

**CAPITAL IMPROVEMENT BOARD OF MANAGERS OF MARION COUNTY
100 SOUTH CAPITOL AVENUE
INDIANAPOLIS, INDIANA 46225**

REQUEST FOR PROPOSALS

**PREVENTIVE MAINTENANCE AND
REQUIRED REPAIRS FOR
ELEVATORS AND ESCALATORS AT
INDIANA CONVENTION CENTER**

October 12, 2023

PREVENTIVE MAINTENANCE & REQUIRED REPAIRS – ICC ELEVATORS AND ESCALATORS

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PREVENTIVE MAINTENANCE & REQUIRED REPAIRS – ICC ELEVATORS AND ESCALATORS

SECTION 00100 - REQUEST FOR PROPOSALS

Notice is hereby given that the CAPITAL IMPROVEMENT BOARD OF MANAGERS OF MARION COUNTY (hereinafter also referred to as “CIB”), will receive sealed Proposals for the performance of preventive maintenance and required repairs for the elevators and escalators located in the Indiana Convention Center.

The Request for Proposals (“RFP”) and all documents related thereto (“RFP Documents”) can be viewed at and downloaded from the CIB’s website – <http://www.capitalimprovementboard.org/main/projects>. The RFP and RFP Documents will be available for download by **3:00 p.m. (local Indianapolis time) on October 12, 2023**. If problems are encountered in either accessing or downloading the RFP and/or the RFP Documents, contact Tom Boyle, CIB’s Director of Operations, at tom.boyle@icclos.com.

A mandatory pre-proposal and walk through meeting (“Pre-Proposal Meeting”) will be held on October 30, 2023, commencing at 10:00 a.m. (local Indianapolis time). The Pre-Proposal Meeting will be held at the Indiana Convention Center, 100 South Capitol Avenue, Indianapolis, IN 46225. Those interested in submitting a Proposal shall proceed to the Administrative Offices located within the Indiana Convention Center at the date and time stated above. Attendance at the Pre-Proposal Meeting is mandatory for all Offerors and an Offeror’s failure to attend will be grounds for its Proposal being deemed non-responsive.

The RFP process, including the preparation, execution and submittal of Proposals, shall be conducted in accordance with the procedures and requirements of the RFP Documents and consistent with Indiana’s Request for Proposal statutes for public purchasing – Indiana Code (I.C.) 5-22-9. The procedure and deadline for submitting questions regarding the RFP and/or the RFP Documents, or to seek clarifications or interpretations thereof, is set forth in the RFP Documents.

Proposals must be submitted on or before 10:00 a.m. (local Indianapolis time) on November 21, 2023, by delivery to the CIB’s Administrative Office, located at the Indiana Convention Center, 100 South Capitol Avenue, Indianapolis, Indiana 46225. Proposals shall be submitted in a sealed envelope marked to the attention of Tom Boyle, Director of Operations, and the outside of the envelope must include in the lower-left hand corner, **in bold letters**, the notation **“SEALED PROPOSAL – PREVENTIVE MAINTENANCE & REQUIRED REPAIRS – ICC ELEVATORS AND ESCALATORS”**. Proposals received after 10:00 a.m. (local Indianapolis time) on November 21, 2023 will be returned unopened.

In accordance with I.C. 5-22-9-4, all Proposals received shall be opened so as to avoid disclosure of contents to competing Offerors during the process of clarification, evaluation and solicitation of best and final offers, if any. After the Proposals are opened, the CIB may initiate and conduct discussions with one or more of the Offerors who submitted a Proposal, as further described in the RFP Documents. During the course of discussion between the CIB and Offerors whose Proposal are determined to be reasonably susceptible of being selected for award, the CIB may seek to obtain best and final offers.

The CIB reserves the right to reject any and all Proposals. The CIB also reserves the right to waive any irregularities or informalities discovered in the Proposals or that may otherwise arise during the course of the RFP process.

If the CIB awards a contract, it will be to the Offeror whose Proposal is determined to be the most advantageous to the CIB, taking into consideration price and other evaluation factors set forth in the RFP Documents. The successful Offeror will enter into a Contract directly with the CIB.

CAPITAL IMPROVEMENT BOARD OF
MANAGERS OF MARION COUNTY

SECTION 00200 – PREVENTIVE MAINTENANCE & REQUIRED REPAIRS – ICC ELEVATORS AND ESCALATORS

1. DEFINITION OF TERMS:

A. CIB:

The Capital Improvement Board of Managers of Marion County
Indiana Convention Center
100 South Capitol Avenue
Indianapolis, IN 46225

B. CIB's Representative:

Tom Boyle, Director of Operations

C. CIB's Consultant:

Stuard & Associates, Inc.

D. ICC:

Indiana Convention Center in Indianapolis, Indiana

E. Procurement:

Providing preventative maintenance and required repairs for the elevators and escalators located in the ICC over the term of the Contract, consistent with the terms and conditions of the Technical Requirements and the other RFP Documents.

F. Offeror:

Any responsive and responsible individual, firm, partnership or corporation submitting a Proposal to the CIB for the Procurement in accordance with the RFP and RFP Documents.

G. RFP Documents:

In addition to the RFP, the RFP Documents include the RFP Process/Instructions To Offerors, the Events Schedule, the Proposal Form, the Required Provisions to be Included in Maintenance/Repair Contract, the Technical Requirements, any Addenda issued with respect to the RFP and all exhibits and attachments to the RFP Documents. Offeror shall be responsible to review and become familiar with all of the RFP Documents.

H. Addendum or Addenda:

Written document(s) issued by the CIB after the RFP has been issued and before the Proposal deadline, which provide responses to questions, interpretations, clarifications, supplemental instructions and/or modifications or additions to the RFP and/or RFP Documents. These are to be read in conjunction with and as a supplement to the RFP and RFP Documents, but in the event of a conflict between an Addendum and the previously issued RFP or RFP Documents, the Addendum will take precedence and modify the RFP and/or RFP Documents as to any such conflict.

I. Proposal:

The written submittal delivered to the CIB by which an Offeror proposes to undertake and perform the Procurement, all in accordance with the procedures and requirements set forth in the RFP and the RFP Documents.

J. Vendor:

The Offeror whose Proposal, after review and consideration based on the Evaluation Criteria set forth in the RFP Documents, is determined to be the most advantageous to the CIB and to whom the CIB awards the Service Contract for the Procurement.

K. Service Contract (sometimes referred to herein as “Contract”):

The written Service Contract covering the Procurement that the CIB and Vendor shall execute, after award, consistent with and subject to the terms, conditions and requirements set forth in the RFP and the RFP Documents.

L. Technical Requirements:

The scope of the preventive maintenance and required repairs of the ICC elevators and escalators to be provided under the Procurement, as defined in Section 00600 and other terms and conditions of the RFP Documents.

M. Initial Year’s Base Price:

The specific amount stated by the Offeror in its Proposal to be paid by the CIB for the first year of the Procurement, if the Offeror is awarded the Contract, in full consideration for undertaking and performing the base requirements of the Procurement for the initial year of the Term, as defined and described in the RFP and RFP Documents.

2. OVERVIEW

The RFP and Procurement shall be subject to the procedures outlined in the RFP Documents and in accordance with Indiana’s Request for Proposals statutes for Public Purchasing, I.C. 5-22-9. Any Offeror failing to submit information in accordance with the procedures set forth herein may be considered non-responsive and subject to disqualification.

3. FAMILIARITY WITH LAWS

An Offeror is also required to be familiar with all federal, state and local laws, ordinances, codes, rules, regulations and standards that in any manner apply to the RFP Process and/or the Procurement, including the performance to be provided by the Vendor should CIB award a Contract. Lack of familiarity on the part of an Offeror to such applicable requirements will in no way relieve it from responsibility.

4. QUESTIONS AND ADDENDA

To the extent an Offeror has questions regarding the RFP Process or the RFP Documents, including any required interpretation or clarification thereof, those shall be emailed to the CIB’s Representative on or before the deadline for submitting questions as set forth in Section 10 below. An Offeror or potential Offeror shall not otherwise contact, request information from, submit questions to or communicate with any other representatives of the CIB or CIB’s Consultant (including their employees, officers, board members, agents, consultants and legal counsel) regarding the RFP or any matters related thereto, except to the extent specifically authorized in the RFP Documents. Permitted contact with representatives of the CIB or CIB’s Consultant will include: at the Pre-Proposal Meeting; in response to inquiries from the CIB or CIB’s Consultant; or during discussion initiated by the CIB after Proposals have been submitted, including

CIB's possible request for best and final offers. A violation of this provision by an Offeror will be grounds to disqualify that Offeror from further consideration as to the Procurement.

The CIB shall not be responsible for any verbal response or interpretations regarding the RFP or the RFP Documents. All responses, interpretations, clarifications and supplemental instructions will be in the form of written Addenda issued by the CIB. Only a response, interpretation, clarification, correction or supplemental instruction supplied by the CIB in a written Addendum shall be binding. Prospective Offerors are advised that no person or entity, other than the CIB, is authorized to issue Addenda which clarify, explain, interpret or supplement the RFP or RFP Documents.

All Addenda so issued shall become a part of the RFP Documents. Each Offeror shall list in its Proposal all Addenda received. If no Addenda have been issued prior to submittal of Proposals, the Offeror shall insert "NONE" in the appropriate section of the Proposal.

5. SUBSTITUTIONS

By submitting a Proposal, an Offeror agrees to undertake and fully perform the Procurement in accordance with all requirements, terms and conditions of the RFP Documents, including but not limited to all of the Technical Requirements, unless under the procedures set forth in this Section 5: (i) an Offeror proposes that another procedure, schedule, approach, product, equipment, material or system be considered as a substitution; and (ii) such request is approved by the CIB in the form of a written Addendum issued in advance of the deadline for submittal of Proposals.

The procedure, schedule, approach, products, equipment, materials and systems listed and described in the Technical Requirements establish a standard of required maintenance, repairs, performance, equipment, materials, systems, function and/or quality for the Procurement. Any substitution proposed by an Offeror must provide required information to allow the CIB and CIB's Consultant to consider whether the maintenance, repairs, performance, product, equipment, material and/or system proposed as a substitution meets or exceeds all standards as specifically listed in the Technical Requirements.

No request for substitution will be considered, unless the written request has been delivered by an Offeror to the CIB's Representative on or before the deadline for requesting substitutions as set forth in Section 10 below. Such request shall include a complete description of the proposed substitution, including drawings, performance and test data, operational and maintenance information and all other information necessary for the CIB and CIB's Consultant to undertake and complete their evaluation and review. To the extent that a substitution, if approved, would require changes to any other portions of the Procurement, the request for substitution shall identify and describe, in detail, all such changes or modifications that would be required. If such changes or modifications are material, it may be grounds to deny the substitution.

By submitting a request for substitution, the Offeror represents that: (i) it has thoroughly investigated the proposed substitution and has determined that it meets or exceeds, in all respects, the standards set forth in the Technical Requirements; (ii) it will provide the same warranty for any substituted product, if approved, as for the specified product; (iii) it will coordinate all required changes, if any, for the Procurement which shall be timely and properly completed in accordance with all requirements of the RFP Documents; and (iv) it waives all claims for additional costs or time, beyond those included in its Proposal, that may be incurred as a result of implementing the substitution, if approved. The burden to prove the merits of the proposed substitution is upon the Offeror who makes the request. The CIB, after conferring with CIB's Consultant, shall retain sole discretion whether to approve or deny a proposed substitution and such decision by the CIB shall be final.

If the CIB approves a proposed substitution, after conferring with CIB's Consultant, such approval will be confirmed by a written Addendum (issued in accordance with Section 4 above) that will be provided to all prospective Offerors. Offerors shall not be entitled to rely upon approvals of substitutions, unless and until approval of the substitution is confirmed in a written Addendum.

No substitutions will be allowed after award of the Contract, unless specifically reviewed and approved by the CIB, in advance and in writing, after conferring with CIB's Consultant and to the extent permitted by and in accordance with the RFP Documents and/or the Contract.

6. EVALUATION PROCESS

After Proposals are received, CIB and CIB's Consultant shall review and consider each Proposal. CIB or CIB's Consultant may contact one or more Offerors if there are questions regarding the Proposals or as needed to clarify information contained within a Proposal. If CIB determines that a Proposal was not submitted in accordance with the procedures and requirements of the RFP Documents, that Proposal may be rejected as non-responsive, although CIB also reserves the right to waive irregularities or informalities discovered within a Proposal or that may otherwise arise in the RFP process. To the extent responsible Offerors submit Proposals which the CIB determines to be reasonably susceptible of being selected for award of the Service Contract, those Proposals will be considered by the CIB and CIB's Consultant in light of the Evaluation Criteria set forth in Section 30 below. These Offerors may be requested to participate in discussions with the CIB and CIB's Consultant, including CIB's solicitation of best and final offers to the extent deemed necessary and appropriate by the CIB.

An Offeror's receipt of the RFP and RFP Documents, its submittal of a Proposal or the fact that the CIB or CIB's Consultant may engage in discussions with an Offeror, confers no right upon such Offeror, nor imposes any duty or obligation on the CIB. The CIB reserves its right to: (i) award a Service Contract to the Offeror whose Proposal is deemed to be the most advantageous to the CIB, after consultation with the CIB's Consultant and considering Proposals in light of the evaluation criteria set forth in the RFP Documents; or (ii) reject all Proposals received.

7. COSTS OF PREPARATION

All costs incurred by an Offeror in preparing, submitting and discussing its Proposal shall be borne by the Offeror, as well as any costs to demonstrate any product or equipment, the cost to forward and return delivery of any products or equipment and any other cost incurred by the Offeror as part of participating in the RFP process.

8. OWNERSHIP AND DISCLOSURE OF PROPOSALS

All documents submitted by an Offeror in response to this RFP shall become the property of CIB and will not be returned to the Offeror.

Each Offeror shall familiarize itself with the provisions of the Indiana Public Records Act, I.C. 5-14-3 (the "Public Records Act"). All Proposals, including the materials and information submitted by Offerors in connection with the RFP, are subject to the Public Records Act. Specifically, Offerors are advised that the Proposals, except for any portion of a Proposal that falls under a specific disclosure exemption of the Public Records Act, may be produced by the CIB following the conclusion of the RFP process, if and to the extent a request under the Public Records Act is made for such information.

If an Offeror believes that information which it makes available to CIB as part of its Proposal constitutes a trade secret or is otherwise exempt from disclosure under the Public Records Act, such Offeror shall specifically and conspicuously identify and designate all such information by placing "**CONFIDENTIAL**" in the header or footer of each such page affected. The Offeror shall be solely responsible for all determinations made by it under applicable laws and for clearly and prominently marking each and every page or sheet of materials with "**CONFIDENTIAL**" as it determines to be appropriate. Each Offeror is advised to contact its own legal counsel concerning the effect of applicable laws to its own circumstances. Any designation of information as **CONFIDENTIAL** shall be accompanied by a concise written statement from the Offeror setting forth the reasons supporting the claim, including citation to the specific section(s) of the Public Records Act that Offeror believes authorizes the exemption from disclosure. Blanket designations that do not identify the specific information deemed confidential and/or designations that do

not cite the legal authority supporting such claim, shall not be acceptable and may be cause for CIB to treat the entire Proposal as public information.

Should a third party request, pursuant to Indiana's Public Records Act (I.C. 5-14-3) or otherwise, production of information which the Offeror has designated as **CONFIDENTIAL**, the CIB shall so notify the Offeror. The Offeror shall, promptly upon receipt of such notice, take such action as the Offeror deems necessary and appropriate in an effort to establish the confidential or propriety nature of such information and to avoid the disclosure of the same. Offeror shall inform the CIB of its intentions no later than ten (10) business days after receiving the aforementioned notice. It is understood that CIB will produce documents in accordance with applicable law, unless the Offeror is successful in obtaining a ruling or otherwise establishing to the CIB's satisfaction that certain information is **CONFIDENTIAL** and should not be produced, as it falls within one of the statutory exceptions to disclosure. An Offeror further agrees to indemnify and hold the CIB harmless from all claims, damages, losses and expenses, including reasonable attorney's fees, incurred by the CIB in response to efforts to compel disclosure of such information. Nothing contained in this provision shall modify or amend requirements and obligations imposed on CIB by the Public Records Act or other applicable law. The provisions of the Public Records Act or other applicable laws shall control in the event of a conflict between the procedures described herein and the applicable law.

Submission of a Proposal constitutes an Offeror's agreement to all provisions of this Section. Subject only to the Offeror's ability to successfully contest the production of **CONFIDENTIAL** information as set forth above, the Offeror consents to the disclosure of its Proposal (or portions thereof) and waives any claim against the CIB for production of documents which include all or parts of the Offeror's Proposal.

If a Service Contract is awarded for the Procurement, CIB shall also have the right to duplicate, use or disclose such information as determined to be in the best interest of the CIB, except to the extent such use or disclosure is expressly limited in the RFP Documents and/or the Service Contract.

9. DISCUSSION PROCESS

The CIB may request an opportunity for its representatives and/or representatives of CIB's Consultant to participate in discussions with Offerors in order to clarify information, consider other matters relevant to the Procurement and, to the extent Proposals are determined to be reasonably susceptible of being selected for award, to obtain best and final offers. Any such discussions will relate to the requirements of the RFP Documents, the Offeror's Proposal, any information submitted by the Offeror relevant to the Procurement, the Evaluation Criteria and terms of the Service Contract.

10. TIME/SCHEDULE

Time is of the essence as to both the RFP Process and the Service Contract. Milestone Dates applicable to the schedule for the RFP Process and the Service Contract (if the CIB makes an award), are listed below. Such Milestone Dates may be modified and amended from time to time by the CIB, as set forth in a written Addendum provided to all prospective Offerors.

- Publish Notice of RFP October 12 and October 19, 2023
- Mandatory Pre-Proposal Meeting October 30, 2023 at 10:00 a.m.
- Deadline for Submittal of Questions to CIB regarding the RFP Documents and/or Requests for Substitution November 10, 2023 at 3:00 p.m.
- Deadline for CIB to provide responses to Questions and/or Requests for Substitutions November 16, 2023 at 3:00 p.m.
- Deadline for submittal of Proposals to CIB November 21, 2023 at 10:00 a.m.

- Date of Interviews (if CIB elects to conduct Interviews) November 28, 2023
- Award of Contract December 8, 2023
- Service Agreement to take Effect January 1, 2024

11. EVENTS SCHEDULE

Current copies of the Events Schedule for ICC, as applicable to the Procurement, is included in the RFP Documents (Section 00300). The Events Schedule identifies events which are currently scheduled to occur in or about ICC during the anticipated duration of the Procurement and which may impact the Vendor’s performance of the Procurement. Offerors shall review the Events Schedule in developing their Proposals and the information contained in the Events Schedule will be considered during the review and approval of the Vendor’s performance schedule, consistent with the scheduling requirements and procedures set forth in the RFP Documents and Contract Documents for the Procurement. The Events Schedule is subject to change as additional events are booked in ICC or if the CIB and promoters agree to any scheduling changes for existing events. The Events Schedule, by its nature, also cannot foretell all conditions that may affect the scheduling of events which are booked in ICC and the corresponding availability of portions of ICC for the performance of the Procurement. Should a change in the Events Schedule result in a change to the Vendor’s schedule, the Vendor is required, under the terms of the Contract Documents, to waive all claims against the CIB and all other parties for any and all damages which may arise from such schedule change or any required stoppage and resumption of the performance of the Procurement.

12. PREPARATION AND SUBMISSION OF PROPOSALS

Each Offeror shall submit its Proposal, on or before the date and time designated in the RFP Documents, using the Proposal Form included in the RFP Documents (Section 00400), with all blanks to be appropriately filled in. Each Offeror shall also provide with its Proposal all other documents and information as set forth in Section 29 below.

The Proposal (including all other documents and information) shall be submitted in a sealed envelope addressed to the attention of the CIB’s Representative (as designated in the RFP Documents), and shall be delivered to the Administrative Offices of the CIB, located in the Indiana Convention Center, 100 South Capitol Avenue, Indianapolis, Indiana 46225. The transmittal envelope shall be sealed and clearly marked in the lower left hand corner with the following notation:

Sealed Proposal – Preventive Maintenance & Required Repairs – ICC Elevators and Escalators

Proposals which are delivered by mail or express delivery shall be enclosed in a second envelope to avoid accidental opening of the sealed Proposal.

Each Offeror shall be responsible to see that its Proposal is submitted to and received by the CIB no later than the indicated date and time for submittal of Proposals as set forth in the RFP and in Section 10 above. Failure to timely submit a Proposal shall be grounds for rejection by the CIB, in which case the rejected Proposal shall be returned to the Offeror unopened. Proposals will be opened in accordance with I.C. 5-22-9-4, to avoid disclosure to competing Offerors during the process of clarification, evaluation and negotiation, if any.

13. WITHDRAWAL OF PROPOSALS

Proposals that have been submitted early may be withdrawn by written request delivered by the Offeror to the CIB’s Representative, so long as such request is made prior to the deadline for the submittal and opening of Proposals. A Proposal that has been timely withdrawn may be resubmitted, but only if the

revised Proposal is delivered to the CIB in advance of the submittal deadline. A Proposal may not be withdrawn, modified or cancelled after the deadline for submittal of Proposals and shall remain valid, for the CIB's consideration and potential award of a Service Contract, for sixty (60) days after Proposal deadline.

14. MULTIPLE PROPOSALS

More than one Proposal from an individual, firm, partnership, corporation or association under the same name or different names will not be considered. Should CIB have reasonable grounds to believe that an Offeror has an interest in more than one Proposal, the CIB may reject all Proposals in which such Offeror is believed to be interested.

15. REVIEW AND REQUEST FOR INFORMATION

The CIB may make such investigation as it deems necessary to determine if the Offeror is responsible and if the Proposal has been submitted in accordance with and includes all information required by the RFP and the RFP Documents. The Offeror shall furnish to the CIB all such information and data for this purpose as the CIB may request.

If requested, the Offeror shall furnish to the CIB a letter from its insurance company (or companies) confirming that the insurance coverages and limits required by the RFP Documents can be provided, should the Service Contract be awarded to the Offeror.

An Offeror that is a foreign corporation must be registered with the Indiana Secretary of State to do business in Indiana and shall provide evidence that such registration is in place (and is in good standing) if requested by the CIB.

16. COLLUSION/FALSE ENTRIES/OMISSIONS

If the CIB has reasonable grounds to believe that collusion exists among two or more Offerors, the Proposals submitted by those Offerors shall be rejected and the CIB shall have authority to either terminate the current RFP and to recommence the Procurement process at a later date, or the CIB may proceed with the current RFP after rejecting the Proposals of all Offerors believed to be involved in collusion. The CIB shall also have discretion to preclude those involved in such collusion from participating in future RFPs that are issued or contracts that are awarded by the CIB, whether related to the current Procurement or a different procurement.

