

**ADDENDUM NO. 1**

**DATE:**       **October 11, 2023**

**PROJECT:**   **Parking Equipment RFP**

**OWNER:**     **Capital Improvement Board of Managers of Marion County, Indiana**  
                  **100 South Capitol Avenue**  
                  **Indianapolis, IN 46225**

This Addendum is issued in accordance with the Proposal Documents and becomes a part of the Contract Documents as provided therein and in the General Conditions of the Contract for Construction, Article 1 – Contract Documents.

The information contained herein modifies the original Proposal Documents dated September 22, 2023. Requirements of the original Proposal Documents remain in effect, except as modified by this Addendum. Acknowledge receipt of this Addendum in the space provided on the Proposal Form. Failure to do so may subject the Offeror to disqualification.

**PART 1 – PRE-PROPOSAL MEETING/WALKTHROUGH DOCUMENTS**

Pre-Proposal Agenda from project walkthrough on October 3, 2023 at 10:00 AM (Updated and Enclosed)

Pre-Proposal Sign-in Sheet from project walkthrough held on October 3, 2023 at 10:00 AM (Enclosed)

**PART 2 – QUESTIONS AND ANSWERS**

1. Page 30 – Gate 11: RFP states “Gate to include a keypad for Access (requires a concrete pad to mount the keypad).”

**ANSWER:** There is no keypad needed. The two gates need the ability to be controlled via the portal for Denison and CIB.

2. During the walkthrough, I mentioned the RFP saying it needed a keypad at what I had understood to be Gate 11, at the corner of Missouri and Mearthy. Can I get some clarification on if a keypad is needed here and/or if that is the correct location for Gate 11?

**ANSWER:** No keypad is needed at Gate 11.

3. During the walkthrough, Tom Boyle mentioned he wanted the 2 nest gates near Gate 8 Replaced. These were not included in the RFP theory so I just wanted to confirm these are to be included and the details on them. Based on what I saw they are both 20' gate arms and my understanding is they are not being tied into the parking system. So we would just be providing two gates with 20' arms and safety loops? Does it utilize free-out loops?

**ANSWER:** Two gates are needed at entry to Post Office Lot, inside of gate 8. These gates will need to be controlled through the portal for both Denison and CIB.

4. Page 35 – 10. Ticket Definition Program b. Adjust Card imprinting. Can you clarify this section? It is unclear to us what functionality this is requesting.

**ANSWER:** Operator will have the ability to edit a “ticket” by access type, location, etc. This would be for instances creating pre-paid tickets for events, that require instructions. For example if parking in Lot A, we can provide a unique access code printed on the ticket, as instructions.

5. Exceptions to System Parameters. If it is determined that the system we propose doesn't support a parameter/specification listed, how do you want us to indicate this on our proposal?

**ANSWER:** Clearly define an area within your proposal with the heading **Exceptions to System Parameters**. Use this area to list items the system does not support.

6. Please confirm that Magnetic brand barrier gates is the only acceptable option for this project. If yes, is there a preferred model/style (in addition to the provided straight arm/articulating arm & length details already provided)?

**ANSWER:** Magnetic Brand Barrier Gates are required. There is no preferred model/style.

7. Please provide a network diagram of the existing Parking LANs.

**ANSWER:** ERMCO to provide after selection process.

8. For each of the lots can you confirm if all the listed entry and exit lanes with revenue and/or access (but not free out) are on a parking exclusive LAN.

**ANSWER:** This is confirmed. All revenue generating lanes will be on their own parking exclusive LAN.

9. Are counters needed in free out gate areas? If yes, is network available to those locations?

**ANSWER:** Yes. Counts will be required. Network will be available in those locations.

10. For Ethernet cable runs over 300', is fiber in place? If yes, are fiber media converters required or are these already in place?

**ANSWER:** Fiber will be in place.

11. For the concrete mentioned in Triangle Lot and Gate 11, please confirm that this would be vendor responsibility. We note that all other site prep for conduit and cabling is listed under "other" (is this accurate).

**ANSWER:** Concrete work at Gate 11 is not required. The "valet exit" at the triangle will be vendor responsibility.

12. For the timer gate vends, can you confirm:

o Is this a general weekly schedule?

