Lewis, Brenda Myers, David Ruhmkorff, and Michael C. Terrell as well as Ex-Officio, Leonard Hoops. Others in attendance included Barney Levengood, Executive Director, Mary Solada, General Counsel, Bingham Greenebaum Doll LLP, Randy Lewandowski, Indianapolis Indians, Bart Brown, City Council, David Sease, SGA and members of the media. (A copy of the list of those who signed in upon arrival is also attached hereto.)

Ms. Kennedy introduced the **Approval of Minutes** for the Friday, September 9, 2016 meeting. Upon a motion by Mr. Brown and seconded by Mr. Ruhmkorff, the Minutes were unanimously approved as presented.

Mr. Levengood explained Mr. Kuehr was on vacation and he would be presenting the **Financial Update** to the Board as per the supporting documentation, which is attached and made a part of these minutes. He then introduced Tracy Ross, Controller of the CIB, and explained she would assist in answering any questions regarding the Financial Update. Mr. Levengood reviewed the financial statements for the month and year with the Board members explaining variances from budget and answering questions as necessary. Ms. Kennedy asked if there were any questions for Mr. Levengood regarding the Financial Update and there were none at this time.

Ms. Kennedy introduced Leonard Hoops who presented the **Visit Indy Update** with the Market Share Performance report and Room-Night Production documents attached to and made a part of these Minutes. Mr. Hoops reviewed the Visit Indy Sales reports with the Board explaining trends and variances in the main areas of Downtown, Marion County and outside Marion County. Mr. Hoops made the Board aware of some notable upcoming events, including Future Farmers of America ("FFA") returning in October with estimated attendance of approximately 60,000 of some of the brightest and promising young adults. He also mentioned the LeadingAge event coming following FFA, adding that Barney and Debbie's staff would be very busy until the beginning of November with these two events occurring back to back. Ms. Kennedy asked if there were any upcoming events we should have on our radar and Mr. Hoops cited the PRI Racing show in December as well as Big Ten Football. Ms. Kennedy thanked him for his report and asked if there were any further questions for Mr. Hoops from the Board and there were none at this time.

Ms. Hennessey presented the **ICCLOS Sales Report**, which is attached to and made a part of these Minutes. Ms. Hennessey informed the Board the occupancy for September a little low but added it is a variable month depending on what is going on in the building August and October, adding October will be a very busy month for the buildings. She mentioned notable events in September including two Colts games as well as the Circle City Classic and the Indiana Black Expo Cabaret. Ms. Hennessey also mentioned the Revive Our Hearts Women's conference was here in September and for the first time they set up a live feed going out to 200,000 people worldwide. This went very well and the customer was pleased with the event. Going forward Ms. Hennessey shared we have the Do it Best October Market and will be finishing the month out with the Future Farmers of America ("FFA") as Mr. Hoops mentioned and added our staff will be very busy until the end of the year with PRI coming in December. Ms. Kennedy asked if there were any questions for Ms. Hennessey and there were none at this time.

Mr. Levengood introduced Randy Lewandowski, the General Manager of the Indianapolis Indians and informed the Board he has been recently nominated and voted the Minor League Executive of the Year. The Board gave Mr. Lewandowski a round of applause to congratulate him on this achievement. Mr. Levengood explained some of the details of the CIB Agreement with the Indians which runs from April 1, 2016 through March 31, 2036, and further explained details pertaining to Capital Repair projects and the what the responsibility of the two parties as far as payment. Mr. Levengood explained the 20 year Lease included a \$6M commitment from the CIB over a 3 year period and anything over the amount of \$2M per year will be paid by the Indians organization. He then explained the following three projects that were on the Board agenda did in fact go over the \$2M allotted amount and that the Indians would be responsible for the overage. Mr. Levengood presented the **Victory Field Video and Scoring Display System**, which is attached to and made a part of these Minutes. He explained this project involves the replacement of the video and scoring display system. The project is being undertaken consistent with the recently executed Lease between the CIB and the Indianapolis Indians. The project was estimated at \$1,958,375.00. Consistent with Indiana's Public Procurement Laws, the CIB published a Request for Proposals ("RFP"). Based on the results of the Request for Proposal, staff and counsel recommend the contract be awarded to Daktronics, Inc. in the amount of \$1,412,500.00 as the most responsive and responsible respondent. Mr. Levengood asked the Board if there were any questions regarding this project and there were none. Upon a motion by Mr. Ruhmkorff, and a second by Mr. Dora, a contract with Daktronics, Inc. for Victory Field Video and Scoring Display System, was unanimously approved as presented.