Should an Offeror include false information in its Proposal, that will be deemed a material irregularity and will be grounds, at the CIB's discretion, for rejection of such Proposal.

Failure of an Offeror to completely fill out the Proposal Form constitutes an irregularity and will be grounds, at the CIB's discretion, for rejection of such Proposal.

17. REJECTION OF PROPOSALS

The CIB reserves the right to reject any and all Proposals and to waive any irregularities and informalities in the RFP Process.

18. EXECUTION OF SERVICE CONTRACT

To the extent a Service Contract is awarded it will be to the Offeror whose Proposal, after considering the Evaluation Criteria set forth in Section 30 below, is determined to be the most advantageous to the CIB. The Offeror to whom the CIB awards the Contract shall execute and return the Contract to the CIB, along with other documents and information required by the RFP Documents or the Contract (Certificates of Insurance, etc.), within five (5) days of the CIB notifying the Offeror of the award.

Failure to return the Contract correctly executed and/or to provide all other required information within five (5) days, without written extension by the CIB, shall be grounds, at the CIB's discretion, for withdrawal of the award to the Offeror.

19. SALES TAX

This Procurement is exempt from Indiana sales tax, pursuant to IC 6-2.5-5-16. A copy of the CIB's General Sales Tax Exemption Certificate will be made available upon request.

20. XBE PARTICIPATION

A. It is the goal of CIB to promote the utilization of minority owned business enterprises ("MBEs"), women owned business enterprises ("WBEs"), veteran owned business enterprises ("VBEs") and disabled owned business enterprises ("DOBEs") during and as part of the Procurement. MBEs, WBEs, VBEs and DOBEs shall collectively be referred to as XBEs and CIB has adopted the following XBE participation goals:

- 15% participation by MBEs;
- 8% participation by WBEs;
- 3% participation by VBEs; and
- 1% participation by DOBEs.

B. Offerors should describe in their Proposals the extent to which they promote the utilization of XBE entities as part of their business operations, including the extent of XBE participation that they would provide as part of the Procurement if they are awarded the Service Contract.

21. DOMESTIC STEEL PRODUCTS

Consistent with I.C. 5-16-8, steel products to be used by Vendor during the Procurement shall be made in the United States, unless one of the exceptions to that requirement as set forth in I.C. 5-16-8 specifically applies.

22. E-VERIFY PROGRAM

Vendor shall enroll in and verify the work eligibility status of all newly hired employees of the Vendor through the E-Verify program as described in I.C. 22-5-1.7. Vendor will not be required to verify the work eligibility status of all newly hired employees through the E-Verify program if the E-Verify program no longer exists. Prior to commencing the Work, Vendor shall sign and provide an affidavit, affirming that the Vendor does not knowingly employ unauthorized aliens. During the term of the Procurement, Vendor may not knowingly (a) employ an unauthorized alien or (b) retain an employee that the Vendor subsequently learns is an unauthorized alien. Vendor shall also, consistent with I.C. 5-16-13-11, submit to the CIB the E-Verify case verification number for each individual who is required to be verified under I.C. 22-5-1.7, prior to such individual commencing work at the ICC.

23. CERTIFICATION AS TO NO INVESTMENT IN IRAN

Vendor shall certify, in accordance with I.C. 5-22-16.5-13, that it is not engaged in any investment activities with Iran.

24. EMPLOYEE TRAINING PROGRAM

Vendor shall agree and represent to the CIB, consistent with IC 5-16-13-12, that:

- Where the Vendor employs ten (10) or more employees, Vendor shall provide access to a training program applicable to the tasks to be performed in the normal course of the employee's employment. The Vendor may satisfy this requirement through any of the following:

1. An apprenticeship program.
 2. A program offered by Ivy Tech Community College of Indiana.
 3. A program offered by Vincennes University.
 4. A program established by or for the Vendor.
 5. A program offered by an entity sponsored by the U.S. Department of Labor, Bureau of Apprenticeship and Training.
 6. A program that results in the award of an industry recognized portable certification.
 7. A program approved by the U.S. Department of Transportation, Federal Highway Administration.
 8. A program approved by the Indiana Department of Transportation.
- Where the Vendor employs fifty (50) or more journeymen, the Vendor shall participate in an apprenticeship or training program that meets the standards established by or has been approved by any of the following:
 1. United States Department of Labor, Bureau of Apprenticeship and Training.
 2. The Indiana Department of Labor.
 3. United States Department of Transportation, Federal Highway Administration.

To the extent the labor force employed by Vendor performs services or work on-site at the ICC, such personnel shall participate in apprenticeship and/or training programs approved by and registered with the United States Department of Labor's Office of Apprenticeship, or its successor organization.

25. VENDOR QUALIFICATIONS

Vendor shall agree and represent to CIB that Vendor is qualified under IC 4-13.6-4.

26. PAYROLL RECORDS

Vendor shall prepare certified payroll reports on a weekly basis utilizing the federal form WH-347. The certified payroll records shall identify the job title, work classification, rate of pay and craft of each employee performing services or work on the Procurement. As an alternate to using federal form WH-347, Vendor may use its own payroll reporting system so long as it conforms to federal form WH-347, contains all the same information and is accompanied by federal form WH-348, Statement of Compliance. The payroll records described herein shall be provided to the CIB upon request.

Vendor shall agree and represent to the CIB, consistent with IC 5-16-13-13, that the Vendor shall do the following with respect to their respective payroll and related records:

1. Preserve them for a period of three (3) years following completion of the Procurement; and
2. Make them open to inspection to the Indiana Department of Workforce Development.

Consistent with IC 5-16-13-14, CIB may request the Indiana Department of Workforce Development to investigate the Vendor if the CIB suspects that the Vendor misclassified one or more workers.

27. EMPLOYMENT LAWS

Vendor shall agree and represent to the CIB, consistent with I.C. 5-16-13-11, that the Vendor will comply with the following employee related programs, restrictions and laws during the Procurement:

1. Vendor will not pay cash to any employee for any work performed on the Procurement.
2. Vendor is, and will continue during the Procurement to be, in compliance with the following:
 - (a) The Federal Fair Labor Standards Act of 1938, as amended, (29 U.S.C. 201-209) and I.C. 22-2-2-1 through 22-2-2-8;
 - (b) I.C. 22-3-5-1 and I.C. 22-3-7-34; and

- (c) I.C. 22-4-1 through I.C. 22-4-39.5.

28. EMPLOYEE DRUG TESTING PROGRAM

Offeror is required to submit with its Proposal a copy of the Offeror's employee drug testing program that complies with IC 4-13-18, specifically IC 4-13-18-5 and 4-13-18-6. CIB may not award a Contract to a Offeror whose Proposal does not include a written plan for an employee drug testing program that complies with IC 4-13-18. To the extent the CIB awards a Contract, that Contract shall:

1. Require the selected Vendor to implement the employee drug testing program submitted with its Proposal.
2. Allow for cancellation of the Contract by the CIB if the selected Vendor:
 - (a) Fails to implement its employee drug testing program during the term of the Contract;
 - (b) Fails to provide information regarding implementation of the employee drug testing program at the request of the CIB; or
 - (c) Provides to the CIB false information regarding the employee drug testing program.

29. REQUIRED SUBMITTALS IN RESPONSE TO RFP

Each Offeror shall submit two (2) hard copies of its written Proposal and one electronic copy (i.e. thumb drive, CD-ROM, or other compatible memory device) that includes the full written Proposal. The Proposal must be organized and presented in a clear, comprehensive, concise and logical manner, so that the CIB can quickly locate and review all pertinent information and submittals. Proposals shall include all of the following:

Proposal Form and Price

- 1.1 Each Offeror must fully complete and submit a written and signed Proposal, utilizing the Proposal Form included in the RFP Documents (Section 00300).
- 1.2 All blanks in the Proposal Form shall be filled in, including but not limited to the proposed price, hourly rates and other designated information, all as required by and consisted with the RFP and the RFP Documents.
- 1.3 Offerors shall acknowledge receipt of all Addenda as issued by the CIB with respect to the RFP, by identifying the number and date of all Addenda in the space provided on the Proposal Form (if no Addenda have been issued, the Offeror shall insert "NONE" in the appropriate section of the Proposal Form).
- 1.4 By submitting a Proposal, the Offeror acknowledges that it has taken steps necessary to ascertain all requirements set forth in the RFP and RFP Documents and that it is committing, in accordance with those requirements, to fully undertake and perform the Procurement for the price(s) set forth in the Proposal should the CIB accept the Proposal and award a Service Contract based thereon.

Statement of Qualifications and Pre-Qualification Requirements

Each Offeror shall submit with its Proposal (either as an attachment to the Proposal Form or as a separate document) a Statement of Qualifications. The Statement of Qualifications shall be no more than five (5) pages long and shall outline the Offeror's background, qualifications and experience to properly undertake and timely complete the Procurement in accordance with the RFP Documents, including confirmation that the Offeror meets the following Pre-Qualification Requirements:

- Fully staffed office in Indianapolis, Indiana, that has been established and operational for at least five (5) years; and

- Offeror has entered into at least two (2) service agreements, covering twelve (12) or more units (elevators and escalators) in high volume settings, in the last five (5) years.

Failure by an Offeror to demonstrate that it meets all of the Pre-Qualification Requirements set forth above, shall be grounds to reject that Offeror's Proposal.

Financial Statements

Each Offeror shall provide an audited or reviewed copy of the Offeror's most recent financial statement for consideration by the CIB.

Procurement Plan

Each Offeror shall submit with its Proposal (either as an attachment to the Proposal Form or as a separate document) a comprehensive Procurement Plan which fully describes how the Offeror, if awarded the Contract, will manage and implement the Procurement. This Procurement Plan shall include the following:

1. **Organization and Personnel**

An organizational chart identifying key personnel and a description of the responsibilities that each will assume if the Offeror is awarded the Service Contract.

2. **Schedule**

A comprehensive schedule listing and describing the inspection, preventive maintenance and other routine tasks to be performed, including their frequency and duration, consistent with the requirements of the RFP Documents and as necessary to provide industry standard trouble shooting and preventive maintenance and repairs. Identify persons and entities who will be involved in performing tasks and activities and how Offeror will coordinate the performance of these tasks and activities with the ICC Events Schedules.

3. **Warranty**

Provide a detailed description of the warranty to be provided for all new materials, equipment and supplies which are installed during the term of the Contract, as required by and consistent with the Contract Documents.

Employee Drug Testing Program

Each Offeror must submit with its Proposal a copy of its employee drug testing program that complies with I.C. 4-13-18-5 and 4-13-18-6.

Proposed Form of Service Contract

Each Offeror shall include with its Proposal the form of Service Contract which it recommends be utilized, if CIB awards the Procurement to that Offeror. However, each proposed form of Contract shall include certain provisions required by the CIB, as listed in Section 00500 of the RFP Documents. As part of the review and evaluation of the Proposals received and in reaching its' determination on whether to award a Contract and, if so, which Offeror has submitted the Proposal that is most advantageous to the CIB, the CIB shall consider the following:

- Whether a proposed form of Contract submitted by an Offeror does not include all of the required provisions listed in Section 00500, or whether one or more of such required provisions have been revised; and

- The extent to which the other terms and conditions contained in each proposed Contract are deemed fair and equitable, or are found to be to the disadvantage of the CIB.

CIB reserves the right to discuss the terms and conditions of proposed Contracts with the Offerors' whose Proposals are determined to be reasonably susceptible of being selected for award, including possible revisions to the proposed form of Contracts as part of best and final offers.

30. EVALUATION CRITERIA

The following criteria will be used to evaluate all Proposals that have been timely submitted and are determined to be reasonably susceptible of being selected for award.

1. Prices: Amount stated in the Proposal form for the First Year Base Price and the Hourly Rates as also quoted in the Proposal form.
2. Qualifications, Experience and Expertise: The Offeror's qualifications, experience and expertise to undertake and perform the services and work to be provided under the Procurement, including whether the Offeror meets the Pre-Qualification Requirements as set forth in Section 29 above. This shall include consideration of the experience and technical expertise of key personnel who will have responsibility for performing, managing and/or supervising the various aspects of the Procurement.
3. Procurement Plan and Schedule: The extent to which the Offeror's Proposal and Procurement Plan demonstrates an understanding of the necessary requirements of the Technical Requirements and how the Procurement will be implemented and managed, including the Offeror's proposed schedule and its coordination with the ICC Events Schedule.
4. Compliance With RFP Documents: The extent to which the Proposal conforms to the requirements of the RFP Documents and the potential impact of Offeror's proposed changes and/or exceptions, if any, to the specifications and requirements set forth in the RFP Documents.
5. Local Support: The extent to which Offeror demonstrates that local support, using manufactured trained/certified personnel, shall be provided throughout the duration of the Procurement.
6. Insurance: The coverage and limitations of all insurance policies held by the Offeror that will apply to this Procurement, if Offeror is awarded the Contract.
7. Financial Stability: The CIB's assessment of the financial stability of the Offeror.
8. Value: The value for money as determined by CIB's evaluation team.
9. Form of Proposed Service Contract: Consideration of the proposed form of Service Contract submitted with the Proposal and the extent to which the terms and conditions set forth therein are deemed fair and reasonable. This will include consideration of whether all the required provisions as listed in Section 00500 of the RFP Documents have been included in the proposed Contract and, if not, the extent to which required provisions have been omitted or revised.

All of the Evaluation Criteria listed above shall be considered by CIB collectively in reaching a determination and CIB considers each of the Evaluation Criteria to be of comparable importance. Pricing will be considered in this evaluation but will not, in and of itself, be determinative of the selection process.

31. SELECTION

The CIB will evaluate the Proposals in consultation with CIB's Consultant, consistent with the RFP Documents and in accordance the Evaluation Criteria set forth in Section 30 above and, if a Contract is awarded, that award shall be made to the Offeror whose Proposal is determined to be the most advantageous to the CIB. The selected Offeror shall enter into the Contract directly with the CIB.

SECTION 00300 – EVENTS SCHEDULES

PREVENTIVE MAINTENANCE & REQUIRED REPAIRS – ICC ELEVATORS AND ESCALATORS

- A. A current copy of the Events Schedules for the ICC applicable to the Procurement is attached hereto for reference purposes.
- B. The Events Schedules identify events which are currently scheduled to occur in, on or about the ICC and which may impact how the Procurement is undertaken and performed, should CIB award a Service Contract.
- C. The selected Vendor, in developing its schedule for the Procurement, will need to consider the Events Schedules and the information contained therein, consistent with the scheduling requirements and procedures set forth in the RFP Documents and the Contract Documents. CIB's review and approval of the Vendor's schedule, as also set forth in the RFP Documents and the Contract Documents, will also take into consider the Events Schedules.
- D. The Events Schedules, by their nature, cannot foretell all conditions that may affect the scheduling and operation of Events and the corresponding availability of portions of the ICC for performance of the Procurement. The Events Schedules are also subject to revision and additions as new Events are booked in the ICC, or as schedule changes are made to existing Events. CIB will provide updated and then current Events Schedules on request. Should CIB award a Service Contract and should a change in the Events Schedules require a change to the Vendor's schedule, the Vendor shall make the required change to its schedule without claim against CIB or others for alleged damages resulting therefrom, including without claim for stoppage and resumption of the Procurement, if necessary.

Hall F Lobby	United Rentals - Ann United Rentals, Inc.	JAMfest Cheer Super Varsity Spirit dba JAMfest	Indiana Green Expo : Indiana Nursery and Land		WWETT Water & Wastew Informa Exhibitions U.S. Construction & Real Estate, Inc.		
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Ballrooms

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Meeting Rm 115	NFL Combine Ar National Football Le	NTEA Work Truck Week NTEA - The Association for the Wk						139t Indiana						Digital Solutions Co Digital Solutions Cooperative						
Meeting Rm 116	NTEA Work Truck Week NTEA - The Association for the Work Truck Industry							139t Indiana				Music Music f							139t Indiana	
Meeting Rm 117	NTEA Work Truck Week NTEA - The Association for the Work Truck Industry							139t Indiana				Music Music f							139t Indiana	
Meeting Rm 120	Power Power	NTEA Work Truck Week NTEA - The Association for the Work Truck Indu												Digital Solutions Co Digital Solutions Cooperative						
Meeting Rm 121	Athletes in Athletes in Ar	NTEA Work Truck Week NTEA - The Association for the Work Tru												Digital Solutions Co Digital Solutions Cooperative						
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Meeting Rm 124	Cath Cathol	NTEA Work Truck Week NTEA - The Association for the Work Truck Indu												Digital Solutions Co Digital Solutions Cooperative						
Meeting Rm 125	NTEA Work Truck Week NTEA - The Association for the Work Truck Industry													Digital Solutions Co Digital Solutions Cooperative						
Meeting Rm 126	NTEA Work Truck Week NTEA - The Association for the Work Truck Industry													Digital Solutions Co Digital Solutions Cooperative						
Meeting Rm 127	NTEA Work Truck Week NTEA - The Association for the Work Truck Industry													Digital Solutions Co Digital Solutions Cooperative						
Meeting Rm 128	NTEA Work Truck Week NTEA - The Association for the Work Truck Industry													Digital Solutions Co Digital Solutions Cooperative						
Meeting Rm 130	NFL Combine Ar National Football Le	NTEA Work Truck Week NTEA - The Association for the Work												Indiana ComicCon 202 Imaginarium, LLC						
Meeting Rm 131	2 NFL Com National Football Le	NFL NTEA Work Truck Week NTEA - The Association for the Work												Indiana ComicCon 202 Imaginarium, LLC						
Meeting Rm 132	2 NFL Comb National Footb	NTEA Work Truck Week NTEA - The Association for the Work Truck In												Indiana ComicCon 202 Imaginarium, LLC						
Meeting Rm 133	NFL Combir National Footb	NTEA Work Truck Week NTEA - The Association for the Work Truck In												Indiana ComicCon 202 Imaginarium, LLC						
Meeting Rm 134	NFL Combir National Footb	NTEA Work Truck Week NTEA - The Association for the Work Truck In												Indiana ComicCon 202 Imaginarium, LLC						
Meeting Rm 135	NFL Combir National Footb	NTEA Work Truck Week NTEA - The Association for the Work Truck In												Indiana ComicCon 202 Imaginarium, LLC						
Meeting Rm 136	NFL Combine Anc National Football Leag	NTEA Work Truck Week NTEA - The Association for the Work												Indiana ComicCon 202 Imaginarium, LLC						
Meeting Rm 137	NFL Combine Anc National Football Leag	NTEA Work Truck Week NTEA - The Association for the Work							Nike Mideast Qualifi Capitol Sports Center					Indiana ComicCon 202 Imaginarium, LLC						
Meeting Rm 138	NFL Combine Anc National Football Leag	NTEA Work Truck Week NTEA - The Association for the Work							Nike Mideast Qualifi Capitol Sports Center					Indiana ComicCon 202 Imaginarium, LLC						
Meeting Rm 139	NFL Combine Anc National Football Leag	NTEA Work Truck Week NTEA - The Association for the Work							Nike Mideast Qualifi Capitol Sports Center					Indiana ComicCon 202 Imaginarium, LLC						
Meeting Rm 140	NTEA Work Truck Week NTEA - The Association for the Work Truck Industry								Nike Mideast Qualifi Capitol Sports Center					Indiana ComicCon 202 Imaginarium, LLC						
Meeting Rm 141	NTEA Work Truck Week NTEA - The Association for the Work Truck Industry								Nike Mideast Qualifi Capitol Sports Center					Indiana ComicCon 202 Imaginarium, LLC						
Meeting Rm 142	NTEA Work Truck Week NTEA - The Association for the Work Truck Industry								Nike Mideast Qualifi Capitol Sports Center					Indiana ComicCon 202 Imaginarium, LLC						
Meeting Rm 143	NTEA Work Truck Week NTEA - The Association for the Work Truck Industry								Nike Mideast Qualifi Capitol Sports Center					Indiana ComicCon 202 Imaginarium, LLC						
Meeting Rm 144	NTEA Work Truck Week								Nike Mideast Qualifi					Indiana ComicCon 202						