**ANSWER:** This is a set daily schedule.

o Is cloud-based/remote access required to make these changes as needed.

**ANSWER:** Yes, Cloud-based, remote access is required.

13. For the Viking Intercom model listed, is this the only acceptable model or is any hardware that interfaces with Parker acceptable? Is video of the End User to Parker required? Please confirm that there will be no video component to End User (i.e. to see the Parker Customer Service Rep).

**ANSWER:** ERMCO will providing all of the infrastructure for the intercoms. Where needed, intercoms will be switched for Parker Technologies, except for the LOS and Lot A & B. ERMCO will provide the details for the intercoms at a later time. Video is not required for Parker, but highly recommended.

14. If video to parker is not required, should the video be recorded and stored?

**ANSWER:** We will keep the video and audio recordings per the Parkers standard storage within their portal.

15. CIB provided Viking intercom:

o Will these intercoms be on a separate network from the parking equipment?

**ANSWER:** We have not had network discussion on these. These typically would be on the Card Access/CCTV network with the ability to see the phone system network for SIP integration and establishing the appropriate call hunt groups based on location and building protocol. There are two network connections for these units - one for the SIP portion and one for the CCTV.

- o Will these intercoms need the ability to raise the gate?

**ANSWER:** These intercoms have the ability to release the gate via a number on the phone being pressed when a call is initiated. The need to raise the gate will depend on the facilities protocol when a call is initiated. If there is, another means of raising the gate at the locations the calls will be received than there would not be a need for the intercoms to raise the gate.

- o Is ERMCO/CIB providing a POE Ethernet either line or power supply for these intercoms?

**ANSWER:** ERMCO will be pulling a six strand POE Ethernet line to these gates

16. CIB provided HID readers:

- o It is our understanding these readers are being integrated into our parking system but communicating with CIB's access control system. Are there any additional access control boards/communication wiring etc. that would need to be installed into our parking equipment to facilitate this?

**ANSWER:** We will have control boards for each gate. Location of those boards have not been determined as of yet. The only integration would be a dry output from our Access Control boards into the parking Gate Operator/controller to raise/open the gates upon a valid credential being presented. This is achieved via a relay output, which would be a two conductor cable from the Access Control board to the Gate Operator/controller

**END OF ADDENDUM 1**

# Agenda

Subject	Mandatory Pre-Proposal Parking Equipment
Date	October 3, 2023
Time	10:00 AM
Location	Indiana Convention Center Board Room
Project Name	Parking Equipment

## A. TEAM INTRODUCTIONS

1. Owner: Capital Improvement Board of Managers of Marion County  
Tom Boyle, Director of Operations  
Katelyn Sale, Projects Administrator
2. Consultant: Denison Parking  
William Rasi, Operations Manager  
Philip Krebs, Area Manager

## B. SIGN-IN SHEET

## C. PROJECT DESCRIPTION & SCOPE OF WORK

The supply, sale, delivery, installation, testing and commissioning of designated Parking Equipment at certain parking lots and parking facilities owned and/or operated by CIB in Indianapolis, Indiana, including post installation warranty, software maintenance and third party integration fees, as more fully defined and described in the RFP Documents.

## D. COMPLETION TIME & PROJECT SCHEDULE

1. Deadline for submittal of questions to CIB regarding RFP documents:  
**Friday October 6, 2023 at 5:00 PM**
2. Deadline for CIB to provide responses to questions: **Wednesday October 11, 2023**
3. Deadline for submittal of proposals to CIB: **Monday October 16, 2023 at 2:00 PM**
4. Notification to Offerers (if CIB elects to conduct interviews): **Wednesday October 18, 2023**
5. Date of Interviews (if CIB elects to conduct interviews): **Tuesday October 24, 2023**
6. Anticipate Contract Award Date: **Friday November 10, 2023**
7. Completion of Required Submittals: **Tuesday December 5, 2023**
- ~~8. Completion of existing turf removal: **Monday March 11, 2024**~~
9. Commencement of On-Site Installation of parking equipment: **Monday March 18, 2024**
10. Substantial Completion of Procurement: **Friday May 17, 2024**