Mr. Levengood next presented the **Victory Field Video Production System** project which is attached to and made a part of these Minutes. He explained this project involves the replacement of the video production system and is being undertaken consistent with the recently executed Lease between the CIB and the Indianapolis Indians. He explained the project was estimated at \$679,300.00, so consistent with Indiana's Public Procurement Laws, the CIB published a Request for Proposals ("RFP"). Based on the results of the Request of Proposal, staff and counsel recommend the contract be awarded to Duncan Video, Inc. in the amount of \$634,205.79 as the most responsive and responsible respondent. There were no questions from the Board. Upon a motion by Ms.

Fagan, and a second by Mr. Terrell, a contract with Duncan Video, Inc. for Victory Field Video Production System, was unanimously approved as presented.

Mr. Levensgood presented the **Victory Field Sound System** which is attached to and made a part of these Minutes. He explained this project involved the replacement of the sound system and is being undertaken consistent with the recently executed Lease between the CIB and the Indianapolis Indians. The project was estimated at \$267,000.00, so consistent with Indiana's Public Procurement Laws, the CIB published a Request for Proposals ("RFP"). Based on the results of the Request of Proposal, staff and counsel recommend the contract be awarded to ERMCO-ESCO in the amount of \$352,040.00 as the most responsive and responsible respondent. Mr. Levensgood asked the Board if it had any questions regarding this agenda item. There were no questions. Pursuant to a motion by Mr. Brown and seconded by Mr. Dora the Victory Field Sound System was unanimously approved by the Board.

Mr. Levensgood next presented the **ADP Renewal** agenda item which is attached to and made a part of these Minutes. He explained this is a 3 year renewal for the CIB's payroll system which had been in place since 2010. He noted there will be no price increase in 2017 and 2018, and in 2019 a 2% increase in fees is proposed, which is consistent with the previous agreement. There were no questions from the Board. Upon a motion by Ms. Lewis, and a second by Mr. Ruhmkorff, the contract renewal with ADP was unanimously approved as presented.

Mr. Levensgood next presented the **Disposal of Obsolete Equipment** which is attached to and made a part of these Minutes. Mr. Levensgood noted the list of equipment has been reviewed by Staff and found to have no book value. Pursuant to a motion by Ms. Fagan and seconded by Mr. Terrell the **Disposal of Obsolete Equipment** was unanimously approved by the Board.

The next topic on the agenda was the **Claims**. Mr. Levensgood presented these to the Board as per the supporting documentation, which is attached to and made a part of these Minutes. Ms. Fagan recused herself from line item 76 on voucher 2464G regarding Bingham Greenebaum Doll LLP. Ms. Kennedy recused herself from line items 23 on Voucher 2476C regarding Indianapolis Power and Light. There were no questions from the Board and upon a motion by Mr. Dora and seconded by Mr. Brown, Claims 2464G, and 2476C were unanimously approved by the Board taking into account the aforementioned recusals.

With regard to **Other Business**, Mr. Levensgood wanted to inform the Board that we have recently lost two pillars of our Industry. The first being Jim Dora Jr.'s father and former CIB President Jim Dora Sr. The second, more recently, Dean White who passed away in September at the age of 93. Mr. Levensgood shared the White family is a significant supporter of the City of Indianapolis. He explained that during the recent financial downturn the White family built the J.W. Marriott and completed it in time for the SuperBowl. Through its White Family Foundation, Mr. Levensgood shared that the White family helped Visit Indy financially when the CIB was expanding the Convention Center. Mr. Hoops added that in 2010, 2011 and 2012 the White Family Foundation contributed

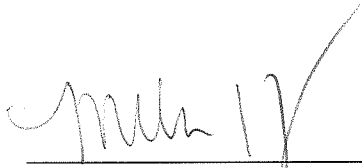
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a grant which helped to fund Visit Indy to market the City and the Convention Center expansion.

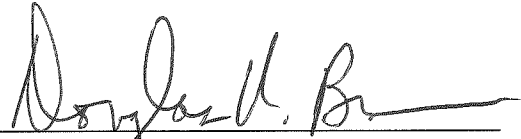
Ms. Kennedy congratulated President Lewis, Mayor Hogsett, and the City-County Council on passing a 2017 budget.

There being no **Other Business** to address and no **Public Comment**, the meeting was adjourned.



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Melina Kennedy, President  
THE CAPITAL IMPROVEMENT BOARD  
OF MANAGERS  
OF MARION COUNTY, INDIANA



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Douglas R. Brown, Secretary  
THE CAPITAL IMPROVEMENT BOARD  
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