Meeting Rm 144	NTEA - The Association for the Work Truck Industry					Capitol Sports Center					Imaginarium, LLC							
Meeting Rm 145	NTEA Work Truck Week					Nike Mideast Qualifi					Indiana ComicCon 202							
Meeting Rm 201	NTEA - The Association for the Work Truck Industry					Capitol Sports Center					Imaginarium, LLC							
Meeting Rm 202	NTEA Work Truck Week										Indiana ComicCon 202							
Meeting Rm 203	NTEA - The Association for the Work Truck Industry										Imaginarium, LLC							
Meeting Rm 204	NTEA Work Truck Week										Indiana ComicCon 202							
Meeting Rm 205	NTEA - The Association for the Work Truck Industry										Imaginarium, LLC							
Meeting Rm 206	NTEA Work Truck Week																	
Meeting Rm 207	NTEA - The Association for the Work Truck Industry																	
Meeting Rm 208	Bommarito Bom NTEA Work Truck Week										Indiana ComicCon 202							
Meeting Rm 209	Bommarito Bom NTEA - The Association for the Work Truck Industry										Imaginarium, LLC							
Meeting Rm 210	NTEA Work Truck Week										Indiana ComicCon 202							Minc
Meeting Rm 211	NTEA - The Association for the Work Truck Industry										Imaginarium, LLC							Center
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Meeting Rm 213	NTEA - The Association for the Work Truck Industry																	Center
Meeting Rm 231	2 NFL Com NFL NTEA Work Truck Week										Indiana ComicCon 202							
Meeting Rm 232	National Football League NTEA - The Association for the Work Truck Industry										Imaginarium, LLC							
Meeting Rm 233	2 NFL Comb NTEA Work Truck Week										Indiana ComicCon 202							
Meeting Rm 234	National Football League NTEA - The Association for the Work Truck Industry										Imaginarium, LLC							
Meeting Rm 235	2 NFL Comb NTEA Work Truck Week										Indiana ComicCon 202							
Meeting Rm 236	National Football League NTEA - The Association for the Work Truck Industry										Imaginarium, LLC							
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Meeting Rm 238	National Football League NTEA - The Association for the Work Truck Industry										Imaginarium, LLC							
Meeting Rm 239	2 NFL Comb NTEA Work Truck Week										Indiana ComicCon 202							
Meeting Rm 240	NTEA Work Truck Week										Imaginarium, LLC							
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Meeting Rm 242	NTEA Work Truck Week										Imaginarium, LLC							
Meeting Rm 243	NTEA - The Association for the Work Truck Industry										Indiana ComicCon 202							
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Meeting Rm 244	NTEA Work Truck Week NTEA - The Association for the Work Truck Industry																		Indiana ComicCon 202 Imaginarium, LLC																				
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CSO - 3	NTEA Work Truck Week NTEA - The Association for the Work Truck Industry																																					God's The W	
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500 Reception	Econ WFYI I		IMPR MPI Inc	Yu-Gi-Oh! Champ Konami Digital Enterta				Sprir Indiana		FDIC Internationa Clarion Events, Inc.	FDIC International Clarion Events, Inc.			Economic C WFYI Indiana	PopCon 2024 PopCon LLC	Ame America	Ame America		
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Wabash BR 3			2 Juic The Jui	2 Juice Plus+ The Juice Plus+ Comp	Sprir Comp					FDIC Intern Clarion Events,	FDIC International Clarion Events, Inc.					PopCon 2024 PopCon LLC			India Indiana
Meeting Rooms																			
Meeting Rm 101			Juice Plus+ The Juice Plus+ Company, LLC	Spring L				Spring Judicial Col Indiana Office of Court		FDIC International Clarion Events, Inc.						PopCon 2024 PopCon LLC			
Meeting Rm 102			Juice Plus+ The Juice Plus+ Company, LLC	Spring L				Spring Judicial Col Indiana Office of Court		FDIC International Clarion Events, Inc.						PopCon 2024 PopCon LLC			
Meeting Rm 103			Juice Plus+ The Juice Plus+ Company, LLC	Spring L				Spring Judicial Col Indiana Office of Court		FDIC International Clarion Events, Inc.						PopCon 2024 PopCon LLC			
Meeting Rm 104			Juice Plus+ The Juice Plus+ Company, LLC	Spring L				Spring Judicial Col Indiana Office of Court		FDIC International Clarion Events, Inc.						PopCon 2024 PopCon LLC			
Meeting Rm 105			Juice Plus+ The Juice Plus+ Company, LLC	Spring L				Spring Judicial Col Indiana Office of Court		FDIC International Clarion Events, Inc.						PopCon 2024 PopCon LLC			
Meeting Rm 106			Juice Plus+ The Juice Plus+ Company, LLC	Spring L				Spring Judicial Col Indiana Office of Court		FDIC International Clarion Events, Inc.						PopCon 2024 PopCon LLC			
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Meeting Rm 144				Indiana Associa		H.T. Hackney Compan	Clarion Events, Inc.						American Coatings Me
Meeting Rm 145				2024 Indiar		The H.T. Hackney	FDIC International						American Coating
Meeting Rm 201				Indiana Associa		H.T. Hackney Compan	Clarion Events, Inc.				PopCon 2024		60th
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Meeting Rm 203							Clarion Events, Inc.				PopCon 2024		60th
Meeting Rm 204							FDIC International				PopCon LLC		Indiana
Meeting Rm 205							Clarion Events, Inc.				PopCon 2024		60th
Meeting Rm 206							FDIC International				PopCon LLC		Indiana
Meeting Rm 207							Clarion Events, Inc.				PopCon 2024		60th
Meeting Rm 208							FDIC International				PopCon LLC		Indiana
Meeting Rm 209							Clarion Events, Inc.				PopCon 2024		60th
Meeting Rm 210							FDIC International				PopCon LLC		Indiana
Meeting Rm 211							Clarion Events, Inc.				PopCon 2024		60th
Meeting Rm 212							FDIC International				PopCon LLC		Indiana
Meeting Rm 213							Clarion Events, Inc.				PopCon 2024		60th
Meeting Rm 214							FDIC International				PopCon LLC		Indiana
Meeting Rm 215							Clarion Events, Inc.				PopCon 2024		60th
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Meeting Rm 217							Clarion Events, Inc.				PopCon 2024		60th
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Meeting Rm 219							Clarion Events, Inc.				PopCon 2024		60th
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Meeting Rm 221							Clarion Events, Inc.				PopCon 2024		60th
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Meeting Rm 229							Clarion Events, Inc.				PopCon 2024		60th
Meeting Rm 230							FDIC International				PopCon LLC		Indiana
Meeting Rm 231	M-PACT 2024						Clarion Events, Inc.				PopCon 2024		60th
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Meeting Rm 241							Clarion Events, Inc.				PopCon 2024		60th
Meeting Rm 242							FDIC International				PopCon LLC		Indiana
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Meeting Rm 244										Walmart - Digital Co Walmart Inc.	FDIC International Clarion Events, Inc.	Housing Opportunitie U.S. Department of Housing ai							American Coating American Coatings Me
Meeting Rm 245										Walmart - Digital Co Walmart Inc.	FDIC International Clarion Events, Inc.	Housing Opportunitie U.S. Department of Housing ai							American Coating American Coatings Me
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500 Ballroom	National Postal Forum			South	Southern Baptist Con							The G	The Gospel Coalition		2024 Sum	2024 Summer Celebrat		
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Meeting Rooms

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Meeting Rm 102	National Postal Foru	Southern Baptist Convention Executive Committee										The Gospel Coalition						India
Meeting Rm 103	National Postal Foru	Southern Baptist Convention Executive Committee										The Gospel Coalition				Professional Learnin		India
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Meeting Rm 105	National Postal Foru	Southern Baptist Convention Executive Committee										The Gospel Coalition				Solution Tree		India
Meeting Rm 106	National Postal Foru	Southern Baptist Convention Executive Committee										The Gospel Coalition				Solution Tree		India
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Meeting Rm 111	National Postal Foru	Southern Baptist Convention Executive Committee										The Gospel Coalition				Solution Tree		India
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Meeting Rm 113	National Postal Foru	Southern Baptist Convention Executive Committee										The Gospel Coalition				Solution Tree		India
Meeting Rm 114	National Postal Foru	Southern Baptist Convention Executive Committee										The Gospel Coalition				Solution Tree		India

Meeting Rm 244							Southern Baptist Con Southern Baptist Convention Executive		USA Swimming: Olympi Indiana Sports Corp										2024 Summer Celebrat Indiana Black Expo Inc
Meeting Rm 245							Southern Baptist Con Southern Baptist Convention Executive		USA Swimming: Olympi Indiana Sports Corp										2024 Summer Celebrat Indiana Black Expo Inc
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Hall I Show Off							Southern Baptist Con Southern Baptist Convention Executive Committee		USA Swimming: Olympi Indiana Sports Corp										2024 Summer Celebrat Indiana Black Expo Inc
Hall J Show Off	School Transpor School Transportatic						Southern Baptist Con Southern Baptist Convention Executive Committee		USA Swimming: Olympi Indiana Sports Corp										2024 Summer Celebrat Indiana Black Expo Inc
CSO 2-3							Southern Baptist Con Southern Baptist Convention Executive Committee		Amer America									The Gospel Coalition The Gospel Coalition	

Booking Calendar

Monday, July 1, 2024 - Wednesday, July 31, 2024

JUL	MON		WED		THU		FRI		SAT		SUN		MON		WED		THU		FRI		SAT		SUN		MON		WED				
2024	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

ICC

Exhibit Halls

Exhibit Hall A														Indian National Eucharistic	National Eucharistic	National Eucharistic	Nati	Zeta Phi Beta Sorori						Gen Con The Bes	Gen C		
Exhibit Hall B													Indian	Indian National Eucharistic	National Eucharistic	National Eucharistic	Nati	Zeta Phi Beta Sorori						Gen Con The Bes	Gen C		
Exhibit Hall C			Church of God Intern				Church of God Intern				Chur	National Eucharis	National Eucharistic	Nati	Zeta Phi Beta Sorori						Gen Con The Bes	Gen C					
Exhibit Hall D			Church of God Intern				Church of God Intern				Chur	National Eucharis	National Eucharistic	Nati	Zeta Phi Beta Sorori						Gen Con The Best Fou						
Exhibit Hall E			Church of God Intern				Church of God Intern				Chur	National Eucharis	National Eucharistic	Nati	Zeta Phi Beta Sorori						Gen Con The Best Fou						
Exhibit Hall F			Church of God Intern				Church of God Intern				Chur	National Euchar	National Eucharistic	Zeta	Zeta Phi Beta Sorori				Gen Con The Best Fou								
Exhibit Hall G			Church of God Intern				Church of God Intern				Chur	National Eucharis	National Eucharistic	Zeta P	Zeta Phi Beta Sorori		Zeta Phi Beta Sor		Gen Con The Best Fou								
Exhibit Hall H	2024		Church of God Intern				Church of God Intern				Chur	National Eucharis	National Eucharistic	Nati	Zeta Phi Be		Zeta Phi Beta Sor		Gen Con The Best Fou								
Exhibit Hall I	2024		Church of God Intern				Church of God Intern				Chur	National Euchar	National Eucharistic	Nati	Zeta Phi Beta Sorori						Gen Con The Best Fou						
Exhibit Hall J	2024		Church of God Intern				Church of God Intern				Chur	National Eucharis	National Eucharistic	Nati	Zeta Phi Beta Sorori						Gen Con The Best Fou						
Exhibit Hall K	2024		Church of God Intern				Church of God Intern				Chur	National Eucharis	National Eucharistic	Nati	Zeta Phi Beta Sorori						Gen Con The Best Fou						
West SS														National Eucharistic													
East SS														National Eucharistic													

Lobbies

Hall A Lobby														National Eucharistic						Zeta Phi Beta Sorori				Gen Con The Best Fou		
Hall B Lobby														National Eucharistic						Zeta Phi Beta Sorori				Gen Con The Best Fou		
Hall C Lobby			Church of God Intern				Church of God					National Eucharistic						Zeta Phi Beta Sorori				Gen Con The Best Fou				
Hall D Lobby E			Church of God Intern				Church of God					National Eucharistic												Gen Con The Best Fou		
Hall D Lobby N			Church of God Intern				Church of God																			
Hall D Lobbies			Church of God Intern				Church of God					National Eucharistic												Gen Con The Best Fou		
Hall DE Lobbies			Church of God Intern				Church of God					National Eucharistic												Gen Con The Best Fou		
Hall E Lobby			Church of God Intern				Church of God					National Eucharistic												Gen Con The Best Fou		

Hall F Lobby		Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
Hall H Lobby		Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
Hall I Lobby		Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
Hall J Lobby E		Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
Hall J Lobby N		Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
Hall J Lobbies		Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Natio Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
Hall K Lobby		Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
Sagamore Lobby		Church of God Intern Church of God		Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
Wabash East			National Eucharistic National Eucharistic Congress, Inc.		Gen Con The Best Fou Gen Con LLC
Wabash West		Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
Wabash 1					
Capitol Avenue		Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
1st Flr Serpent					
2nd Flr Serpent		Church of God Intern Church of God		Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
Speedway Lby 1			National Eucharistic National Eucharistic Congress, Inc.		
Speedway Lby 2					
Mrylnd Mtr Lby					
Crossroads 1st		Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.		Gen Con The Best Fou Gen Con LLC
Crossroads 2nd					Gen Con The Best Fou Gen Con LLC
CR East Lobby			National Eucharistic National Eucharistic Congress, Inc.		Gen Con The Best Fou Gen Con LLC
CR West Lobby			National Eucharistic National Eucharistic Congress, Inc.		Gen Con The Best Fou Gen Con LLC
Georgia Cube			National Eucharistic National Eucharistic Congress, Inc.		Gen Con The Best Fou Gen Con LLC
Infomat Booth					
2nd Floor EFYR		Church of God Intern Church of God		Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
2nd Floor NFYR		Church of God Intern Church of God		Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
2nd Floor WFYR		Church of God Intern Church of God		Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
Ballrooms					

Meeting Rm 244						Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Bes Gen Con LLC
Meeting Rm 245	2024 Indian					Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Bes Gen Con LLC
CREast							National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
CRWest							National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
ICC FA									
Show Offices									
Hall A Show Off							National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
Hall B Show Off						Indiana D Indiana Dem	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
Hall C Show Off						Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
Hall D Show Off						Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
CSO - 2						Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
CSO - 3						Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
CSO - 4						Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
CSO - 5						Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
Hall F Show Off						Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
Hall H Show Off	2024 Indian					Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
Hall I Show Off	2024 Indian					Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
Hall J Show Off	2024 Indian					Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC
CSO 2-3						Church of God Intern Church of God	National Eucharistic National Eucharistic Congress, Inc.	Zeta Phi Beta Sorori Zeta Phi Beta Sorority, Inc.	Gen Con The Best Fou Gen Con LLC

Booking Calendar

Thursday, August 1, 2024 - Saturday, August 31, 2024

AUG	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
2024	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

ICC

Exhibit Halls

Exhibit Hall A	Gen Con The Best Fou Gen Con LLC						2024 Cox Automot	2024 Cox Automot			Indiana Water Environ	Indiana Water Environ										HorrorHound Week	HorrorHound Week								2 Con	3 Confidential		
Exhibit Hall B	Gen Con The Best Fou Gen Con LLC						Flesh & Blood TCG To LSS Outreach																										2 Con	3 Confidential
Exhibit Hall C	Gen Con The Best Fou Gen Con LLC																						Drive Legacy	Drive Legacy								Do it Best	Do it Best	
Exhibit Hall D	Gen Con The Best Fou Gen Con LLC						Avon RepFest The Avon Company	Avon RepFest The Avon Company																HorrorHound Week	HorrorHound Week								Do it Best	Do it Best
Exhibit Hall E	Gen Con The Best Fou Gen Con LLC							Aurora Parts Dealer Aurora Parts & Accessories LLC																2024 StarCity Game	2024 StarCity Game								Do it Best	Do it Best
Exhibit Hall F	Gen Con The Best Fou Gen Con LLC																																Do it Best	Do it Best
Exhibit Hall G	Gen Con The Best Fou Gen Con LLC																																Do it Best	Do it Best
Exhibit Hall H	Gen Con The Best Fou Gen Con LLC																																Do it Best	Do it Best
Exhibit Hall I	Gen Con The Best Fou Gen Con LLC																																Do it Best	Do it Best
Exhibit Hall J	Gen Con The Best Fou Gen Con LLC																																Do it Best	Do it Best
Exhibit Hall K	Gen Con The Best Fou Gen Con LLC																																Do it Best	Do it Best
West SS																																	Do it Best	Do it Best
East SS																																	Do it Best	Do it Best

Lobbies

Hall A Lobby	Gen Con The Best Fou Gen Con LLC						2024 Cox Automot				Indiana Water Environ	Indiana Water Environ											HorrorHound Week	HorrorHound Week											
Hall B Lobby	Gen Con The Best Fou Gen Con LLC																																		
Hall C Lobby	Gen Con The Best Fou Gen Con LLC																																	Do it Best	Do it Best
Hall D Lobby E	Gen Con The Best Fou Gen Con LLC																																	Do it Best	Do it Best
Hall D Lobby N																																		Do it Best	Do it Best
Hall D Lobbies	Gen Con The Best Fou Gen Con LLC																																	Do it Best	Do it Best
Hall DE Lobbies	Gen Con The Best Fou Gen Con LLC																																	Do it Best	Do it Best
Hall E Lobby	Gen Con The Best Fou Gen Con LLC																																	Do it Best	Do it Best

500 Ballroom	Gen Con The Best Fou Gen Con LLC	Gen Co			DCI Drum, Drum Corps I				World Shepa	World Raw Pow, Shepard Strength LI	World Shepa	Long Tern Travel Leade	World Shepa	World Raw Pow, Shepard Strength LI	World Shepa				Tran Trans	Trans Fam Trans Familie			
500 Reception	Gen Con The Best Fou Gen Con LLC	Gen Co			DCI Drum/ Drum Corps In				World Shepar	World Raw Power Shepard Strength LLC	World Shepar	Long Term Travel Leaders	World Shepar	World Raw Power Shepard Strength LLC	World Shepar				Tran Trans F	Trans Fami Trans Families			
Sag BR 1	Gen Con The Best Fou Gen Con LLC	Gen Co			AZI Advisor AZI Advisors							Long Term Healthcare Travel Leaders Indianapolis	Amer Americ	Amer Americ	Amer Americ	Amer Americ			Indiana IT EFM				
Sag BR 2	Gen Con The Best Fou Gen Con LLC	Gen Co			AZI Advisor AZI Advisors							Long Term Healthcare Travel Leaders Indianapolis	Amer Americ	Amer Americ	Amer Americ	Amer Americ			Indiana IT EFM				
Sag BR 3	Gen Con The Best Fou Gen Con LLC	Gen Co			AZI Advisor AZI Advisors							Long Term Healthcare Travel Leaders Indianapolis	Amer Americ	Amer Americ	Amer Americ	Amer Americ			India EFM	India EFM			
Sag BR 4	Gen Con The Best Fou Gen Con LLC	Gen Co			AZI Advisor AZI Advisors							Long Term Healthcare Travel Leaders Indianapolis	Amer Americ	Amer Americ	Amer Americ	Amer Americ			India EFM	India EFM			
Sag BR 5	Gen Con The Best Fou Gen Con LLC	Gen Co			AZI Advisor AZI Advisors							Long Term Healthcare Travel Leaders Indianapolis	Amer Americ	Amer Americ	Amer Americ	Amer Americ			India EFM	India EFM			
Sag BR 6	Gen Con The Best Fou Gen Con LLC	Gen Co			AZI Advisor AZI Advisors							Long Term Healthcare Travel Leaders Indianapolis	Amer Americ	Amer Americ	Amer Americ	Amer Americ			Indiana IT EFM				
Sag BR 7	Gen Con The Best Fou Gen Con LLC	Gen Co			AZI Advisor AZI Advisors							Long Term Healthcare Travel Leaders Indianapolis	Amer Americ	Amer Americ	Amer Americ	Amer Americ			Indiana IT EFM				
Wabash BR 1	Gen Con The Best Fou Gen Con LLC	Gen Co	JW Marriott India															Curology - The Summi Curology		Curology - 2 Curology	3 Cur Curology	2 Conf Indiana	
Wabash BR 2	Gen Con The Best Fou Gen Con LLC	Gen Co	JW Marriott India															Curology - The Summi Curology		Curology - 2 Curology	3 Cur Curology	2 Conf Indiana	
Wabash BR 3	Gen Con The Best Fou Gen Con LLC	Gen Co	JW Marriott India															Curology - The Summi Curology		Curology - 2 Curology	3 Cur Curology	2 Conf Indiana	
Meeting Rooms																							
Meeting Rm 101	Gen Con The Best Fou Gen Con LLC											HorrorHound Weekend HorrorHound Weekend LLC								Rally 2024 Rally Innovation, LLC	Tran Trans	2 Trans Fa Trans Familie	
Meeting Rm 102	Gen Con The Best Fou Gen Con LLC											HorrorHound Weekend HorrorHound Weekend LLC								Curology - The Summi Curology	Rally 2024 Rally Innovation, LLC	Tran Trans	2 Trans Fa Trans Familie
Meeting Rm 103	Gen Con The Best Fou Gen Con LLC											HorrorHound Weekend HorrorHound Weekend LLC								Curology - The Summi Curology	Rally 2024 Rally Innovation, LLC	Tran Trans	2 Trans Fa Trans Familie
Meeting Rm 104	Gen Con The Best Fou Gen Con LLC											HorrorHound Weekend HorrorHound Weekend LLC								Curology - The Summi Curology	Rally 2024 Rally Innovation, LLC	Tran Trans	2 Trans Fa Trans Familie
Meeting Rm 105	Gen Con The Best Fou Gen Con LLC											HorrorHound Weekend HorrorHound Weekend LLC								Curology - The Summi Curology	Rally 2024 Rally Innovation, LLC	Tran Trans	2 Trans Fa Trans Familie
Meeting Rm 106	Gen Con The Best Fou Gen Con LLC											HorrorHound Weekend HorrorHound Weekend LLC								Curology - The Summi Curology	Rally 2024 Rally Innovation, LLC	Tran Trans	2 Trans Fa Trans Familie
Meeting Rm 107	Gen Con The Best Fou Gen Con LLC											HorrorHound Weekend HorrorHound Weekend LLC								Curology - The Summi Curology	Rally 2024 Rally Innovation, LLC	Tran Trans	2 Trans Fa Trans Familie
Meeting Rm 108	Gen Con The Best Fou Gen Con LLC											HorrorHound Weekend HorrorHound Weekend LLC								Curology - The Summi Curology	Rally 2024 Rally Innovation, LLC		
Meeting Rm 109	Gen Con The Best Fou Gen Con LLC											HorrorHound Weekend HorrorHound Weekend LLC								Curology - The Summi Curology	Rally 2024 Rally Innovation, LLC	Tran Trans	2 Trans Fa Trans Familie
Meeting Rm 110	Gen Con The Best Fou Gen Con LLC											HorrorHound Weekend HorrorHound Weekend LLC								Curology - The Summi Curology	Rally 2024 Rally Innovation, LLC	Tran Trans	2 Trans Fa Trans Familie
Meeting Rm 111	Gen Con The Best Fou Gen Con LLC											HorrorHound Weekend HorrorHound Weekend LLC								Curology - The Summi Curology	Rally 2024 Rally Innovation, LLC		
Meeting Rm 112	Gen Con The Best Fou Gen Con LLC											HorrorHound Weekend HorrorHound Weekend LLC								Curology - The Summi Curology	Rally 2024 Rally Innovation, LLC		
Meeting Rm 113	Gen Con The Best Fou Gen Con LLC											HorrorHound Weekend HorrorHound Weekend LLC								Curology - The Summi Curology	Rally 2024 Rally Innovation, LLC	Tran Trans	2 Trans Fa Trans Familie
Meeting Rm 114	Gen Con The Best Fou Gen Con LLC											HorrorHound Weekend HorrorHound Weekend LLC								Curology - The Summi Curology	Rally 2024 Rally Innovation, LLC		