## E. DELIVERY METHOD

Single Prime Contractor (1 bid package) - Prime with Owner (CIB)

## **F. PROPOSAL ADDENDUM**

1. Probable release date for Addendum 01: October 11, 2023
3. Acknowledge receipt on Proposal Form

## **G. OBTAINING PROPOSAL DOCUMENTS**

Available at CIB Website <https://www.capitalimprovementboard.org/>

## **H. QUESTIONS PRIOR TO PROPOSAL SUBMISSION**

1. All questions and clarification regarding the Parking Equipment project must be submitted in writing to the following contacts:  
*Tom Boyle* at [tom.boyle@icclos.com](mailto:tom.boyle@icclos.com)  
*Katelyn Sale* at [katelyn.sale@icclos.com](mailto:katelyn.sale@icclos.com)  
*William Rasi* at [wrasi@denisonparking.com](mailto:wrasi@denisonparking.com)
2. On all correspondence, state your company name and project name.
3. Submit questions by: Friday, October 6, 2023 at 5:00 PM
4. CIB will provide responses by: Wednesday, October 11, 2023

## **I. PROPOSAL SUBMITTAL**

CIB will accept Proposals on the project until: **2:00 PM** (local Indianapolis time) on **Monday, October 16, 2023** at the CIB's Administrative Offices (receptionist desk), located at the Indiana Convention Center, 100 South Capitol Avenue, Indianapolis, Indiana.

All Proposals timely received shall be opened so as to avoid disclosure or contents to competing offerors.

All interested parties are invited to attend.

Reference the Request for Proposal for more information.

## **J. SALES TAX EXEMPTION**

CIB Projects are exempt from Sales Tax. Exemption certificate has been provided in RFP.

## **K. STAGING OF MATERIAL/DELIVERIES**

1. On site storage of material will be coordinated with Owner.
2. Every delivery is to be coordinated closely with Owner with at least 24 hours notice.

## **L. SAFETY**

1. Hard Hats, Safety Glasses & Proper Attire
2. Submission of project specific safety plan

## **M. CLEANUP & ENVIRONMENTAL CONSIDERATIONS**

1. Daily Cleanup
2. Air Quality (Control of odors, fumes, noise, dust, etc.)

## **N. WORK HOURS**

Typically be allowed to work normal working hours (8:00 a.m. to 4:00 p.m.) Monday through Friday, based on event schedules. Weekends/night shift/holiday work will be required, if necessary, to comply with the project schedule.

**O. ACCESS/SECURITY REQUIREMENTS & PARKING**

1. Badging Requirements
2. Contractor Employee List
3. Onsite parking will be provided

**P. COORDINATION/SEQUENCE/EVENTS**

1. Daily coordination of work activities, material deliveries, etc. will be required
2. Contractor will be required to submit a detailed schedule for review/approval and will need to update weekly.
3. Contractor will receive periodic updates to Event Schedule and will need to coordinate around events at sole discretion of Owner and Fieldhouse Management.

**Q. QUESTIONS**

**R. SITE WALK**

# MANDATORY PRE-BID MEETING: SIGN-IN SHEET

CAPITAL IMPROVEMENT BOARD OF MANAGERS OF MARION COUNTY

Tuesday, October 3, 2023 - 10:00 AM

Parking Equipment

ATTENDEE	COMPANY NAME	PHONE NUMBER	EMAIL ADDRESS	XBE
BRAD HENKEL	PARKING BOXX	905 867 6866	brad@parkingboxx.com	*
WILLIAM RASI	DENISON PARKING, INC.	317 734 6727	WRASI@DENISONPARKING.COM	
Jimmy Beard	JBMI	317-847-8451	jimmy@jbeardmanagementinc.com	
Aaron P Pennington	Evens Time	317 910 2609	apennington@evens-time.com	WBE
Nate McKenzie	Evens Time	317-361-5290	Nmckenzie@evens-time.com	WBE
Ken Evens	Evens Time	317-358-1000	kevens@evens-time.com	WBE
Tom Boyle	CIB		tom.boyle@icclos.com	
Katelyn Sale	CIB	317-262-3439	Katelyn.sale@icclos.com	
* PARKING BOXX ALTERNATE EMAIL			susie@parkingboxx.com	