Meeting Rm 115	Gen Con The Best Fou Gen Con LLC																	Rally 2024 Rally Innovation, LLC		
Meeting Rm 116	Gen Con The Best Fou Gen Con LLC																	Rally 2024 Rally Innovation, LLC	Do it Best C	
Meeting Rm 117	Gen Con The Best Fou Gen Con LLC																	Rally 2024 Rally Innovation, LLC	Do it Best C	
Meeting Rm 120	Gen Con The Best Fou Gen Con LLC						Microelectronics I Crane Naval Base						Drive Clear Legacy Environ	HorrorHound Weekend HorrorHound Weekend LLC	Curology - 2 Curology	3 Curology	2 Confi Indiana			
Meeting Rm 121	Gen Con The Best Fou Gen Con LLC						Microelectronics I Crane Naval Base						Drive Clear Legacy Environ	HorrorHound Weekend HorrorHound Weekend LLC	Curology - 2 Curology	3 Curology	2 Confi Indiana			
Meeting Rm 122	Gen Con The Best Fou Gen Con LLC						Microelectronics I Crane Naval Base						Drive Clear Legacy Environ	HorrorHound Weekend HorrorHound Weekend LLC	Curology - 2 Curology	3 Curology	2 Confi Indiana			
Meeting Rm 123	Gen Con The Best Fou Gen Con LLC							Indiana Water E Indiana Water Envir						Drive Clear Legacy Environ	HorrorHound Weekend HorrorHound Weekend LLC	Curology - 2 Curology	3 Curology	2 Confi Indiana		
Meeting Rm 124	Gen Con The Best Fou Gen Con LLC							Indiana Water Enviro Indiana Water Environment Assoc						Drive Clear Legacy Environ	HorrorHound Weekend HorrorHound Weekend LLC	Curology - 2 Curology	3 Curology	2 Confi Indiana		
Meeting Rm 125	Gen Con The Best Fou Gen Con LLC					IU He The Tru		Indiana Water En Indiana Water Environ					Drive Legacy	HorrorHound Weeker HorrorHound Weekend LLC	Curology - The Sl Curology	2 Cur 3 Cur	2 Confi Indiana			
Meeting Rm 126	Gen Con The Best Fou Gen Con LLC					IU He The Tru		Indiana Water En Indiana Water Environ						HorrorHound Weekend HorrorHound Weekend LLC	Curology - The Sl Curology	2 Cur 3 Cur	2 Confi Indiana			
Meeting Rm 127	Gen Con The Best Fou Gen Con LLC					IU He The Tru		Indiana Water En Indiana Water Environ						HorrorHound Weekend HorrorHound Weekend LLC	Curology - The Sl Curology	2 Cur 3 Cur	2 Confi Indiana			
Meeting Rm 128	Gen Con The Best Fou Gen Con LLC					2024 Cox Au The Tru	IU He	Indiana Water E Indiana Water Envir						HorrorHound Weekend HorrorHound Weekend LLC	Curology - The Sl Curology	2 Cur 3 Cur	2 Confi Indiana			
Meeting Rm 130	Gen Con The Best Fou Gen Con LLC												American Trucking As American Trucking Associations, Inc.		Rally 2024 Rally Innovation, LLC					
Meeting Rm 131	Gen Con The Best Fou Gen Con LLC												American Trucking As American Trucking Associations, Inc.		Rally 2024 Rally Innovation, LLC					
Meeting Rm 132	Gen Con The Best Fou Gen Con LLC												American Trucking As American Trucking Associations, Inc.		Rally 2024 Rally Innovation, LLC					
Meeting Rm 133	Gen Con The Best Fou Gen Con LLC												American Trucking As American Trucking Associations, Inc.		Rally 2024 Rally Innovation, LLC					
Meeting Rm 134	Gen Con The Best Fou Gen Con LLC												American Trucking As American Trucking Associations, Inc.		Rally 2024 Rally Innovation, LLC					
Meeting Rm 135	Gen Con The Best Fou Gen Con LLC												American Trucking As American Trucking Associations, Inc.		Rally 2024 Rally Innovation, LLC					
Meeting Rm 136	Gen Con The Best Fou Gen Con LLC												American Trucking As American Trucking Associations, Inc.		Rally 2024 Rally Innovation, LLC					
Meeting Rm 137	Gen Con The Best Fou Gen Con LLC												American Trucking As American Trucking Associations, Inc.		Rally 2024 Rally Innovation, LLC					
Meeting Rm 138	Gen Con The Best Fou Gen Con LLC												American Trucking As American Trucking Associations, Inc.		Rally 2024 Rally Innovation, LLC			Do it Best C		
Meeting Rm 139	Gen Con The Best Fou Gen Con LLC												American Trucking As American Trucking Associations, Inc.		Rally 2024 Rally Innovation, LLC			Do it Best C		
Meeting Rm 140	Gen Con The Best Fou Gen Con LLC												American Trucking As American Trucking Associations, Inc.		Rally 2024 Rally Innovation, LLC			Do it Best C		
Meeting Rm 141	Gen Con The Best Fou Gen Con LLC												American Trucking As American Trucking Associations, Inc.		Rally 2024 Rally Innovation, LLC			Do it Best C		
Meeting Rm 142	Gen Con The Best Fou Gen Con LLC												American Trucking As American Trucking Associations, Inc.		Rally 2024 Rally Innovation, LLC			Do it Best C		
Meeting Rm 143	Gen Con The Best Fou Gen Con LLC												American Trucking As American Trucking Associations, Inc.		Rally 2024 Rally Innovation, LLC			Do it Best C		
Meeting Rm 144	Gen Con The Best Fou												American Trucking As		Rally 2024			Do it Best C		

Meeting Rm 144	Gen Con LLC																		American Trucking Associations, Inc.	Rally Innovation, LLC	Do it Best Corp	
Meeting Rm 145	Gen Con The Best Fou																		American Trucking As	Rally 2024	Do it Best C	
	Gen Con LLC																		American Trucking Associations, Inc.	Rally Innovation, LLC	Do it Best Corp	
Meeting Rm 201	Gen Con The Best Fou																					
	Gen Con LLC																					
Meeting Rm 202	Gen Con The Best Fou																				India	
	Gen Con LLC																				EFM	
Meeting Rm 203	Gen Con The Best Fou																				India	
	Gen Con LLC																				EFM	
Meeting Rm 204	Gen Con The Best Fou																				India	
	Gen Con LLC																				EFM	
Meeting Rm 205	Gen Con The Best Fou																					
	Gen Con LLC																					
Meeting Rm 206	Gen Con The Best Fou																					
	Gen Con LLC																					
Meeting Rm 207	Gen Con The Best Fou																					
	Gen Con LLC																					
Meeting Rm 208	Gen Con The Best Fou																			American Trucking As		India
	Gen Con LLC																			American Trucking Associations, Inc.		EFM
Meeting Rm 209	Gen Con The Best Fou																			American Trucking As		India
	Gen Con LLC																			American Trucking Associations, Inc.		EFM
Meeting Rm 210	Gen Con The Best Fou																					
	Gen Con LLC																					
Meeting Rm 211	Gen Con The Best Fou																					
	Gen Con LLC																					
Meeting Rm 212	Gen Con The Best Fou																					
	Gen Con LLC																					
Meeting Rm 231	Gen Con The Best Fou																			American Trucking As	Rally 2024	
	Gen Con LLC																			American Trucking Associations, Inc.	Rally Innovation, LLC	
Meeting Rm 232	Gen Con The Best Fou																			American Trucking As	Rally 2024	
	Gen Con LLC																			American Trucking Associations, Inc.	Rally Innovation, LLC	
Meeting Rm 233	Gen Con The Best Fou																			American Trucking As	Rally 2024	
	Gen Con LLC																			American Trucking Associations, Inc.	Rally Innovation, LLC	
Meeting Rm 234	Gen Con The Best Fou																			American Trucking As	Rally 2024	
	Gen Con LLC																			American Trucking Associations, Inc.	Rally Innovation, LLC	
Meeting Rm 235	Gen Con The Best Fou																			American Trucking As	Rally 2024	
	Gen Con LLC																			American Trucking Associations, Inc.	Rally Innovation, LLC	
Meeting Rm 236	Gen Con The Best Fou																			American Trucking As	Rally 2024	
	Gen Con LLC																			American Trucking Associations, Inc.	Rally Innovation, LLC	
Meeting Rm 237	Gen Con The Best Fou																			American Trucking As	Rally 2024	
	Gen Con LLC																			American Trucking Associations, Inc.	Rally Innovation, LLC	
Meeting Rm 238	Gen Con The Best Fou																			American Trucking As	Rally 2024	
	Gen Con LLC																			American Trucking Associations, Inc.	Rally Innovation, LLC	
Meeting Rm 239	Gen Con The Best Fou																			American Trucking As	Rally 2024	
	Gen Con LLC																			American Trucking Associations, Inc.	Rally Innovation, LLC	
Meeting Rm 240	Gen Con The Best Fou																			American Trucking As	Rally 2024	
	Gen Con LLC																			American Trucking Associations, Inc.	Rally Innovation, LLC	
Meeting Rm 241	Gen Con The Best Fou																			American Trucking As	Rally 2024	
	Gen Con LLC																			American Trucking Associations, Inc.	Rally Innovation, LLC	
Meeting Rm 242	Gen Con The Best Fou																			American Trucking As	Rally 2024	
	Gen Con LLC																			American Trucking Associations, Inc.	Rally Innovation, LLC	
Meeting Rm 243	Gen Con The Best Fou																			American Trucking As	Rally 2024	
	Gen Con LLC																			American Trucking Associations, Inc.	Rally Innovation, LLC	

Meeting Rm 244	Gen Con The Best Fou Gen Con LLC														American Trucking As American Trucking Associations, Inc.	Rally 2024 Rally Innovation, LLC					
Meeting Rm 245	Gen Con The Best Fou Gen Con LLC														American Trucking As American Trucking Associations, Inc.	Rally 2024 Rally Innovation, LLC					
CREast	Gen Con The Best Fou Gen Con LLC																				
CRWest	Gen Con The Best Fou Gen Con LLC															2024 StarCityG StarCity Games					
ICC FA																					
Show Offices																					
Hall A Show Off	Gen Con The Best Fou Gen Con LLC			2024 Cox Auton Cox Automotive											Indiana Water Enviro Indiana Water Environment Association				HorrorHound Weeker HorrorHound Weekend LL		
Hall B Show Off	Gen Con The Best Fou Gen Con LLC																				
Hall C Show Off	Gen Con The Best Fou Gen Con LLC													Drive Clea Legacy Environ						Do it Best Co Do it Best Co	
Hall D Show Off	Gen Con The Best Fou Gen Con LLC												HorrorHound Weeker HorrorHound Weekend LL					2024 StarCityG StarCity Games		Do it Best Co Do it Best Co	
CSO - 2	Gen Con The Best Fou Gen Con LLC																			Do it Best Co Do it Best Co	
CSO - 3	Gen Con The Best Fou Gen Con LLC																			Do it Best Co Do it Best Co	
CSO - 4	Gen Con The Best Fou Gen Con LLC																			Do it Best Co Do it Best Co	
CSO - 5	Gen Con The Best Fou Gen Con LLC																			Do it Best Co Do it Best Co	
Hall F Show Off	Gen Con The Best Fou Gen Con LLC														American Trucking As American Trucking Associations, Inc.	Rally 2024 Rally Innovation, LLC				Do it Best Co Do it Best Co	
Hall H Show Off	Gen Con The Best Fou Gen Con LLC														American Trucking As American Trucking Associations, Inc.	Rally 2024 Rally Innovation, LLC				Do it Best Co Do it Best Co	
Hall I Show Off	Gen Con The Best Fou Gen Con LLC														American Trucking As American Trucking Associations, Inc.	Rally 2024 Rally Innovation, LLC				Do it Best Co Do it Best Co	
Hall J Show Off	Gen Con The Best Fou Gen Con LLC														American Trucking As American Trucking Associations, Inc.					Do it Best Co Do it Best Co	
CSO 2-3	Gen Con The Best Fou Gen Con LLC																			Do it Best Co Do it Best Co	

Booking Calendar

Sunday, September 1, 2024 - Monday, September 30, 2024

SEP	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON							
2024	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30

ICC

Exhibit Halls																														
Exhibit Hall A	3 Confidential; Indiana Conver						2 Indi; L&L Exh						Do it Best Signage A; Indiana Convention Center & Lucas Oil Stadium												North American Die C; North American Die Casting Assoc					
Exhibit Hall B	3 Confidential; Indiana Conver						2 Indi; L&L Exh						Do it Best Signage A; Indiana Convention Center & Lucas Oil Stadium												North American Die C; North American Die Casting Assoc					
Exhibit Hall C	Do it Best Corp.						Do it Best Corp. Fal						Do it Best Corp						Midwest Arts Expo 20; Heartland Performing Arts, Inc.											
Exhibit Hall D	Do it Best Corp.						Do it Best Corp. Fal						Do it Best Corp						Midwest Art; Midwest Arts Expo; Heartland Perf; Heartland Performing A						Gamr; Gamma Iota					
Exhibit Hall E	Do it Best Corp.						Do it Best Corp. Fal						Do it Best Corp						Midwest Art; Midwest Arts Expo; Heartland Perf; Heartland Performing A						Gamr; Gamma Iota S					
Exhibit Hall F	Do it Best Corp.						Do it Best Corp. Fal						Do it Best Corp						BFG Supply Co.; BFG Supply; BFG ;						Indie; IndieTech; Agenc; Agency Intell					
Exhibit Hall G	Do it Best Corp.						Do it Best Corp. Fal						Do it Best Corp						BFG Supply Co.; BFG Supply; BFG ;						Indie; IndieTech; Agenc; Agency Intell					
Exhibit Hall H	Do it Best Corp.						Do it Best Corp. Fal						Do it Best Corp						BFG Supply Co.; BFG Supply; BFG ;											
Exhibit Hall I	Do it Best Corp.						Do it Best Corp. Fal						Do it Best Corp						BFG Supply; BFG Supply Co.						Circle City Classic; Indiana Black Expo Ind; Cahab; Cahaba					
Exhibit Hall J	Do it Best Corp.						Do it Best Corp. Fal						Do it Best Corp						Mac Tools F; Mac T; Mac T; Stanley Black & Stanley; Stanley						ISBA; ISBA; ISBA; Indian; Indian; Indian					
Exhibit Hall K	Do it Best Corp.						Do it Best Corp. Fal						Do it Best Corp						Mac Tools F; Mac T; Mac T; Stanley Black & Stanley; Stanley						ISBA; ISBA; Indian; Indian					
West SS	Do it Best Corp.						Do it Best Corp. Fal						Do it Best Corp																	
East SS	Do it Best Corp.						Do it Best Corp. Fal						Do it Best Corp																	
Lobbies																														
Hall A Lobby																									North American Die C; North American Die Casting Assoc					
Hall B Lobby																									North American Die C; North American Die Casting Assoc					
Hall C Lobby	Do it Best Corp. Fal						Do it Best Corp.																							
Hall D Lobby E	Do it Best Corp. Fal						Do it Best Corp.						Midwest Arts Expo 20; Heartland Performing Arts, Inc.						Gamma Iota Sign; Gamma Iota Sigma											
Hall D Lobby N	Do it Best Corp. Fal						Do it Best Corp.						Midwest Arts Expo 20; Heartland Performing Arts, Inc.						Gamma Iota Sign; Gamma Iota Sigma											
Hall D Lobbies	Do it Best Corp. Fal						Do it Best Corp.						Midwest Arts Expo 20; Heartland Performing Arts,						Gamma Iota Sig; Gamma Iota Sigma											
Hall DE Lobbies	Do it Best Corp. Fal						Do it Best Corp.						Midwest Arts Expo 20; Heartland Performing Arts, Inc.						Gamma Iota Sign; Gamma Iota Sigma											
Hall E Lobby	Do it Best Corp. Fal						Do it Best Corp.						Midwest Arts Expo 20; Heartland Performing Arts,						Gamma Iota Sig; Gamma Iota Sigma											

Hall F Lobby	Do it Best Corp. Fal Do it Best Corp.																				IndieTech Show Agency Intelligence																													
Hall H Lobby	Do it Best Corp. Fal Do it Best Corp.																																																	
Hall I Lobby	Do it Best Corp. Fal Do it Best Corp.																																																	
Hall J Lobby E	Do it Best Corp. Fal Do it Best Corp.																														ISBA/IAPSS Annu Indiana School Boards										Cahaba Cahaba									
Hall J Lobby N	Do it Best Corp. Fal Do it Best Corp.																														ISBA/IAPSS Annu Indiana School Boards										Cahaba Cahaba									
Hall J Lobbies	Do it Best Corp. Fal Do it Best Corp.																														ISBA/IAPSS Annu Indiana School Boar										Caha Cahaba									
Hall K Lobby	Do it Best Corp. Fal Do it Best Corp.																														ISBA/IAPSS Annu Indiana School Boar																			
Sagamore Lobby	Do it Best Corp. Fal Do it Best Corp.										Indiana IT S EFM										CLD Colleg Center for Lea										Midwest Arts Expo 20 Heartland Performing Arts,										Danc Dance									
Wabash East																															IN Court Service Indiana Office of Co																			
Wabash West	Do it Best Corp. Fal Do it Best Corp.																																								North American Die C North American Die Casting Associati									
Wabash 1											Elevance Health Exec Elevance Health, Inc.																																							
Capitol Avenue	Do it Best Corp. Fal Do it Best Corp.																														ISBA/IAPSS Annu Indiana School Boards										Cahaba Cahaba									
1st Flr Serpent											2024 Indiana W Indiana Chamber of																																							
2nd Flr Serpent	Do it Best Corp. Fal Do it Best Corp.																				CLD College Center for Lea										Midwest Arts Expo 20 Heartland Performing Arts, Inc																			
Speedway Lby 1	Do it Best Corp. Fal Do it Best Corp.																																																	
Speedway Lby 2																																																		
MryInd Mtr Lby																															IN Court Service Indiana Office of Co																			
Crossroads 1st	Do it Best Corp. Fal Do it Best Corp.																														Midwest Arts Expo 20 Heartland Performing Arts, Inc										Gamma Iota Sign Gamma Iota Sigma									
Crossroads 2nd																																																		
CR East Lobby																															IN Court Services Indiana Office of Court																			
CR West Lobby																															IN Court Services Indiana Office of Court																			
Georgia Cube	Do it Best Corp. Fal Do it Best Corp.																																																	
Infomat Booth																																																		
2nd Floor EFYR	Do it Best Corp. Fal Do it Best Corp.																				CLD College Center for Lea										Midwest Arts Expo 20 Heartland Performing Arts, Inc																			
2nd Floor NFYR	Do it Best Corp. Fal Do it Best Corp.										Indiana IT EFM										CLD College Center for Lea										Midwest Arts Expo 20 Heartland Performing Arts, Inc										Danc Dance									
2nd Floor WFYR	Do it Best Corp. Fal Do it Best Corp.																				CLD College Center for Lea										Midwest Arts Expo 20 Heartland Performing Arts, Inc																			
Ballrooms																																																		

Meeting Rm 244		Do it Best Corp. Fal Do it Best Corp.			CLD (CLD (Center	CLD (Center	Midwest Arts Expo 20 Heartland Performing Arts, Inc.				ISBA/2 ISB, Indiana School	IndieTech S Agency Intellig						
Meeting Rm 245		Do it Best Corp. Fal Do it Best Corp.			CLD (Center	CLD (Center	Midwest Arts Expo 20 Heartland Performing Arts, Inc.					IndieTech Showca Agency Intelligence, L						
CREast		Do it Best Corp. Fal Do it Best Corp.																
CRWest		Do it Best Corp. Fal Do it Best Corp.																
ICC FA																		
Show Offices																		
Hall A Show Off																		North American Die C North American Die Casting Assoc
Hall B Show Off																		North American Die C North American Die Casting Assoc
Hall C Show Off		Do it Best Corp. Fal Do it Best Corp.																
Hall D Show Off		Do it Best Corp. Fal Do it Best Corp.																Midwest Arts Expo 20 Heartland Performing Arts,
CSO - 2		Do it Best Corp. Fal Do it Best Corp.																Gamma Iota Sign Gamma Iota Sigma
CSO - 3		Do it Best Corp. Fal Do it Best Corp.																Gamma Iota Sign Gamma Iota Sigma
CSO - 4		Do it Best Corp. Fal Do it Best Corp.																
CSO - 5		Do it Best Corp. Fal Do it Best Corp.																
Hall F Show Off		Do it Best Corp. Fal Do it Best Corp.																IndieTech Show Agency Intelligence
Hall H Show Off		Do it Best Corp. Fal Do it Best Corp.																
Hall I Show Off		Do it Best Corp. Fal Do it Best Corp.																Circle City Indiana Black
Hall J Show Off		Do it Best Corp. Fal Do it Best Corp.																ISBA/IAPSS An Indiana School Boar
CSO 2-3		Do it Best Corp. Fal Do it Best Corp.																Gamma Iota Sig Gamma Iota Sigma

Booking Calendar

Tuesday, October 1, 2024 - Thursday, October 31, 2024

OCT
2024

TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU							
01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

ICC

Exhibit Halls

Exhibit Hall A	North Amer North America	North Amer North America									ServiceTitan ServiceTitan	ServiceTitan - Par ServiceTitan	Servi Service	Nati Nation	National FFA Con National FFA Organiza	National FFA Con National FFA Organiza	Natic Nation																			
Exhibit Hall B	North Amer North America	North Amer North America									ServiceTitan ServiceTitan	ServiceTitan - Par ServiceTitan	Servi Service	Nati Nation	National FFA Con National FFA Organiza	National FFA Con National FFA Organiza	Natic Nation																			
Exhibit Hall C		Emerald - HCD Co Emerald X, LLC	Emerald - HCD Co Emerald X, LLC	Emer Emeral								Servi Service		Nati Nation	National FFA Con National FFA Organiza	National FFA Con National FFA Organiza	Natic Nation																Yu-Gi Konami			
Exhibit Hall D		Emerald - HCD Co Emerald X, LLC	Emerald - HCD Co Emerald X, LLC	Emer Emeral							ServiceTitan - Par ServiceTitan	ServiceTita ServiceTitan	Servi Service	Nati Nation	National FFA Con National FFA Organiza	National FFA Con National FFA Organiza	Natic Nation																Yu-Gi Konami			
Exhibit Hall E		Emerald - HCD Co Emerald X, LLC	Emerald - HCD Co Emerald X, LLC	Emer Emeral							ServiceTitan - Par ServiceTitan	ServiceTita ServiceTitan	Servi Service	Nati Nation	National FFA Con National FFA Organiza	National FFA Con National FFA Organiza	Natic Nation																Yu-Gi Konami			
Exhibit Hall F		Emerald - HCD Co Emerald X, LLC	Emerald - HCD Co Emerald X, LLC	Emer Emeral										Nati Nation	National FFA Con National FFA Organiza	National FFA Con National FFA Organiza	Natic Nation										Midv Indiana	Midwest M Indiana Apar								
Exhibit Hall G	IndieTech Showca Agency Intelligence, LI													Nati Nation	National FFA Con National FFA Organiza	National FFA Con National FFA Organiza	Natic Nation																			
Exhibit Hall H	IndieTech Showca Agency Intelligence, LI													Nati Nation	National FFA Con National FFA Organiza	National FFA Con National FFA Organiza	Natic Nation																			
Exhibit Hall I	Cahaba Me Cahaba Media	Cahaba Media -G Cahaba Media Group	Caha Caha	Level Level	Level UP DE Level UP DE									Nati Nation	National FFA Con National FFA Organiza	National FFA Con National FFA Organiza	Natic Nation																			
Exhibit Hall J	Cahaba Mex Cahaba Media	Cahaba Media -G Cahaba Media Group	Caha Caha	Level Level	Level UP DE Level UP DE							India Indian	India Indian	Nati Nation	National FFA Con National FFA Organiza	National FFA Con National FFA Organiza	Natic Nation																	Design2Par Edwards and S	Design2Par Edwards and S	
Exhibit Hall K	Cahaba Mex Cahaba Media	Cahaba Media -G Cahaba Media Group	Caha Caha	Level Level	Level UP DE Level UP DE							India Indian	India Indian	Nati Nation	National FFA Con National FFA Organiza	National FFA Con National FFA Organiza	Natic Nation																		Design2Par Edwards and S	Design2Par Edwards and S
West SS		Emerald - HCD Co Emerald X, LLC	Emerald - HCD Co Emerald X, LLC	Emer Emeral																																
East SS		Emerald - HCD Co Emerald X, LLC	Emerald - HCD Co Emerald X, LLC	Emer Emeral																																

Lobbies

Hall A Lobby	North American Die C North American Die Castin										IMPO Conference Indianapolis Metropol																										
Hall B Lobby	North American Die C North American Die Castin										IMPO Conference Indianapolis Metropol																										
Hall C Lobby											IMPO Conference Indianapolis Metropol																										
Hall D Lobby E		Emerald - HCD Confer Emerald X, LLC																																		Yu-Gi Konami	
Hall D Lobby N																																				Yu-Gi Konami	
Hall D Lobbies		Emerald - HCD Confer Emerald X, LLC																																		Yu-Gi Konami	
Hall DE Lobbies		Emerald - HCD Confer Emerald X, LLC																																		Yu-Gi Konami	
Hall E Lobby		Emerald - HCD Confer Emerald X, LLC																																		Yu-Gi Konami	

500 Ballroom						Level UP D	World	World Raw	World		Econ	Econ			Natio	National F	National FFA Conven	Natio			Midwest M
500 Reception						Level UP DE	World	World Raw	World		Econ	Econ			Natio	National FF	National FFA Convent	Natio			Midwest M
Sag BR 1			Emer	Emer	Emerald - HCD Ce	State		Chick	Chick						Natio	National FFA Convent	Natio				
Sag BR 2			Emer	Emer	Emerald - HCD Ce	State		Chick	Chick						Natio	National FFA Convent	Natio				
Sag BR 3			Emer	Emer	Emerald - HCD Ce	State		Chick	Chick						Natio	National FFA Convent	Natio				
Sag BR 4			Emer	Emer	Emerald - HCD Ce	State		Chick	Chick						Natio	National FFA Convent	Natio				
Sag BR 5			Emer	Emer	Emerald - HCD Ce	State		2 Chick	Chick						Natio	National FFA Convent	Natio				
Sag BR 6			Emer	Emer	Emerald - HCD Ce	State		2 Chick	Chick						Natio	National FFA Convent	Natio				
Sag BR 7			Emer	Emer	Emerald - HCD Ce	State		Chick	Chick						Natio	National FFA Convent	Natio				
Wabash BR 1	North		MAPP Benc	Emer	Emerald - HCD Ce	IMPO Conference			Service	ServiceTitan - Pan						National FF	National FFA Con	Natio			Midw
Wabash BR 2	North		MAPP Benc	Emer	Emerald - HCD Ce	IMPO Conference			Service	ServiceTitan - Pan						National FF	National FFA Con	Natio			Midw
Wabash BR 3	North		MAPP Benc	Emer	Emerald - HCD Ce	IMPO Conference			Service	ServiceTitan - Pan						National FF	National FFA Con	Natio			Midw
Meeting Rooms																					
Meeting Rm 101					Emerald - HCD Confer				ServiceTitan - Panth								National FFA Convent				
Meeting Rm 102					Emerald - HCD Confer				ServiceTitan - Panth								National FFA Convent				
Meeting Rm 103					Emerald - HCD Confer				ServiceTitan - Panth								National FFA Convent				
Meeting Rm 104					Emerald - HCD Confer				ServiceTitan - Panth								National FFA Convent				
Meeting Rm 105					Emerald - HCD Confer				ServiceTitan - Panth								National FFA Convent				
Meeting Rm 106					Emerald - HCD Confer				ServiceTitan - Panth								National FFA Convent				
Meeting Rm 107					Emerald - HCD Confer	IMPO Conference											National FFA Convent				
Meeting Rm 108			MAPP		Emerald - HCD Confer	IMPO Conference											National FFA Convent				
Meeting Rm 109			MAPP		Emerald - HCD Confer	IMPO Conference											National FFA Convent				
Meeting Rm 110			MAPP		Emerald - HCD Confer	IMPO Conference											National FFA Convent				
Meeting Rm 111					Emerald - HCD Confer				ServiceTitan - Panth								National FFA Convent				
Meeting Rm 112					Emerald - HCD Confer				ServiceTitan - Panth								National FFA Convent				
Meeting Rm 113					Emerald - HCD Confer						Econ	Econ					National FFA Convent				
Meeting Rm 114					Emerald - HCD Confer				ServiceTitan - Panth								National FFA Convent				

Meeting Rm 144	Agency Intelligence, L		Eli Lilly and Company			Indiana	Indiana			National FFA Organization		Indiana Apartment As
Meeting Rm 145	IndieTech Showca Agency Intelligence, L		Level UP DEI Con Eli Lilly and Company			India	India			National FFA Convent National FFA Organization		Midwest Multifam Indiana Apartment As
Meeting Rm 201			Emerald - HCD Confer Emerald X, LLC			2 Chic	2 ServiceTitan - Panth			National FFA Con National FFA Organiza		
Meeting Rm 202			Emerald - HCD Confer Emerald X, LLC			2 Chic	2 ServiceTitan - Panth			National FFA Con National FFA Organiza		
Meeting Rm 203			Emerald - HCD Confer Emerald X, LLC			2 Chic	2 ServiceTitan - Panth			National FFA Con National FFA Organiza		
Meeting Rm 204			Emerald - HCD Confer Emerald X, LLC			2 Chic	2 ServiceTitan - Panth			National FFA Con National FFA Organiza		
Meeting Rm 205			Emerald - HCD Confer Emerald X, LLC			2 Chic	2 ServiceTitan - Panth			National FFA Con National FFA Organiza		
Meeting Rm 206			Emerald - HCD Confer Emerald X, LLC			2 Chic	2 ServiceTitan - Panth			National FFA Con National FFA Organiza		
Meeting Rm 207			Emerald - HCD Confer Emerald X, LLC			2 Chic	2 ServiceTitan - Panth			National FFA Con National FFA Organiza		
Meeting Rm 208			Emerald - HCD Confer Emerald X, LLC				IFD Promotion Proces Indianapolis Fire Department			National FFA Con National FFA Organiza		
Meeting Rm 209			Emerald - HCD Confer Emerald X, LLC				IFD Promotion Proces Indianapolis Fire Department			National FFA Con National FFA Organiza		
Meeting Rm 210			Emerald - HCD Confer Emerald X, LLC			ServiceTit	2 ServiceTitan - Panth			National FFA Convent National FFA Organization		
Meeting Rm 211			Emerald - HCD Confer Emerald X, LLC			ServiceTit	2 ServiceTitan - Panth			National FFA Convent National FFA Organization		
Meeting Rm 212			Emerald - HCD Confer Emerald X, LLC			ServiceTit	2 ServiceTitan - Panth			National FFA Convent National FFA Organization		
Meeting Rm 231			Level UP DEI Con Eli Lilly and Company				IFD Promotion Proces Indianapolis Fire Department			National FFA Convent National FFA Organization		
Meeting Rm 232			Level UP DEI Con Eli Lilly and Company				IFD Promotion Proces Indianapolis Fire Department			National FFA Convent National FFA Organization		
Meeting Rm 233			Level UP DEI Con Eli Lilly and Company				IFD Promotion Proces Indianapolis Fire Department			National FFA Convent National FFA Organization		
Meeting Rm 234			Level UP DEI Con Eli Lilly and Company				IFD Promotion Proces Indianapolis Fire Department			National FFA Convent National FFA Organization		
Meeting Rm 235			Level UP DEI Con Eli Lilly and Company				IFD Promotion Proces Indianapolis Fire Department			National FFA Convent National FFA Organization		
Meeting Rm 236			Level UP DEI Con Eli Lilly and Company				IFD Promotion Proces Indianapolis Fire Department			National FFA Convent National FFA Organization		
Meeting Rm 237			Level UP DEI Con Eli Lilly and Company				IFD Promotion Proces Indianapolis Fire Department			National FFA Convent National FFA Organization		
Meeting Rm 238			Level UP DEI Con Eli Lilly and Company				IFD Promotion Proces Indianapolis Fire Department			National FFA Convent National FFA Organization		
Meeting Rm 239			Level UP DEI Con Eli Lilly and Company				IFD Promotion Proces Indianapolis Fire Department			National FFA Convent National FFA Organization		
Meeting Rm 240			Emerald - HCD Confer Emerald X, LLC				IFD Promotion Proces Indianapolis Fire Department			National FFA Convent National FFA Organization		
Meeting Rm 241			Emerald - HCD Confer Emerald X, LLC				IFD Promotion Proces Indianapolis Fire Department			National FFA Convent National FFA Organization		
Meeting Rm 242			Emerald - HCD Confer Emerald X, LLC				IFD Promotion Proces Indianapolis Fire Department			National FFA Convent National FFA Organization		
Meeting Rm 243			Emerald - HCD Confer Emerald X, LLC				IFD Promotion Proces Indianapolis Fire Department			National FFA Convent National FFA Organization		

Hall F Lobby		American Academy of Optometry																Junior Volleyball As Junior Volleyball Association
Hall H Lobby		American Academy of Optometry				Indiana Cr Indiana Chan		Music For All Bai Music for All, Inc.										Junior Volleyball As Junior Volleyball Association
Hall I Lobby	GLCC - Ind Varsity Spirit	American Academy of Optometry						Music For All Bai Music for All, Inc.										Junior Volleyball As Junior Volleyball Association
Hall J Lobby E	GLCC - Ind Varsity Spirit d	American Academy of Optometry				Midwest Healthcar Midwest Healthcare En		Music For All Bai Music for All, Inc.										
Hall J Lobby N	GLCC - Ind Varsity Spirit d	American Academy of Optometry				Midwest Healthcar Midwest Healthcare En		Music For All Bai Music for All, Inc.										Junior Volleyball As Junior Volleyball Association
Hall J Lobbies	GLCC - Ind Varsity Spirit	American Academy of Optometry				Midwest Healthc Midwest Healthcare		Music For All Bai Music for All, Inc.										Junior Volleyball As Junior Volleyball Association
Hall K Lobby		American Academy of Optometry						Music For All Bai Music for All, Inc.										
Sagamore Lobby	Chick-fil-A PullSpark	American Academy of Optometry						Percussive Arts Soci Percussive Arts Society										Indiana Trial Law Indiana Trial Lawyer
Wabash East		American Academy of Optometry						Percussive Arts Soci Percussive Arts Society										
Wabash West		Beyond Monumental Beyond Monumental						Percussive Arts Soci Percussive Arts Society										
Wabash 1																		The Violin Society o The Violin Society of America
Capitol Avenue	GLCC - Ind Varsity Spirit d	American Academy of Optometry				Midwest Healthcar Midwest Healthcare En		Music For All Bai Music for All, Inc.										
1st Flr Serpent								Percussive Arts Soci Percussive Arts Society										
2nd Flr Serpent	Chick-fil-A PullSpark	American Academy of Optometry																Indiana Trial Lawy Indiana Trial Lawyers /
Speedway Lby 1																		
Speedway Lby 2																		
MryInd Mtr Lby																		
Crossroads 1st	Yu-Gi-Oh! Konami Digital					CSG Indy C Varsity Spirit d		Percussive Arts Soci Percussive Arts Society										
Crossroads 2nd																		
CR East Lobby		American Academy of Optometry						Percussive Arts Soci Percussive Arts Society										
CR West Lobby		American Academy of Optometry						Percussive Arts Soci Percussive Arts Society										
Georgia Cube		American Academy of Optometry																Junior Volleyball As Junior Volleyball Associatio
Infomat Booth																		
2nd Floor EFYR	Chick-fil-A PullSpark	American Academy of Optometry																Indiana Trial Lawy Indiana Trial Lawyers /
2nd Floor NFYR	Chick-fil-A PullSpark	American Academy of Optometry						Percussive Arts Soci Percussive Arts Society										Indiana Trial Lawy Indiana Trial Lawyers /
2nd Floor WFYR	Chick-fil-A PullSpark	American Academy of Optometry						Percussive Arts Soci Percussive Arts Society										Indiana Trial Lawy Indiana Trial Lawyers /

Ballrooms

SECTION 00400 – PROPOSAL FORM

PREVENTIVE MAINTENANCE & REQUIRED REPAIRS – ICC ELEVATORS AND ESCALATORS

TO: Capital Improvement Board of Managers of Marion County (“CIB”)
c/o Indiana Convention Center
100 South Capitol Avenue
Indianapolis, Indiana 46225
Attention: Tom Boyle, Director of Operations

Offeror’s Name: _____

Offeror’s Full Address: _____

Offeror is an ___ Individual, ___ Partnership, ___ Corporation, ___ Joint Venture or _____
(Other, please state) organized and existing under the Laws of _____.

To be considered responsive, a foreign corporation must be registered with the Indiana Secretary of State to do business in Indiana and that registration must be in good standing.

The Offeror, in response to the Request for Proposal (RFP) for the above referenced Procurement, has examined the RFP Documents and is familiar with the requirements of and all terms and conditions applicable to the RFP Process and the Procurement. Offeror does hereby propose, in consideration for the price(s) set forth below, to undertake and fully perform the Procurement in accordance with all information and requirements set forth in the RFP Documents, consistent with the representations made by Offeror in this Proposal Form (and in all materials transmitted with this Proposal) and within the time period set forth in the RFP Documents.

Offeror understands that the CIB reserves the right to reject any or all Proposals, to waive any irregularities or informalities in the RFP Process and to hold discussions with Offerors in accordance with the RFP Documents.

Offeror acknowledges receipt of the following Addenda (if no Addenda were issued, state “None”) and represents that any additions or modifications to, or deletions from, the RFP or the RFP Documents called for in these Addenda have been included in the price(s) proposed below.

Addendum _____ Date _____
Addendum _____ Date _____
Addendum _____ Date _____
Addendum _____ Date _____

FIRST YEAR BASE PRICE PROPOSAL

Offeror proposes, if awarded the Service Contract, to undertake and fully perform all of the base requirements of the Procurement, as set forth and described in the RFP Documents, during the initial year of the Contract for the stipulated sum of _____ dollars (\$_____).

HOURLY RATES

Offeror also attaches to this Proposal its quotes for each of the hourly rate categories as required by the Technical Requirements, which hourly rates, if Offeror is awarded the Service Contract, shall be utilized if and to the extent billings, in addition to the annual base price, are permitted in accordance with and subject to the terms and conditions of the RFP Documents and Contract Documents.

ATTACHMENTS

Offeror shall include with this Proposal Form all additional information and/or documents required to be submitted as part of the Proposal, as listed and described in Section 29 of RFP Process/Instructions to Offerors, including the following:

- Statement of Qualifications;
- Audited or Reviewed Financial Statement;
- Procurement Plan; and
- Employee Drug Testing Program.

Offeror certifies that all information contained in, attached to or submitted with this Proposal is true and accurate. Offeror also confirms that CIB and CIB’s Consultant may review and rely upon such information in their consideration of this Proposal and in CIB’s award of the Service Contract, if this Proposal (after discussion and taking into account best and final offers, if any) is determined to be the most advantageous to the CIB considering price and the other evaluation criteria set forth in the RFP Documents.

ADDITIONAL DECLARATIONS

Offeror certifies compliance with existing laws of the City of Indianapolis, the State of Indiana and the United States regarding prohibition of discrimination in employment practices on the basis of race, religion, color, sex, sexual orientation, gender identity, disability, national origin, disabled veteran status and Vietnam-era veteran status. Offeror further certifies that it (a) has formulated its own Affirmative Action Plan for the recruitment, training and employment of minorities and women, including goals and timetables; and (b) strongly encourages the use of small businesses, minority-owned businesses, women-owned businesses and veteran-owned businesses in its operation.

The Offeror certifies that it has thoroughly reviewed the RFP Documents (including all Addenda, if any) and has had the opportunity to pose questions and obtain interpretations or clarifications concerning the RFP Documents.

It is the CIB’s policy to purchase materials and supplies manufactured in the United States. If any supply or material being proposed by Offeror is not manufactured in the United States, please identify the item below, including the country or countries where such supply or material has been or would be manufactured and confirm, consistent with I.C. 5-22-15-24.2, that such item has not or would not be made using forced labor. [DISCUSS]

It is acknowledged that CIB will review the items listed above, if any, and will determine, in accordance with I.C. 5-22-15-21, whether the CIB’s policy for procurement of materials and supplies manufactured in the United States will be waived.

Offeror certifies that any steel products used in the manufacture of any equipment or material proposed by Offeror shall be manufactured in the United States, unless one of the exceptions set forth in I.C. 5-22-15-25(d) applies.

Offeror understands and agrees that this Proposal shall remain open and shall not be withdrawn or modified for a period of sixty (60) days following the date for submittal of Proposals as set forth in the RFP Documents. If notified by the CIB of the acceptance of this Proposal and the CIB’s intent to award a Service Contract within that sixty (60) day period, the undersigned Offeror shall within five (5) days of receiving that notice: (i) promptly execute and return the Service Contract to the CIB; (ii) provide evidence of the insurance coverages and limits as required by the RFP Documents; and (iii) provide any other documents or information required by the RFP Documents.

Offeror also understands and agrees that the CIB reserves the right to reject all Proposals received and elect not to proceed with the Procurement (or to postpone the Procurement to a later date) if the CIB determines that to be in its best interest.

NON-COLLUSION AFFIDAVIT

The undersigned Offeror or its agent, being duly sworn on oath, says that he or she has not, nor has any other member, representative or agent of the firm, company, corporation or partnership represented by him or her, entered into a combination, collusion or agreement with any other person relative to the price to be proposed by anyone with respect to the current Request for Proposals, nor to prevent any person from submitting a Proposal, nor to induce anyone to refrain from submitting a Proposal; and that this Proposal is made without reference to any other Proposal and without agreement, understanding or combination with any person in reference to such Proposal.

The undersigned further says that no person or persons, firms or corporations has, have or will receive, directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such Procurement.

OATH AND AFFIRMATION

I affirm, under penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this _____ day of _____, 20__.

(Name of Organization)

(Full Address)

BY: _____
Printed Name: _____
Title: _____
Telephone: (_____) _____

ACKNOWLEDGEMENT

Important – Notary Signature and Seal Required in the Space Below

STATE OF _____

SS:

COUNTY OF _____

Subscribed and sworn to before me this _____ day of _____, 20__.

My commission expires: _____ (Signed) _____

Residing in _____ County, State of _____

**SECTION 00500 – REQUIRED PROVISIONS TO BE INCLUDED
IN SERVICE CONTRACT**

The following are required provisions that are to be included in the proposed Service Contract submitted by each Offeror, as described in Section 29 of the RFP Process/Instructions to Offerors. To the extent an Offeror is unwilling to include one of more of the following provisions in its proposed Contract, or if an Offeror makes any revisions to one of more of the following provisions, that Offeror shall also submit with its proposed Contract a separate written document which specifically identifies the required provision(s) that have been omitted or have been revised, along with an explanation therefore.

Defined Terms: All capitalized terms in this Contract shall be as defined in the RFP Documents, unless otherwise expressly defined herein.

Contract Documents: The RFP Documents are incorporated into and made a part of this Contract by reference. This Contract and the RFP Documents are to be read in conjunction with and as supplements to one another and shall hereafter collectively be referred to as the “Contract Documents.” However, in the event of any direct conflict between a specific term or condition of this Contract and an RFP Document, this Contract shall prevail and control as to that specific term or condition. The Contract Documents include the current Events Schedules for the ICC applicable to the Procurement, which are attached to this Contract as Exhibit A. As set forth in the RFP Documents, the Events Schedules are subject to change. The Vendor shall schedule, undertake and complete the Procurement so as not to prevent, disrupt or unreasonably interfere with the Events to be held in the ICC, as set forth in the Events Schedules attached hereto as Exhibit A or as hereafter revised and updated, all without claim for increased cost as against the CIB or others.

Term of the Contract: The initial term of the Contract shall commence on January 1, 2024 and shall continue for three (3) years, to and including December 31, 2026. The Contract shall automatically extend for two (2) additional periods of one year each (first extension to and including December 31, 2027 and second extension to and including December 31, 2028), unless either party gives written notice to the other, at least ninety (90) days before the start of the applicable extension period, that such party elects not to proceed with the extension. In the event the parties proceed with the first extension and/or the second extension, all terms and conditions of the Contract shall remain unchanged and shall apply to and govern the rights and obligations of the respective parties during the extension period(s).

Vendor’s Obligations:

1) Vendor shall promptly commence and diligently proceed with the Procurement as necessary to timely provide preventive maintenance and repair of the elevators and escalators at the ICC as required by and consistent with the requirements of the Contract Documents. All time periods stated in or as otherwise required by the Contract Documents are of the essence of this Contract. The Vendor shall schedule and perform its services and work so as not to prevent, disrupt or unreasonably interfere with events held in the ICC (as described in the current Events Schedules attached to this Contract as Exhibit A, which may be subject to additions and revisions as set forth herein), including, if and to the extent necessary, performing its services and work on a second or third shift, on an overtime basis and/or supplementing its crew size, all without claim for increase to the Contract Sum. Vendor shall prepare and deliver to the CIB a detailed schedule of how Vendor intends to undertake and complete the work and services required by the Contract Documents. Such schedule shall be consistent with the scheduling requirements set forth in the Contract Documents and shall be subject to the review and written approval of the CIB. The CIB’s review and approval shall be limited to consideration of the Vendor’s proposed schedule in light of the Events Schedules and the operation and maintenance requirements for the ICC, in an effort to prevent conflicts and any unreasonable disruption to scheduled events and the operation and maintenance of the ICC. The CIB’s review and approval shall not extend to the means, methods, techniques, sequences and procedures by which Vendor intends to undertake and perform the Procurement, for which the Vendor shall retain sole responsibility. Once the CIB approves the proposed schedule, Vendor shall not deviate therefrom without CIB’s written approval, granted in advance and in writing.

2) Vendor shall be responsible for the delivery and installation of all material, equipment and supplies which are required to be provided as part of the Procurement, including undertaking ancillary construction as necessary to complete the delivery and installation of such materials, equipment and supplies, all in accordance with and subject to the terms and conditions of the Contract Documents.

3) Vendor shall provide (to the extent of materials, equipment and supplies which it manufactures) or shall obtain from the entities who manufacture other materials, equipment and supplies, all warranties as required by the Contract Documents and as are consistent with industry standards applicable to the individual components which are part of the Procurement. All such warranties shall be delivered to the CIB. Without limiting the obligations as set forth above, Vendor warrants to CIB that the materials, equipment and supplies will be procured, furnished, delivered and installed in accordance with the Contract Documents, will be of good quality and new, will be free from faults and defects and that all aspects of the Procurement will conform to the requirements of the Contract Documents. If any portion of the materials, equipment or supplies or the Procurement do not conform to these requirements, including substitutions not properly approved and authorized, that portion will be considered defective and will be corrected by the Vendor without additional charge or cost to the CIB.

4) If a defect or deficiency is discovered in materials, equipment and supplies installed by Vendor within one (1) year of the date such material, equipment or supply was installed at the ICC, or such longer period to the extent of an extended warranty specifically required by the Contract Documents, Vendor shall correct such defect or deficiency promptly after being provided notice thereof, without cost to the CIB, unless the CIB has previously given the Vendor a written acceptance of the condition. The period for correction of defects or deficiencies as stated herein shall not establish a statute of limitation or otherwise limit or restrict the period in which the CIB may enforce the Vendor's other obligations under this Contract, including but not limited to the Vendor's warranties under Section 3.4.

5) The Vendor's obligations under Sections 3 and 4 above shall not extend to: defects or deficiencies caused by abuse of third parties for whom the Vendor is not responsible; alterations not executed by the Vendor or those for whom the Vendor is responsible; or improper or insufficient maintenance by others (unless Vendor directed the maintenance to be performed or failed to adequately train the CIB's operating and maintenance personnel as required by the Contract Documents).

6) Vendor shall adhere to all laws, rules, codes, statutes and other governmental or regulatory requirements applicable to the Procurement.

7) Vendor shall be responsible for its employees, consultants, and its other representatives, if any, with respect to all their acts or omissions in performing the Procurement and any related services provided as part of the Procurement. The Vendor shall be responsible for initiating, maintaining and supervising all safety precautions and programs applicable to its performance under this Contract, including the safety of persons or property and their protection from damage, injury or loss and for compliance with all requirements of OSHA and/or IOSHA. Vendor shall remain the controlling employer of all persons and entities who, in whole or in part, are involved with the undertaking and performance of the Procurement while they are in or about the ICC.

Compensation:

1) CIB shall be entitled to withhold payment from the Vendor in the following circumstances and in such amount as reasonably necessary to protect the CIB against costs, damages or expenses which the CIB has incurred, or to which the CIB may be exposed, due to acts or omissions of the Vendor or those for whom the Vendor is responsible:

- (A) Failure of Vendor to make proper or timely payment to its employees, vendors, consultants or other parties, if any, for whom it is responsible with respect to the Procurement;
- (B) Damage to the CIB caused by the acts or omissions of the Vendor, its employees, vendors, consultants, or other parties for whom the Vendor is responsible; and/or
- (C) Failure of the Vendor to provide its services and/or work in accordance with the terms of the Contract Documents.

If the CIB withholds payment of any amount on an Application for Payment submitted by the Vendor, the CIB shall so notify the Vendor, in writing, and payment shall be made on any portion of the Application for Payment which has been approved. Once the reason for withholding payment has been corrected or resolved, the CIB shall make payment of the amount previously withheld.

2) Amounts which are due under this Contract (not including amounts withheld by the CIB per the terms of this Contract) and which are unpaid fifteen (15) days after the date for payment as set forth herein, shall bear interest from that date to and including the date on which payment is made at the lesser of the following two rates: (i) prime rate (as reported by the Wall Street Journal) plus 2% per annum; or (ii) eight percent (8%) per annum.

3) Vendor warrants that title to all materials, equipment and supplies which it installs at the ICC in accordance with the Contract Documents will pass to the CIB no later than the date of payment covering such materials, equipment or supplies. Payment shall be made only on account of the materials, equipment and supplies which have been actually delivered to and installed at the ICC, unless the CIB has agreed, in advance and in writing, to make payment for items that have been procured and are suitable stored at an off-site location. Payment for items stored off-site shall be conditioned upon Vendor's compliance with procedures, satisfactory to the CIB, which establish the CIB's title to such items, provides adequate insurance for such items and protects the CIB's interest in, access to and control over such items.

Change to Scope of Procurement: CIB shall have the right to change, expand or decrease the scope of the Procurement to be provided by the Vendor pursuant to this Contract, subject to an equitable adjustment being made to the Contract Sum and/or the schedule for the Procurement to the extent directly caused by such Change. If CIB requests or identifies a potential change, Vendor shall promptly provide to the CIB its estimate of additional costs (or savings) associated with such change and the impact on the schedule for performance of the Procurement, if any. It is acknowledged and agreed that Vendor shall proceed with the change and the Contract Sum and/or schedule shall be adjusted only if authorized and directed by the CIB, in advance and in writing. Failure of the Vendor to obtain the CIB's prior written approval shall constitute a waiver of any claim by the Vendor to later request a change to the Contract Sum or a change to the schedule for performance of the Procurement.

Insurance

1) Vendor shall purchase and maintain throughout the term of this Contract (including extended periods for designated coverages as set forth below) the following minimum coverages, limits and terms of insurance as will provide coverage for claims that may arise out of or result from Vendor undertaking and performing its work and services in accordance with the Contract Documents and any other activities provided by Vendor, its employees, consultants, or other parties, if any, for whom Vendor is responsible.

- **Workers Compensation** Statutory Requirement
- **Employer's Liability**

Bodily Injury by Accident	\$1,000,000/each accident
Bodily Injury by Disease	\$1,000,000/policy limits
Bodily Injury by Disease	\$1,000,000/each employee
- **Commercial General Liability**

General Aggregate	\$2,000,000
Products/Completed Operations Aggregate	\$2,000,000
Personal Injury (with Employment Exclusion Deleted) and Advertising Injury	\$1,000,000
Each Occurrence Limit	\$1,000,000
Damages to Rented Premises	\$100,000

Coverage provided by this policy shall include contractual coverage for liability assumed by contract. Products/Completed Operations Coverage shall be maintained for three (3) years following the end of the term of this Contract and Vendor shall provide a Certificate of Insurance (at expiration or termination of this Contract and periodically during the three year period to the extent requested by CIB), showing that this coverage remains in effect. Endorsement providing additional insured status for ongoing Products/Completed Operations shall be ISO Forms CG 20 10 11 85, or a combination of ISO Forms CG 20 10 10 01 and CG 20 37 01, or substitute forms approved by the CIB, in writing, which provide equivalent coverage.

- **Automobile** (for all owned, non-owned and hired vehicles, as well as uninsured and underinsured vehicles)

Combined Single Limit	\$1,000,000
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- **Umbrella/Excess** Separate Umbrella policy (written in excess of the Commercial General Liability, Employer’s Liability and Auto policies on a follow form basis).

General Aggregate	\$5,000,000
Each Occurrence	\$5,000,000

- **Cyber Liability Insurance** In an amount of not less than \$5,000,000 per claim and in the aggregate. Such policy shall include coverage for cyber liabilities, including network security and privacy liability, related fines and penalties, as well as the cost of notifying individuals of a security or data breach, the cost of credit monitoring services and any other causally related crisis management expense for up to one (1) year. Coverage shall be maintained for a period of two (2) years following expiration or termination of this Contract. Additionally, such policy shall cover consequential or vicarious liabilities (e.g. claims brought against CIB, ISCBA, OMB, City and their respective officers, directors, board members, agents and employees due to the wrongful acts and omissions committed by Vendor) and direct losses (e.g., claims made by CIB, ISCBA, OMB, City and their respective officers, directors, board members, agents and employees against Vendor for financial loss due to Vendor’s acts or failures). This policy shall have the “Insured v. Insured” exclusion amended to allow an Additional Insured to bring a claim against a Named Insured.

2) The Worker’s Compensation, Employer’s Liability, Commercial General Liability, Automobile, Umbrella/Excess and Cyber Liability policies required of the Vendor as set forth above, shall be endorsed to provide waiver of subrogation in favor of CIB, the Indiana Stadium and Convention Building Authority (“ISCBA”), the Indiana Office of Management and Budget (“OMB”), the City of Indianapolis, Indiana (“City”) and their respective officers, board members, employees, agents and representatives.

3) The CIB, ISCBA, OMB, City and their respective officers, board members, employees, agents and representatives shall be added as additional insureds to the Vendor’s Commercial General Liability, Automobile, Umbrella/Excess and Cyber Liability policies.

4) The coverage provided by the Vendor’s insurance as set forth herein shall be primary and noncontributory (including Vendor’s Umbrella/Excess policy to be exhausted vertically above Vendor’s Commercial General Liability, Employer’s Liability and Automobile policies), with any and all insurance maintained by the CIB, ISCBA, OMB or City to be excess of Vendor’s insurance as specified and required above.

5) All insurance required of the Vendor shall be procured from insurance companies authorized to do business in the State of Indiana and having an A.M. Best Rating of A- VII (or better). Vendor shall deliver to CIB a Certificate or Certificates of Insurance evidencing that the required coverages, limits and terms of insurance are in effect. If one or more of the policies providing the required coverages, limits and terms of insurance set forth above expire or renew during the term of this Contract, an updated Certificate of Insurance shall be provided by the Vendor to the CIB, at least ten (10) days before the expiration or renewal of the existing policy, confirming that the required coverages, limits and terms of insurance will remain in place under either a renewal of the existing policy or the procurement of a new policy. CIB shall also have the right at any time during the term of the Contract (and during any period in which extended coverage is required) to periodically request that an updated Certificate or Certificates of Insurance be provided to confirm that the required

coverages, limits and terms of insurance remain in effect. Vendor shall provide such updated Certificate or Certificates within ten (10) days of receiving such request. If Vendor fails to timely provide a Certificate or Certificates of Insurance as required herein, the CIB may suspend further payments due to the Vendor until the required evidence of insurance is provided. If requested by the CIB, the Vendor shall also provide certified copies of all insurance policies Vendor is required to carry pursuant to Section 5.1.

Dispute Resolution:

1) The CIB and Vendor shall endeavor to resolve claims or disputes which may hereafter arise regarding the Procurement, this Contract or the breach thereof, by mediation. The mediator shall be selected by mutual agreement of the parties and, if an agreement cannot be reached, the mediator shall be selected and the mediation shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures then in effect. A request for mediation shall be made in writing, delivered to the other party to this Agreement and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of litigation but, in such event, mediation shall proceed in advance of litigation, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

2) The Parties shall share the mediator's fee and any mediation expenses equally. The mediation shall be held in Marion County, Indiana, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

3) Any claim not resolved by mediation shall be heard and decided in litigation, with both the Vendor and the CIB agreeing that the exclusive venue for any such cause of action shall be either the state or federal Courts located in Marion County, Indiana.

4) To the extent that one or more third parties are involved with or may have some responsibility for a pending claim or dispute, CIB and Vendor agree that such third parties may be added to the mediation or litigation (subject to applicable trial and court rules), so that complete resolution of the claim or dispute can be achieved in one consolidated proceeding.

5) In the event a claim is decided by a judgment in litigation, the prevailing Party shall be entitled to recover its reasonable attorney's fees, expert costs, witness fees, court costs and other litigation expenses which it incurred in prosecuting or defending the litigation. Unless the court's rules or procedures provide otherwise, the Judge who presided over litigation of the underlying claim shall consider and rule on the prevailing Party's request for expenses and fees, which hearing shall be held after judgment has been entered on the underlying claim.

Termination:

1) This Contract may be terminated by either party upon not less than seven (7) days written notice should the other party fail substantially to perform in accordance with the terms of this Contract through no fault of the Party initiating the termination. Termination for cause under this provision shall not be allowed if the failure to perform is cured within the seven (7) day period. In the event of termination for cause, the defaulting Party shall be responsible for all costs, claims and expenses incurred by the other Party as a result of its breach of this Contract, including all reasonable attorney fees.

2) CIB shall also have the right, by providing seven (7) days prior written notice to the Vendor, to terminate this Contract for the CIB's convenience and without the Vendor being at fault. In the event of termination for convenience, Vendor shall be compensated for the services and work provided prior to termination, reasonable overhead and profit on the Vendor's performance up to the effective date of termination and termination expenses as defined below. Vendor shall not be compensated for any portion of the Procurement not performed as a result of the termination or any overhead or profit related thereto. Termination expenses are limited to those costs directly incurred by the Vendor prior to the effective date of termination which expenses: (i) arise out of binding commitments made by the Vendor with respect to the Procurement which cannot be cancelled; (ii) for which the Vendor has not otherwise been compensated; and (iii) are ultimately paid by the Vendor.

Steel Procurement: Procurement of steel products for the Procurement shall comply with the requirements of IC 5-16-8.

E-Verify:

- a. Vendor shall enroll in and verify the work eligibility status of all newly hired employees of the Vendor through the E-Verify program as described in IC § 22-5-1.7. Vendor is not required to verify the work eligibility status of all newly hired employees through the E-Verify program if the E-Verify program no longer exists. Prior to commencing the Work, Vendor shall sign and provide to CIB an affidavit affirming that the Vendor does not knowingly employ any unauthorized aliens. During the term of the Procurement, Vendor may not knowingly (a) employ an unauthorized alien or (b) retain an employee that the Vendor subsequently learns is an unauthorized alien.
- b. Vendor agrees and represents to CIB, consistent with IC 5-16-13-11, that Vendor will submit to CIB the E-Verify case verification number for each individual who is required to be verified under IC 22-5-1.7, prior to such individual commencing work or services on-site at the ICC.

Certification as to No Investment in Iran: Vendor certifies, in accordance with IC 5-22-16.5, that it is not engaged in any investment activities in Iran.

Employment Laws: Vendor agrees and represents to CIB, that Vendor will comply with the following employee related programs, restrictions and laws during the Procurement:

- a. Vendor will not pay cash to any employee for any work performed on the Procurement.
- b. Vendor is, and will continue during the Procurement, to be in compliance with the following:
 - i. The Federal Fair Labor Standards Act of 1938, as amended (29 U.S.C. 201-209), and IC 22-2-2-1 through IC 22-2-2-8;
 - ii. IC 22-3-5-1 and IC 22-3-7-4; and
 - iii. IC 22-4-1 through IC 22-4-39.5.

Employee Drug Testing:

- a. Vendor shall implement the employee drug testing program that Vendor submitted with its Proposal for the Procurement, which must comply with IC 4-13-18, specifically IC 4-13-18-5 and IC 4-13-18-6.
- b. CIB may cancel this Contract if:
 - i. Vendor fails to implement its employee drug testing program during the term of this Contract;
 - ii. Vendor fails to provide information regarding implementation of Vendor's employee drug testing program upon the request of CIB; or
 - iii. Vendor provides false information to CIB regarding Vendor's employee drug testing program.

Employee Training Program:

- a. Vendor agrees and represents to CIB, consistent with IC 5-16-13-12, that:
 - If Vendor employs ten (10) or more employees, Vendor must provide access to a training program applicable to the tasks to be performed in the normal course of the employee's employment. Vendor may satisfy this requirement through any of the following:
 - i. An apprenticeship program.
 - ii. A program offered by Ivy Tech Community College of Indiana.
 - iii. A program offered by Vincennes University.
 - iv. A program established by or for the Vendor.
 - v. A program offered by an entity sponsored by the U.S. Department of Labor, Bureau of Apprenticeship and Training.
 - vi. A program that results in the award of an industry recognized portable certification.
 - vii. A program approved by the U.S. Department of Transportation, Federal Highway Administration.
 - viii. A program approved by the Indiana Department of Transportation.

- If Vendor employs fifty (50) or more journeymen, the Vendor shall participate in an apprenticeship or training program that meets the standards established by or has been approved by any of the following:
 - i. United States Department of Labor, Bureau of Apprenticeship and Training.
 - ii. Indiana Department of Labor.
 - iii. United States Department of Transportation, Federal Highway Administration.
- b. Vendor agrees and represents to CIB that all labor personnel employed by Vendor to perform on-site construction work shall participate in apprenticeship and/or training programs approved by and registered with the United States Department of Labor's Office of Apprenticeship, or its successor organization.

Vendor Qualifications: Vendor agrees and represents to CIB that Vendor is qualified under IC 4-13.6-4.

Payroll Records:

- a. Vendor agrees and represents to CIB that Vendor shall prepare certified payroll reports on a weekly basis utilizing the federal form WH-347. The certified payroll records shall identify the job title, work classification, rate of pay and craft of each employee on the project, e.g. journeyman electrician or apprenticeship electrician. As an alternate to using federal form WH-347, Vendor may use its own payroll reporting system so long as it conforms to federal form WH-347, contains all the same information and is accompanied by federal form WH-348, Statement of Compliance. The payroll records described herein shall be provided to CIB upon request. CIB may withhold payment from Vendor until all requested payroll records are submitted to CIB.
- b. Vendor agrees and represents to CIB, consistent with IC 5-16-13-13, that Vendor shall do the following with respect to their respective payroll and related records:
 - i. Preserve them for a period of three (3) years following completion of the Procurement; and
 - ii. Make them open to inspection to the Indiana Department of Workforce Development.
- c. Consistent with IC 5-16-13-14, CIB may request the Indiana Department of Workforce Development to investigate Vendor if CIB suspects that Vendor misclassified one or more workers.

Miscellaneous Provisions

1) With respect to its performance under this Contract, Vendor is an independent contractor and shall have neither the power nor the authority to bind or create liability for the CIB by its intentional or negligent acts.

2) Vendor acknowledges and agrees that the materials, equipment, supplies, services and work required under the Procurement are provided as a public Procurement under Indiana law and that no lien shall attach to the ICC, or to any improvements now existing or to be installed therein, in favor of the Vendor, its employees, consultants or any other persons or entities for whom Vendor is responsible. Vendor shall provide notice of the no-lien status of the Procurement to its employees, consultants and others who provide any materials, equipment, supplies, services or work with respect to the Procurement. Vendor shall indemnify and hold the CIB, ISCBA, OMB and the City harmless from any damages, losses and expenses, including reasonable attorneys' fees, arising out of or relating to any lien filed against the ICC, or against any improvements thereto, by the Vendor, its employees, consultants, or others for whom the Vendor is responsible. Vendor shall also, at the request of the CIB, take all available action to have any such lien released, bonded-off or otherwise removed from the ICC and/or its improvements, within thirty (30) days of receiving notice of such lien from the CIB.

3) Vendor understands that the ICC will remain in operation throughout the performance of the Procurement. Vendor also acknowledges that it has been provided the current Events Schedules for the ICC and that the Events Schedules are subject to revisions and additions as agreements are reached to host new events or as revisions to currently scheduled events are agreed to by the CIB. Vendor shall undertake and complete the Procurement in a manner which will: (i) provide for the safety of individuals who are working at or visiting the ICC (including the general public and the CIB's invitees, licenses or employees); (ii) allow for the continued operation of the ICC in accordance with all applicable laws, ordinances, rules, regulations and lawful orders of public authority; (iii) avoid unreasonable disruption to the continued operation of the ICC, including scheduling performance of the Procurement in a manner approved by the CIB so as not to preclude or unreasonably interfere with the events that are now or

hereafter booked in the ICC; and (iv) avoid situations which would compromise the security and protection of the ICC.

4) Vendor shall have the right to include references of its involvement in the Procurement in its promotional and marketing materials, subject to the following: (i) Vendor shall not include in such materials information which the CIB has identified as confidential or proprietary; and (ii) Vendor shall not include images of the exterior or interior of the ICC, unless it receives from CIB a limited license to use such images.

5) In undertaking and performing Procurement at the ICC, Vendor shall comply with the CIB's rules, regulations and requirements which are then in effect and are applicable to persons and/or entities that are providing work or services in the ICC, including, but not limited to, requirements as to check-in, credentialing/identification badges and other security measures applicable to the ICC, lock-out/tag-out procedures, timely and proper clean-up of work areas and coordination of all services with the operation and maintenance of the ICC by the CIB. To the extent the CIB establishes any safety rules or regulations applicable to its employees, or if the CIB's employees, representatives or agents undertake or provide any safety related services, such rules, regulations or services are rendered solely for the benefit of the CIB and not for the benefit of the Vendor. The Vendor, individually and/or through its employees, vendors, consultants, or any of their respective employees, remains solely responsible for all safety precautions, programs and requirements applicable to the Procurement and the CIB does not assume any duty or responsibility with respect thereto.

6) Nothing in this Contract shall create a contractual relationship with, or a cause of action in favor of, a third party against either the CIB or Vendor, other than Vendor's agreements relating to additional insured coverage, waiver of subrogation and indemnification, which also extends to the parties as expressly set forth herein.

7) Vendor shall, during the term of this Contract and for a period of three (3) years following completion of the Procurement, maintain all of its books and records applicable to the Procurement and/or this Contract. CIB shall have the right, at any time during this period, to review and/or audit such books and records of the Vendor. CIB may conduct such review or audit by its own employees or may retain an auditor, accountant or other consultant to perform such review or audit. Vendor agrees to fully cooperate with the CIB's review or audit, including making its books and records available during normal working hours at no cost to the CIB.

8) Vendor shall have no responsibility for discovery, handling, removal or disposal of hazardous materials or toxic substances in any form at the ICC, except for hazardous materials or toxic substances, if any, which Vendor, or those for who Vendor is responsible, bring to the ICC. If Vendor encounters or is concerned that there are hazardous substances or toxic materials existing at the ICC, Vendor shall immediately notify the CIB in writing and suspend all services or work in the affected area until the CIB is able to determine whether hazardous materials or toxic substances do or do not exist.

9) CIB and Vendor waive claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes:

- (A) Damages incurred by CIB for rental expense, for losses of use, income, profit, financing, business and reputation and for loss of management or employee productivity or of the services of such persons; and
- (B) Damages incurred by the Vendor for principal office expenses, including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit, except anticipated profit arising directly from the Procurement as properly performed and completed.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Section 7.

10) Vendor shall indemnify and hold harmless the CIB, ISCBA, OMB, City and their respective board members, officers, employees and agents ("Indemnitees") from and against all third party claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or relating to the Procurement and/or Vendor's

performance under this Contract, but only to the extent caused by the acts or omissions of the Vendor, or those for whom the Vendor is responsible, and regardless of whether or not such claim, damage, loss or expense is caused in part by one or more of the Indemnitees. The indemnification obligation set forth herein shall survive completion of the Procurement and/or termination of this Contract. In claims against one or more of the Indemnitees by and employee of the Vendor (or by an employee of those for whom the Vendor is responsible), the indemnification obligation set forth herein shall not be reduced or limited by any statutory cap or other limitation on the amount or type of damages, compensation or other benefits payable by Vendor (or by those for whom Vendor is responsible) under workers' compensation acts, disability benefit acts or other employee benefit acts.

11) Vendor shall not make any public disclosure, press release or presentation relating to the Procurement, without the prior written consent of the CIB.

12) Vendor shall not discriminate any against any employee or applicant for employment in the performance of this Contract, with respect to hire, tenure, terms, conditions or privileges of employment, because of race, religion, color, sex, sexual orientation, gender identity, disability, national origin, disabled veteran status and Vietnam-era veteran status. Any violation of this covenant may result in the institution of penalties prescribed by law and may be regarded as a material breach of this Contract.

13) Vendor certifies that none of the materials, equipment or supplies provided pursuant to the Procurement have been or will be manufactured or derived using forced labor.

14) The CIB and Vendor, respectively, bind themselves, their successors, assigns and legal representatives to the other Party to this Contract and to the successors, assigns and legal representatives of such other Party with respect to all undertakings and covenants of this Contract. Neither the CIB nor Vendor shall assign this Contract without the written consent of the other.

15) If any part of this Contract is later found to be contrary to, prohibited by or invalid under applicable law, that provision shall not apply and shall be omitted to the extent so contrary, prohibited or invalid, but the remainder of the Contract shall be given full force and effect insofar as possible.

16) This Contract constitutes the entire agreement between the Parties and incorporates all prior understandings in connection with the subject matter hereof. This Contract may not be changed, discharged or modified, except by a written instrument hereinafter signed by both Parties to this Contract.

17) Any written notice to be provided pursuant to this Contract shall be delivered (by hand delivery, by a recognized delivery service that provides written confirmation of delivery or by U.S. Certified Mail, return receipt requested – with notice to be effective upon receipt) to the individuals set forth below, with each Party having the right to change its representative by sending written notice to the other Party:

CIB

Tom Boyle, Director of Operations
Capital Improvement Board of Managers of Marion County
100 South Capitol Avenue
Indianapolis, IN 46225

With a Copy to

Kobi M. Wright, Business Operations Director and Staff Counsel
Capital Improvement Board of Managers of Marion County
100 South Capitol Avenue
Indianapolis, IN 46225

Vendor

18) Each Party represents and warrants that: (a) the person signing this Contract on its behalf is fully empowered by all necessary action to execute this Contract; and (b) this Contract is a valid and binding obligation of such Party.

This Contract is entered into as of the date and year first written above.

CAPITAL IMPROVEMENT BOARD OF
MANAGERS OF MARION COUNTY

VENDOR

Printed: _____
Title: _____

Printed: _____
Title: _____

END OF SECTION 00500

PREVENTIVE MAINTENANCE & REQUIRED REPAIRS – ICC ELEVATORS AND ESCALATORS

SECTION 00600 – TECHNICAL REQUIREMENTS

MAINTENANCE RFP

Each elevator service provider shall tailor their standard FULL MAINTENANCE CONTRACTUAL AGREEMENT to incorporate the following requirements. The provider's document can be altered to reflect the required changes listed below, or the RFP, or any amended form, can be attached to the Contract that clarifies contact language.

General Requirements:

1. The frequency and time allotted for preventative maintenance visitations shall be stated at the end of this RFP.
2. All entrapment calls will be answered within 2 hours of the call, 24/7.
3. Contractor personnel shall be provided free and easy access to all equipment. The Contractor's personnel shall abide by the Owner's procedures regarding advance notification of scheduled maintenance or testing, sign-in and out procedures, and required interaction with the Owner's representatives.
4. The Contractor shall supply a parts list of any non-obtainable parts within 24 hours.
5. A Maintenance Control Program (MCP) shall be provided in each elevator machine room or control space. A17.1-2016 - 8.6.1.2.1 version
6. The Contractor shall assign an account representative to interact with the Owner upon request.
7. The Contractor's supervisor shall conduct periodic field audits. This shall be done on no less than an annually. All reports shall be submitted to the Owner within five days of the audit. The Owner shall be given advance notice of the audit to discuss any concerns or questions they may have documented.
8. The Contractor's performance shall primarily be based on their responsiveness to requests for service and the number of callbacks and interruptions in service directly related to failed or misadjusted elevator equipment. If at any time the Owner, in his opinion, determines service expectations are not being met, he shall contact the account representative to address any/all concerns. The account representative shall address any such issues within five days.
9. The Owner shall not be required to provide a separate telephone line should the contactor's equipment require interaction with a remote location. The Owner will provide the necessary telephone lines for emergency communications within the Elevator.
10. The Contractor shall provide the Owner **free of charge** "online" availability to review all service records and test reports. Also, the Owner shall receive work tickets with a detailed description of services performed. The details shall include but be limited to the date, time of arrival, the device on which the work was completed, and the issue and corrective measures taken to repair or replace the device.

11. The Contractor shall be required to perform and complete all safety tests as required by the Code and the AHJ. This includes Annual and Five-Year Full Load testing of car safety, governor, auxiliary brake, ascending car and unintended movement devices, and buffers. Reports shall be sent to the AHJ, and a testing record will be placed in the elevator machine room or control space. All tests will be completed by thirty days prior to the certificate of operation expiration date. If the testing has yet to be completed before the certificate of the operation expiration date, the Contractor will be responsible for all late fees and subsequent penalties issued by the Authority Having Jurisdiction.
12. In writing, the Contractor shall notify the Owner of any additional, new tests, corrections, or other changes in the codes that would affect the equipment. This shall include a statement of whether the change is required or recommended. The Contractor must receive the Owner's authorization to perform the additional work.
13. The Contractor will be responsible for all required changes up to 2024, corresponding to the year the equipment was turned over. The Contractor will not be liable for the cost of bringing equipment to the standard required by new codes or ordinances. However, the Contractor is responsible for the cost of maintaining the equipment to the new Code.
14. All other maintenance records shall be maintained as required by A17.1-2016- 8.6.1.4. Version.
15. The Contractor shall provide and maintain a monthly check chart to log testing of the firefighter's service operation. Testing of firefighter's service AND in-car communications shall be done and recorded in the machine room or control space each/every time the Contractor performs preventive maintenance.
16. The Contractor shall be required to instruct the Owner's representative(s) on the procedures needed for the monthly firefighter service testing operation. The Owner shall test the firefighter's service operation any/all months the Contractor is not scheduled to perform preventative maintenance. The Owner shall maintain the log, and the Contractor shall be required to acknowledge their having performed the tests.
17. If, for any reason, an elevator pit is found to have trash or debris more than what would be considered "normal" for the building type, special arrangements shall be made with the Contractor who is to provide access to the pit area for the Owner's personnel to clean. Pits can only be accessed by elevator personnel. A17.1- 2007-2.2.4.4
18. The Contractor shall never disable or remove any safety features incorporated into the elevator system. This includes but is not limited to car door restrictor devices. If a safety device is found to be intentionally removed or made not to function by the Contractor, this Contract can be immediately terminated by the Building Owner or their representative.
19. When a service request is made outside regular working hours, overtime rates shall apply. The Owner shall only be responsible for the "bonus" portion of overtime hours. All mechanic and team billing rates shall be provided in the contact agreement or added to this attachment. Submit the regular hourly rate for the mechanic and team over time (1.5, 1.75, & 2X) for the mechanic and team—list bonus portions for all OT rates.

20. Supply a list of ALL holidays the Contractor and their Employees observe.
21. The Owner shall provide a complete set of wiring diagrams (office use) for the installation package. In addition, the Contractor shall provide an additional complete set of wiring diagrams to be left in each machine room or control space. Only one set of diagrams is necessary when multiple elevators are controlled in one machine room or control space. A17.1- 2007- 8.6.1.6.1
22. It shall not be possible to remove computer chips, display screens, or alter software that is original to the Elevator or is needed to perform all safety tests at any time. Any of the acts mentioned above will be treated as a criminal offense, and legal action will be taken against all parties involved in said action. The Owner shall be allowed to copy or archive software with the understanding that such material can/will only be used for equipment installed at that location.
23. The following, which may or may not be generally excluded in a manufacturer's standard maintenance contract, SHALL BE INCLUDED in this Agreement. Any car lighting or UV equipment that is ONLY accessible from the elevator car top, all fans and blowers provided as part of the original installation, all computer and microprocessor devices installed as original equipment, all software and chips, and all communication devices installed as original equipment, and all batteries for emergency lighting, in-car communications, and battery rescue.
24. Any price adjustment, increase or decrease, shall be done annually, which would first be used 12 months after the expiration of the warranty period. To clarify, tprice can increaseonce the warranty and the Contract's first year are completed. Escalations shall be based on material and labor increases sustained during the year. 20% of the total maintenance contract price shall be based on the "Producer Commodity Prices for Metals and Metal Products," and 80% of the maintenance contract price shall be found on the IUEC Local governing that area's labor rate, including standby rate, which shall be established at the commencement of the Contract. The Contractor shall be required to send a "notice to increase/decrease" contract amount 120 days before the scheduled increase.
25. The contract term shall be a 3-year Contract with 2- one-year options, commencing on the date indicated within the Agreement. The Contract is not to have an automatic renewal clause. Contracts may be terminated on the anniversary date by either party issuing a Notice to Terminate at least 180 days before the anniversary date. During this Agreement, the Owner may choose to have Stuard & Associates evaluate the overall elevator conditions and effectiveness of the Service Provider's elevator maintenance practices. The Owner shall pay for any such evaluations. The Service Provider shall correct any deficiencies found during the maintenance audit within 15 days of receiving notice, and failure to satisfactorily correct said deficiencies shall be considered as cause for immediate cancellation of the Agreement. The Owner or the Service Provider may extend this Agreement by executing a letter of intent to continue the Agreement for another Three (3) years, at which time that Agreement may expire as previously stated in this section. Other areas of the Agreement may be modified with mutual consent.
26. The Contractor will use trained personnel employed directly by the Contractor to deliver service that meets the property's specific needs to enhance the equipment's daily performance, extend the equipment's life, and minimize equipment failures or downtime. The Contractor's employees shall at all times professionally conduct themselves. They shall be required to wear distinctive

uniforms while in the public areas of the service site. Should it be reported or observed that the employees are not carrying themselves with the utmost professional conduct while working on the Owners property, the company is subject to review, and that individual may not be allowed back on the Owners property. This decision will be at the sole discretion of the Owner. The Contractor shall check in with Securitat at each facility before beginning work.

27. The Contractor must use certified replacement parts and guarantee parts and service for at least two years. The Contractor shall maintain all service records as required by ASME A17.1-2016-Rule 8.6.1.4. These service records must be made available to the Owner upon request.
28. If the equipment maintained under this Contract malfunctions more than once per week per unit, extending for a period of four (4) consecutive weeks, the Owner shall expect the Contractor to resolve the malfunction(s) within ten (10) days; if the deficiency cannot be resolved within the ten (10) day period and the equipment has not reached the end of its service life as determined by Owner or Owners Representative, the Owner shall have the right to terminate this Contract immediately. The Contractor shall reimburse the Owner for any costs incurred in acquiring the services of another Contractor to resolve the equipment malfunction(s).
29. In the event services end by either contract expiration or termination, it shall be incumbent upon the Contractor to continue services, if requested by the CIB, until new services can be completely operational. The Contractor acknowledges its responsibility to cooperate fully with the replacement Contractor and the CIB to ensure a smooth and timely transition to the replacement Contractor. Such transitional period shall not extend more than ninety (90) days beyond the Contract's expiration date or any extension thereof. The Contractor will be reimbursed for services during the transitional period at the rate in effect when the transitional period clause is invoked by the CIB.

Services to be Performed.

1. Except for emergency service, all work shall be performed during normal working hours of regular workdays for the Elevator and Escalator trade. The time of day each Elevator and Escalator is to be shut down for routine maintenance will be scheduled with the Owner or owner's Representative to minimize disruption.
2. The Contractor shall provide all personnel, supervision, material, tools, and equipment necessary to provide complete repair and maintenance services, including inspection, adjustments, testing, and replacement of parts, as herein specified, for the safe and smooth operation of elevators and escalators; to reduce wear and prolong the useful life of moving parts of elevators and escalators through proper lubrication and preventive maintenance (PM) and repair services on a scheduled and as needed basis at. The Contractor shall be responsible for the repair/replacement of escalator combs and handrails. The Contractor shall provide a preventative replacement plan for the handrails on a minimum of an annual basis. The program will include schedules that will minimize the disruption of service in the day-to-day routine of the facility.
3. Repair" includes repairs caused by acts of vandalism and misuse. Damage caused by others will only be considered payable by the Owner if there is clear evidence, such as foreign objects, obvious vandalism, witnesses to damage, or other items that indicate the damage was caused by other than normal wear and tear.

4. Scheduled preventative maintenance shall include all services required to maintain the equipment at maximum performance and reliability. Any other work performed (e.g., repairs to inoperable equipment) will be in addition to the minimum preventative maintenance requirements and will be the Contractor's responsibility.

Obsolescence

1. The Contractor shall notify the Owner of any components that the Contractor identifies as obsolete. For any obsolete components, the Contractor will provide the Owner with a separate quotation for the price to replace obsolete parts, and the parties shall mutually agree in writing to share the costs. Equipment modifications to replace obsolete components will be at the Owner's expense.
2. Components include, without limitation, any part, component, assembly, product, firmware, or software module. A component is obsolete when it is no longer available from the original equipment manufacturer, not readily available from an industry parts supplier, cannot be economically produced due to the cessation of consistent sources for materials, a loss or termination of a manufacturing process occurs, product reliability analysis shows that it is not economically feasible to continue to produce the component, escalation of component costs beyond acceptable industry expectations drive alternative equipment upgrades, the support of product safety programs or conformance to codes or standards mandates that use of a component be discontinued in its entirety, or the OEM designates the component as obsolete. No exception to the above will be made for a component designated as obsolete because it can be custom-made or acquired at any price.

Maintenance to be performed.

1. Each piece of equipment will receive at least one monthly maintenance visit for one (1) hour each. This is in addition to any other time required to perform testing, inspections, and repair, as specified within this RFP. After the award of the Contract, it is expected that the Contractor will perform this work regularly during the same period each month. This timeframe will be coordinated in advance with the Owner.
2. The Contractor shall submit a checklist for the maintenance of the elevators and escalators in their proposal. The checklist shall include, at a minimum, the requirement to examine, clean, lubricate, adjust, and repair or replace the components monthly. The checklist shall require specific intervals for major items of maintenance. Removing fascia covers, cleaning and lubricating door tracks, checking the operation of interlocks, lubricating pins chains, etc., shall be scheduled regularly.
3. The interior of the units, pits, pans, machinery, and balustrade interiors shall be cleaned annually or more often if required by inspections. Fire hazards will not be permitted to exist within the equipment.
4. The preventive maintenance specified herein is considered the minimum for all equipment. Suppose specific equipment covered by this Contract requires additional preventative maintenance for safe, reliable operation as defined by the manufacturer or by the American National Standard Safety Code for Elevator and Escalators. In that case, the Contractor shall perform additional maintenance without additional cost to the City of Indianapolis Capitol Improvement Board or the Indiana Convention Center. Hydraulic Elevators and Escalators:

Hydraulic Elevator

Monthly

1. Observe the operation of the Elevator throughout its entire range and on all floors. It tests controls, safety devices, leveling, re-leveling, and other devices. If creeping is excessive, determine the cause and correct it.
2. Check door operation, clean, lubricate, and adjust brake, checks, linkages, gears, wiring, motor, check keys, set screws, contacts, chains, and cams.
3. Inspect the interior of the car. Test telephone or communication system, normal and emergency lights, fan emergency call system or alarm, miscellaneous hardware, control panel, etc.
4. Inspect the hoistway and pit. Clean and lubricate equipment as needed and service guide rail lubricators. Inspect and test the sump pump for satisfactory operation. Inspect lighting and replace the bulb if it fails.
5. Test mechanism. Observe the operation of the motor and pump, oil line, tank, plunger, packing, etc.
6. Test manual and emergency control.
7. Check the oil level in the car and counterweight oil buffers; add oil as required.
8. Check packing glands of valves and cylinders and tighten them to prevent fluid loss, if necessary.
9. Visually inspect the controller, contacts, and relays. Check adjustments and replace contacts if necessary.
10. Ensure all keys, access cards, and manual drop keys are within each firefighter's key box.

Quarterly

1. Check the leveling position. Clean and adjust leveling switches, hoistway vanes, magnets, and inductors. Repair or replace for proper leveling.
2. Check hallway doors. Clean, lubricate, and adjust tracks, hangers and up thrusts, eccentrics, linkage gibs, and interlocks.

Semi-Annual

1. Check controllers, clean with blower, check the alignment of switches, relays, timers, contacts, hinge pins, etc., adjust and lubricate. Check resistance tubes and grids. Check oil in overload relays, settings, and operation of overloads. Clean and inspect fuses and holders and all controller connections.
2. In the hoistway, examine guide rails, cams, and fastenings. Inspect and test limit and terminal switches. Check and adjust car shoes, gibs, and roller guides. Adjust or replace as necessary.
3. Clean all overhead beams, sills, the bottom of the platform, car tops, and hoistway walls.
4. Clean car light fixtures.

Annually

1. Thoroughly clean car guide rails using a non-flammable or high flash point solvent to remove lint, dust, and excess lubricant.

2. Take a sample of hydraulic fluid and have it tested by a certified laboratory for viscosity, color, contamination foaming, or other properties as the manufacturer recommends. Drain and replace fluid if it fails to meet the manufacturer's specified properties.
3. Thoroughly clean the car's mechanism, pit, top, be car, etc.

Escalators

Monthly

1. See the Maintenance Representative to address any complaints, ride each escalator, and check for unusual noise or operation. Inspect comb plates at all landings (broken comb plates are considered normal wear and tear and are the responsibility of the Contractor to replace without additional cost to Ownwe. Check handrail condition, trim, and general condition.
2. Remove the floor plate at the lower end for access to step chains.
3. Use spray equipment or a paintbrush to lubricate as necessary.
4. Ensure that any excess lubricant is cleaned and that oily rags are disposed of properly. Any excess lubricant that appears on the stair treads will be the responsibility of the Contractor to clean.
5. Apply lubricant to step wheels (Use sparingly to avoid dripping.
6. Run the escalator and visually inspect step wheels and chains for proper tension and tracking.
7. Check mainline fuses for heating.
8. Check the setting of the broken chain switch, steps, and skirt safety switches.
9. Check the operation of the emergency stop switch by activating the switch.

Quarterly

1. Clean motor commutators and renew or reseal brushes.
2. Check the condition of the track (wear joints, wheel clearances both laterally and vertically)
3. Check the step chain for wear and lubrication of sidebars and pin connector holes.
4. Check the operation of the tension carriage, condition of the track and clearances, and lubricate rollers and pivots.
5. Check the condition and lubrication of the main bearings.
6. Check the tightness of the main sprockets on the shaft.
7. Check the setting and wear of tangential and step chain guides, and adjust and lubricate as necessary.
8. Check the handrail chain adjuster, countershaft bearings, sprockets, and lubricate as necessary.
9. Seal any leaks on motors, gearboxes, etc.
10. Clean contractors, check the alignment of switches, and operation of overloads.
11. Check all other contactor equipment.
12. Check all safeties for proper operation.

Annually

1. Remove comb plates and 50% of the steps, and check stair welds.
2. Check the condition of step rollers and axles.
3. Clean truss, incline pan, and underside of steps.
4. Clean the armature and motor with a blower or vacuum

5. Check armature and rotor clearances.
6. Check motor connections and bearings.
7. Clean and check fuse holders and contactors and check all controller connections.
8. Check all safety devices and, tighten all connections, clean and lubricate as necessary.
9. Lubricate intermediate bearing, motor bearing, and worn shaft bearing.
10. Lubricate pinion gear bearings, ring gear, and main shaft bearings.
11. Lubricate governor and sheave shaft bearings and sprockets.
12. Check and lubricate the handrail guide wheels.
13. Check the surface of the handrail tension rollers.
14. Check any additional items required by the State of Indiana for the annual inspection.
15. After the State of Indiana inspection, re-install, comb plates, and check the entire escalator operation.
16. Perform the annual step index test and retain the report in on-site documentation.

Escalator Cleaning Requirements

Below are the minimum requirements for detailed cleaning of the escalators covered by this Contract. This service will be in addition to the monthly service charge based on the cleaning process below.

All cleaning solutions and mechanical devices have been specially formulated, designed, and tested to prevent damage to the escalator.

A three-step cleaning process will be performed as follows:

- Perform a thorough dry and wet cleaning of the steps mechanically.
- Perform an automated deep cleaning of the steps and risers in 30-90-second cycles per step, depending on the condition of the unit.
- During the automated cleaning cycle, the operator uses tools to remove any dirt or grease in the corners or under the skirt. Brushes that were missed during the prior cleaning cycles. The operator will also visually check for and remove debris, such as gum, loose screws, pebbles, etc., that can damage the escalator.

The Respondent shall provide the cost for detailed cleaning of the treads and risers of all escalators covered under this Contract. This work must be completed during nighttime to avoid service disruptions for the traveling public. The exact times and dates will be coordinated with the chosen Contractor.

Total Cost per Cleaning of all Escalators \$ _____

West Passengers 1st Floor Kitchen: C2 & C3

State Number: 33964, 33965
Installation Year: 1971/Altered to 2007
Installing Company: Westinghouse
Capacity: 4000#
Speed: 100 fpm
Stops: 3
Openings: Front – 3, Rear - 3
Operation: Duplex Operation
Machine Location: Remote.
Door Operation: RH/LH Two Speed Side Sliding
Door Size: W48" x H84"
Door Panel Type: Stainless Steel
Door Equipment: GAL
Door Protection: Light Ray
Guide Rails: 15#
Guide Shoes: ElSCO
Buffers: Spring
Car Frame & Platforms: Steel
Hydraulic Reservoir: Dry Type
Controller: Smartrise
Motor Type: Unknown
Control Valve: Maxton
Hall Button Stations: Flush Mounted
Hall Position Indicator: Yes
Hall Lanterns: Yes
Handicap Requirements: OK
Wiring: Yes
Car Enclosure Condition: OK
Car weight: 4000#
Plunger OD: Unknown
Plunger wall Thickness: Unknown
Lighting: Down Lighting
Exhaust Fan: Yes
Hoistway Entrances: Stainless Steel
Key Operated Hoistway Access: Yes
Security: Yes
Phase 1 & 2 Key Switch: Yes

Expresso Stand/West Passenger C4 & C5

State Number: 33966, 33967
Installation Year: 1972/Altered to 2007
Installing Company: Westinghouse
Capacity: 5000#
Speed: 150 fpm
Stops: 2
Openings: Front – 2

Operation: Duplex Operation
Machine Location: Remote.
Door Operation: Center Opening
Door Size: W54" x H84"
Door Panel Type: Stainless Steel
Door Equipment: GAL
Door Protection: Light Ray
Guide Rails: 15#
Guide Shoes: ElSCO
Buffers: Spring
Car Frame & Platforms: Steel
Hydraulic Reservoir: Dry Type
Controller: Smartrise
Motor Type: Unknown
Control Valve: Maxton
Hall Button Stations: Flush Mounted
Hall Position Indicator: Yes
Hall Lanterns: Yes
Handicap Requirements: OK
Wiring: Yes
Car Enclosure Condition: OK
Car weight: 4000#
Plunger OD: Unknown
Plunger wall Thickness: Unknown
Lighting: Down Lighting
Exhaust Fan: Yes
Hoistway Entrances: Stainless Steel
Key Operated Hoistway Access: Yes
Security: Yes
Phase 1 & 2 Key Switch: Yes

Marriott Skywalk: C6

State Number: 100414
Installation Year: 2001
Installing Company: Schindler
Capacity: 3000#
Speed: 120 fpm
Stops: 2
Openings: Front – 2
Operation: Simplex Operation
Machine Location: Remote.
Door Operation: Center Opening
Door Size: W42" x H84"
Door Panel Type: Stainless Steel
Door Equipment: Schindler
Door Protection: Light Ray
Guide Rails: 15#
Guide Shoes: Schindler Slide Guide

Buffers: Spring
Car Frame & Platforms: Steel
Hydraulic Reservoir: Submersible Type
Controller: Schindler 330A
Motor Type: Unknown
Control Valve: EECO
Hall Button Stations: Flush Mounted
Hall Position Indicator: First Floor Only
Hall Lanterns: Top Floor Only
Handicap Requirements: OK
Wiring: Yes
Car Enclosure Condition: Showing Extreme Wear
Car weight: 2400#
Plunger OD: 4"
Plunger wall Thickness: .226"
Lighting Aluminum Frame
Exhaust Fan: Yes
Hoistway Entrances: Stainless Steel
Key Operated Hoistway Access: None
Security: None
Phase 1&2 Key Switch: Yes

West End of Building: C7

State Number: 49927
Installation Year: 1998
Installing Company: Dover
Capacity: 2500#
Speed: 125 fpm
Stops: 2
Openings: Front – 2
Operation: Simplex Operation
Machine Location: Remote.
Door Operation: Center Opening
Door Size: W42" x H84"
Door Panel Type: Stainless Steel
Door Equipment: Dover
Door Protection: Light Ray
Guide Rails: Dover Omega
Guide Shoes: Dover Slide Guide
Buffers: Spring
Car Frame & Platforms: Steel
Hydraulic Reservoir: Submersible Type
Controller: DMC
Motor Type: Volts 460, 25HP, 33Amps, RPMS 3450
Control Valve: Dover I-2
Hall Button Stations: Flush Mounted
Hall Position Indicator: First Floor Only
Hall Lanterns: Top Floor Only

Handicap Requirements: OK
Wiring: Yes
Car Enclosure Condition: Acceptable
Car Enclosure Dimensions: W81' x D52" X 96" with 5.5" Down Lighting
Car weight: 2050#
Plunger OD: 4.38"
Plunger Wall Thickness: .457"
Lighting Aluminum Frame
Exhaust Fan: Yes
Hoistway Entrances: Stainless Steel
Key Operated Hoistway Access: None
Security: None
Phase 1&2 Key Switch: Yes

JW Marriott: C8

State Number: 113308
Installation Year: 2009
Installing Company: Schindler
Capacity: 4000#
Speed: 150 fpm
Stops: 3
Openings: Front – 2, Rear - 1
Operation: Simplex Operation
Machine Location: Remote.
Door Operation: Center Opening
Door Size: W48" x H84"
Door Panel Type: Stainless Steel
Door Equipment: Schindler
Door Protection: Light Ray
Guide Rails: Schindler Tube Type
Guide Shoes: Schindler Slide Guide
Buffers: Spring
Car Frame & Platforms: Steel
Hydraulic Reservoir: Submersible Type
Controller: Schindler 300A
Motor Type: Unknown
Control Valve: Maxton
Hall Button Stations: Flush Mounted
Hall Position Indicator: First Floor Only
Hall Lanterns: Top Floor Only
Handicap Requirements: OK
Wiring: Yes
Car Enclosure Condition: Acceptable
Car Enclosure Dimensions: W91' x D66.5" X 96" with 7" Down Lighting
Car weight: 3408#
Plunger OD: 5.08"
Plunger Wall Thickness: .165"
Plunger Type: Inverted

Lighting 9 Panel Recessed Lighting
Exhaust Fan: Yes
Hoistway Entrances: Stainless Steel
Key Operated Hoistway Access: None
Security: In Car Camera
Phase 1&2 Key Switch: Yes

Across 139: C9

State Number: 113571
Installation Year: 2009
Installing Company: Schindler
Capacity: 4000#
Speed: 150 fpm
Stops: 4
Openings: Front – 3, Rear - 1
Operation: Simplex Operation
Machine Location: Remote.
Door Operation: Center Opening
Door Size: W48" x H84"
Door Panel Type: Stainless Steel
Door Equipment: Schindler
Door Protection: Light Ray
Guide Rails: Schindler Tube Type
Guide Shoes: Schindler Slide Guide
Buffers: Spring
Car Frame & Platforms: Steel
Hydraulic Reservoir: Submersible Type
Controller: Schindler 330A
Motor Type: Unknown
Control Valve: Maxton
Hall Button Stations: Flush Mounted
Hall Position Indicator: First Floor Only
Hall Lanterns: Top Floor Only
Handicap Requirements: OK
Wiring: Yes
Car Enclosure Condition: Acceptable
Car Enclosure Dimensions: W91' x D66.5" X 96" with 7" Down Lighting
Car weight: 2968#
Plunger OD: 5.9"
Plunger wall Thickness: .360"
Lighting 9 Panel Recessed Lighting
Exhaust Fan: Yes
Hoistway Entrances: Stainless Steel
Key Operated Hoistway Access: None
Security: In Car Camera & Card Reader
Phase 1&2 Key Switch: Yes

Across Room 133: C10

State Number: 113570
Installation Year: 2009
Installing Company: Schindler
Capacity: 4000#
Speed: 150 fpm
Stops: 3
Openings: Front – 3
Operation: Simplex Operation
Machine Location: Remote.
Door Operation: Center Opening
Door Size: W48" x H84"
Door Panel Type: Stainless Steel
Door Equipment: Schindler
Door Protection: Light Ray
Guide Rails: Schindler Tube Type
Guide Shoes: Schindler Slide Guide
Buffers: Spring
Car Frame & Platforms: Steel
Hydraulic Reservoir: Submersible Type
Controller: Schindler 330A
Motor Type: Unknown
Control Valve: Maxton
Hall Button Stations: Flush Mounted
Hall Position Indicator: First Floor Only
Hall Lanterns: Top Floor Only
Handicap Requirements: OK
Wiring: Yes
Car Enclosure Condition: Acceptable
Car Enclosure Dimensions: W91' x D66.5" X 96" with 7" Down Lighting
Car weight: 2579#
Plunger OD: 5.9"
Plunger wall Thickness: .360"
Lighting 9 Panel Recessed Lighting
Exhaust Fan: Yes
Hoistway Entrances: Stainless Steel
Key Operated Hoistway Access: None
Security: In Car Camera & Card Reader
Phase 1&2 Key Switch: Yes

Capitol Lobby by K Hall: C11

State Number: 113838
Installation Year: 2009
Installing Company: Schindler
Capacity: 3000#
Speed: 150 fpm
Stops: 3
Openings: Front – 3
Operation: Simplex Operation

Machine Location: Remote.
Door Operation: Center Opening
Door Size: W48" x H84"
Door Panel Type: Stainless Steel
Door Equipment: Schindler
Door Protection: Light Ray
Guide Rails: Schindler Tube Type
Guide Shoes: Schindler Slide Guide
Buffers: Spring
Car Frame & Platforms: Steel
Hydraulic Reservoir: Submersible Type
Controller: Schindler 330A
Motor Type: Unknown
Control Valve: Maxton
Hall Button Stations: Flush Mounted
Hall Position Indicator: First Floor Only
Hall Lanterns: Top Floor Only
Handicap Requirements: OK
Wiring: Yes
Car Enclosure Condition: Acceptable
Car Enclosure Dimensions: W91' x D66.5" X 96" with 7" Down Lighting
Car weight: 2579#
Plunger OD: 5.9"
Plunger wall Thickness: .360"
Lighting 9 Panel Recessed Lighting
Exhaust Fan: Yes
Hoistway Entrances: Stainless Steel
Key Operated Hoistway Access: None
Security: In Car Camera & Card Reader
Phase 1&2 Key Switch: Yes

Maryland St: F1

State Number:
Installation Year: 2000
Installing Company: Westinghouse
Altered: 2023
Warranty: 24 months from date of completion – date supplied once alteration is complete.
Capacity: 20,000#
Speed: 150 fpm
Stops: 3
Openings: Front – 3, Rear - 2
Operation: Simplex Operation
Machine Location: Adjacent
Door Operation: Bi-Parting
Door Size: W80" x H84"
Door Panel Type: Steel
Door Equipment: Courion
Door Protection: Light Ray

Guide Rails: Steel
Guide Shoes: Slide Guide
Buffers: Spring
Car Frame & Platforms: Steel
Hydraulic Reservoir: Submersible Type
Controller: Smartrise
Motor Type: 50/40HP,230/460Volts,100.6/50.3 Amp 1765 RPM
Control Valve: Maxton UC2A
Hall Button Stations: Flush Mounted
Car Enclosure Condition: Acceptable
Lighting Recessed
Exhaust Fan: Yes
Hoistway Entrances: C - Channel
Manual Hoistway Access: Yes
Security: In Car Key Switches
Phase 1&2 Key Switch: Yes

Crossroads Corridor: F2

State Number: 33970
Installation Year: 2000
Installing Company: Westinghouse
Capacity: 20,000#
Speed: 75 fpm
Stops: 4
Openings: Front – 3, Rear - 1
Operation: Simplex Operation
Machine Location: Adjacent
Door Operation: Bi-Parting
Door Size: W120" x H104"
Door Panel Type: Steel
Door Equipment: Courion
Door Protection: Light Ray
Guide Rails: Steel
Guide Shoes: Slide Guide
Buffers: Spring
Car Frame & Platforms: Steel
Hydraulic Reservoir: Submersible Type
Controller: MCE
Motor Type: 50/40HP,230/460Volts,100.6/50.3 Amp 1765 RPM
Control Valve: Maxton UC2A
Hall Button Stations: Flush Mounted
Car Enclosure Condition: Acceptable
Lighting Recessed
Exhaust Fan: Yes
Hoistway Entrances: C - Channel
Manual Hoistway Access: Yes

Security: In Car Key Switches
Phase 1&2 Key Switch: Yes

C Hall: F3

State Number: 100417
Installation Year: 2000
Installing Company: Schindler
Capacity: 20,000#, Class C1 Loading
Speed: 75 fpm
Stops: 3
Openings: Front – 2, Rear - 1
Operation: Simplex Operation
Machine Location: Adjacent
Door Operation: Bi-Parting/Pass Door Type
Door Size: W110" x H120"
Door Panel Type: Steel
Door Equipment: Courion
Door Protection: Light Ray
Guide Rails: Steel
Guide Shoes: Slide Guide
Buffers: Spring
Car Frame & Platforms: Steel
Hydraulic Reservoir: Submersible Type
Controller: Veritron
Motor Type: 50HP, 230/460 Volts, 116/58 Amps, 3475 RPM
Control Valve: Maxton UC2A
Hall Button Stations: Flush Mounted
Car Enclosure Condition: Acceptable by Freight Standards
Car Enclosure Dimensions: W110" X D215"
Lighting Recessed
Exhaust Fan: Yes
Hoistway Entrances: C – Channel
Hoistway Entrance Dimensions: W110" X D120"
Manual Hoistway Access: Yes
Security: Hall Call Key switch
Phase 1&2 Key Switch: Yes

B Dock: F4

State Number: 113368
Installation Year: 2009
Installing Company: Schindler
Capacity: 10,000#, Class C2 Loading
Speed: 75 fpm
Stops: 2
Openings: Front
Operation: Simplex Operation
Machine Location: Adjacent
Door Operation: Bi-Parting

Door Size: W116" x H120"
Door Panel Type: Steel
Door Equipment: Courion
Door Protection: Light Ray
Guide Rails: Steel
Guide Shoes: Slide Guide
Buffers: Spring
Car Frame & Platforms: Steel
Hydraulic Reservoir: Dry Type
Controller: Vertitron
Motor Type: 2x40HP, 230/460 Volts, 100/50.3 Amps, 1765 RPM
Control Valve: Maxton UC2A
Hall Button Stations: Flush Mounted
Car Enclosure Condition: Acceptable by Freight Standards
Car Enclosure Dimensions: W116" X D133" X H120"
Lighting Recessed
Exhaust Fan: Yes
Hoistway Entrances: C – Channel
Hoistway Entrance Dimensions: W116" X D133"
Car weight: 9299#
Piston Diameter: 10.625"
Wall Thickness: .438"
Hoistway Access: Yes
Security: In Car Camera/Card Reader
Phase 1&2 Key Switch: Yes

B Dock: F5

State Number: 113365
Installation Year: 2009
Installing Company: Schindler
Capacity: 20,000#, Class C2 Loading
Speed: 75 fpm
Stops: 3
Openings: Front – 2, Rear - 1
Operation: Simplex Operation
Machine Location: Adjacent
Door Operation: Bi-Parting
Door Size: W116" x H120"
Door Panel Type: Steel
Door Equipment: Courion
Door Protection: Light Ray
Guide Rails: Steel
Guide Shoes: Slide Guide
Buffers: Spring
Car Frame & Platforms: Steel
Hydraulic Reservoir: Dry Type
Controller: Vertitron
Motor Type: 2x75HP, 230/460, Volts, 165.2/50.3 Amp 1770 RPM

Control Valve: Maxton UC2A
Hall Button Stations: Flush Mounted
Car Enclosure Condition: Acceptable by Freight Standards
Car Enclosure Dimensions: W116" X D259.5" X H120"
Lighting Recessed
Exhaust Fan: Yes
Hoistway Entrances: C – Channel
Hoistway Entrance Dimensions: W116" X D133"
Car weight: 18,302#
Piston Diameter: 12.625"
Wall Thickness: .438"
Hoistway Access: Yes
Security: In Car Camera/Card Reader
Phase 1&2 Key Switch: Yes

East of Swing Space: F6

State Number: 133460
Installation Year: 2009
Installing Company: Schindler
Capacity: 10,000#, Class C3 Loading
Speed: 75 fpm
Stops: 4
Openings: Front – 2, Rear – 2
Operation: Simplex Operation
Machine Location: Adjacent
Door Operation: Bi-Parting
Door Size: W94" x H120"
Door Panel Type: Steel
Door Equipment: Courion
Door Protection: Light Ray
Guide Rails: Steel
Guide Shoes: Slide Guide
Buffers: Spring
Car Frame & Platforms: Steel
Hydraulic Reservoir: Dry Type
Controller: Vertitron
Motor Type: 2x50HP,230/460, Volts,118.8/59.4 Amp 1765 RPM
Control Valve: Maxton UC2A
Hall Button Stations: Flush Mounted
Car Enclosure Condition: Acceptable by Freight Standards
Car Enclosure Dimensions: W116" X D132.5" X H120"
Lighting Recessed
Exhaust Fan: Yes
Hoistway Entrances: C – Channel
Hoistway Entrance Dimensions: W94" X D120"
Car weight: 7,288#
Piston Diameter: 8.5"
Wall Thickness: .493"

Hoistway Access: Yes
Security: In Car Camera
Phase 1&2 Key Switch: Yes

East End of Swing Space: F7

State Number: 113458
Installation Year: 2009
Installing Company: Schindler
Capacity: 10,000#, Class C3 Loading
Speed: 75 fpm
Stops: 3
Openings: Front – 2, Rear – 1
Operation: Simplex Operation
Machine Location: Adjacent
Door Operation: Bi-Parting
Door Size: W94" x H120"
Door Panel Type: Steel
Door Equipment: Courion
Door Protection: Light Ray
Guide Rails: Steel
Guide Shoes: Slide Guide
Buffers: Spring
Car Frame & Platforms: Steel
Hydraulic Reservoir: Dry Type
Controller: Vertitron
Motor Type: 50/40HP,230/460, Volts,118.8/59.4 Amp 1765 RPM
Control Valve: Maxton UC2A
Hall Button Stations: Flush Mounted
Car Enclosure Condition: Acceptable by Freight Standards
Car Enclosure Dimensions: W94" X D115" X H120"
Lighting Recessed
Exhaust Fan: Yes
Hoistway Entrances: C – Channel
Hoistway Entrance Dimensions: W94" X D120"
Car weight: 7,288#
Piston Diameter: 8.5"
Wall Thickness: .493"
Hoistway Access: Yes
Security: In Car Camera
Phase 1&2 Key Switch: Yes

G Hall: F8

State Number: 113584
Installation Year: 2009
Installing Company: Schindler
Capacity: 15,000#, Class C2 Loading
Speed: 85 fpm
Stops: 5

Openings: Front – 4, Rear – 1
Operation: Simplex Operation
Machine Location: Adjacent
Door Operation: Bi-Parting
Door Size: W104" x H108"
Door Panel Type: Steel
Door Equipment: Courion
Door Protection: Light Ray
Guide Rails: Steel
Guide Shoes: Slide Guide
Buffers: Spring
Car Frame & Platforms: Steel
Hydraulic Reservoir: Dry Type
Controller: Vertitron
Motor Type: 75/65HP,230/460, Volts,150/75 Amp 1770 RPM
Control Valve: Maxton UC2A
Hall Button Stations: Flush Mounted
Car Enclosure Condition: Acceptable by Freight Standards
Car Enclosure Dimensions: W104" X D151" X H108"
Lighting Recessed
Exhaust Fan: Yes
Hoistway Entrances: C – Channel
Hoistway Entrance Dimensions: W104" X D108"
Car weight: 11,055#
Piston Diameter: 10.625"
Wall Thickness: .438"
Hoistway Access: Yes
Security: In Card reader
Phase 1&2 Key Switch: Yes

E1 Maryland West Down:

State Number: 46882
Installation Year: 2004
Installing Company: Schindler
Altered: 2023
Warranty Period: Ending 9/22/24
Type: Schindler SWE
Capacity: Unknown
Speed: 100 fpm
Rise: 20'
Steps: 79
Motor Voltage: 480
Motor Amps: 21
Motor RPM: 1150

E2 Maryland West Up:

State Number: 46883

Installation Year: 2004
Installing Company: Schindler
Altered: 2023
Warranty Period: Ending 9/22/24
Type: Schindler SWE
Capacity: Unknown
Speed: 100 fpm
Rise: 20'
Steps: 79
Motor Voltage: 480
Motor Amps: 21
Motor RPM: 1150

E3 Maryland East Down:

State Number: 46884
Installation Year: 2004
Installing Company: Schindler
Altered: 2023
Warranty Period: Ending 9/22/24
Type: Schindler SWE
Capacity: Unknown
Speed: 100 fpm
Rise: 20'
Steps: 79
Motor Voltage: 480
Motor Amps: 21
Motor RPM: 1150

E4 Maryland East Up:

State Number: 46885
Installation Year: 2004
Installing Company: Schindler
Altered: 2023
Warranty Period: Ending 9/22/24
Type: Schindler SWE
Capacity: Unknown
Speed: 100 fpm
Rise: 20'
Steps: 79
Motor Voltage: 480
Motor Amps: 21
Motor RPM: 1150

E5 Espresso Up:

State Number: 33962
Altered: 2015
Installing Company: Schindler

Type: Schindler 9300
Capacity: Unknown
Speed: 100 fpm
Rise: 20'
Steps: 79
Motor Voltage: 480
Motor Amps: 14.2
Motor RPM: 1175

E6 Espresso Down:

State Number: 33963
Altered: 2015
Installing Company: Schindler
Type: Schindler 9300
Capacity: Unknown
Speed: 100 fpm
Rise: 20'
Steps: 79
Motor Voltage: 480
Motor Amps: 14.2
Motor RPM: 1175

E7 Marriott Up:

State Number: 100416
Installation Year: 2004
Installing Company: Schindler
Type: Schindler 9300
Capacity: Unknown
Speed: 90 fpm
Rise: 20'
Steps: 72
Motor Voltage: 480
Motor Amps: 14.2
Motor RPM: 1160

E8 Marriot Down:

State Number: 100415
Installation Year: 2004
Installing Company: Schindler
Type: Schindler 9300
Capacity: Unknown
Speed: 90 fpm
Rise: 20'
Steps: 72
Motor Voltage: 480
Motor Amps: 14.2
Motor RPM: 1160

E9 JW Marriott Down:

State Number: 113307
Installation Year: 2004
Installing Company: Schindler
Type: Schindler 9300
Capacity: Unknown
Speed: 100 fpm
Rise: 20'
Steps: 79
Motor Voltage: 480
Motor Amps: 20
Motor RPM: 1160

E10 JW Marriot Up:

State Number: 113306
Installation Year: 2004
Installing Company: Schindler
Type: Schindler 9300
Capacity: Unknown
Speed: 100 fpm
Rise: 20'
Steps: 79
Motor Voltage: 480
Motor Amps: 20
Motor RPM: 1160

E11 I Hall Down:

State Number: 113564
Installation Year: 2004
Installing Company: Schindler
Type: Schindler 9300
Capacity: Unknown
Speed: 100 fpm
Rise: 20'
Steps: 83
Motor Voltage: 480
Motor Amps: 20
Motor RPM: 1160

E12 I Hall Up:

State Number: 113565
Installation Year: 2004
Installing Company: Schindler
Type: Schindler 9300
Capacity: Unknown
Speed: 100 fpm
Rise: 20'
Steps: 83
Motor Voltage: 480

Motor Amps: 20
Motor RPM: 1160