

CAPITAL IMPROVEMENT BOARD OF MANAGERS
OF MARION COUNTY, INDIANA
Minutes of Meeting
Friday, July 13, 2018-8:30am
Indiana Convention Center Boardroom

A Meeting of the Capital Improvement Board of Managers of Marion County, Indiana ("Board") was held on July 13, 2018 in the Indiana Convention Center's Boardroom.

Board Members present included Melina Kennedy, David E. Corbitt, Mary Ann Fagan, Michael C. Terrell, Ray Biederman, Jim Dora Jr., Maggie A. Lewis, Brenda Myers and David Ruhmkorff. Ex-Officio, Leonard Hoops was absent. Others in attendance included Barney Levengood, Executive Director, Mary Solada, General Counsel, Bingham Greenebaum Doll LLP, Eric Neuburger, Stadium Director, Chris Gahl, Visit Indy ("VI"), Ty Gerig, SGA, and members of the media. (A copy of the list of those who signed in upon arrival is attached hereto.)

Ms. Kennedy introduced the **Approval of Minutes** for the Friday, June 8, 2018 meeting. Upon a motion by Ms. Fagan and seconded by Mr. Biederman, the Minutes were unanimously approved as presented.

Mr. Kuehr presented the **Financial Update** to the Board as per the supporting documentation, which is attached and made a part of these minutes. Mr. Kuehr reviewed the financial statements for the month and year to date with the Board members explaining variances from budget and answering questions as necessary. Ms. Kennedy asked if there were any additional questions for Mr. Kuehr regarding the Financial Update and there were none at this time.

Mr. Levengood and Chris Gahl presented the **Visit Indy Update** with the Market Share Performance report, Room-Night Production documents and Convention Sales Booking Pace graphs attached to and made a part of these Minutes. Mr. Levengood began on behalf of VI informing the Board that they appear to be doing well. He explained they currently were involved in several high level conversations with some of the CIB's biggest customers and were optimistic about continuing their success with regard to repeat bookings with these clients. Mr. Gahl drew attention to the May Hotel Market Share report to the Board, emphasizing this was a record setting revenue for Marion County hotels and the history of Indianapolis tourism with a total of \$63.3 million dollars in revenue. He noted this record revenue total was only surpassed by April of 2015 when Indianapolis hosted the Men's Final Four. Ms. Kennedy thanked him for his report and asked if there were any further questions for Mr. Gahl from the Board and there were none at this time.

Ms. Kennedy then introduced Ms. Hennessey to present the **ICCLoS Sales Report**, which is attached to and made a part of these Minutes. Ms. Hennessey informed the Board June was another busy month for the Convention Center with occupancy at 73.9%. She mentioned the recent Beachbody Coach Summit 2018 which utilized both buildings and had approximately 15,000 attendees and added they will be returning in 2019 as well.

Some of the other notable events in June included The Gospel Coalition National Women's Conference, NACC 2018 Annual Convention, Indy PopCon 2018, Indiana Democratic Party State Convention and and Public Risk Management Association ("PRIMA") Annual Conference. Ms. Hennessey noted many of these events were occurring at the same time or overlapping and praised the CIB staff for doing a phenomenal job getting them in and out and keeping everything moving. She explained the next notable upcoming event was the Indiana Black Expo 2018 Summer Celebration with an estimated attendance of 25,000. Ms. Kennedy asked if there were any questions for Ms. Hennessey regarding her report and there were none at this time.

Mr. Levengood next presented the **Lucas Oil Stadium New Server/Rack Room & Renovation/Remodel of Existing Video Control Room** agenda item which is attached to and made a part of these Minutes. He explained this project involves the construction of a new Server/Rack Room and the renovation/remodel of the existing Video Control Room at Lucas Oil Stadium. This project was estimated to cost \$1,840,500, so consistent with Indiana's Public Procurement Laws, the CIB published Invitations to Bid for base bid plus two (2) alternates. Mr. Levengood stated determination has been made to accept both alternates in the amount of \$131,000. The low bid was submitted by J.C. Ripberger Construction Corporation in the amount of \$1,239,800. Staff and counsel have determined that their bid is both responsive and responsible and recommend the contract be awarded to J.C. Ripberger Construction Corporation in the total amount of \$1,370,800. There were no questions from the Board. Upon a motion by Mr. Ruhmkorff, and a second by Ms. Lewis, a contract with J.C. Ripberger Construction Corporation for the **Lucas Oil Stadium New Server/Rack Room & Renovation/Remodel of Existing Video Control Room** was approved as presented.

Mr. Levengood then presented the **Lucas Oil Stadium Domestic Water Booster Pump Renovation** agenda item to the Board which is attached to and made a part of these Minutes. He explained this project involves the renovation of the existing domestic water booster pump systems at Lucas Oil Stadium. He noted this did not include the motors, just the pumps and controls. The project was estimated to cost \$300,000 so consistent with Indiana's Public Procurement Laws, the CIB published Invitations to Bid for base bid plus zero (0) alternates. The low bid was submitted by General Piping, Inc. in the amount of \$323,000. Staff and counsel have determined that their bid is both responsive and responsible and recommend the contract be awarded to General Piping, Inc. in the amount of \$323,000. Upon a motion by Mr. Ruhmkorff and a second by Mr. Dora, a contract with General Piping, Inc. for the **Lucas Oil Stadium Domestic Water Booster Pump Renovation** was unanimously approved as presented.

The next topic on the agenda was the **Claims**. Mr. Levengood presented these to the Board as per the supporting documentation, which is attached to and made a part of these Minutes. Ms. Fagan recused herself from line items 79 and 80 on voucher 5562G regarding Bingham Greenebaum Doll LLP. Ms. Kennedy recused herself from line item 31 on voucher 5536C regarding Indianapolis Power and Light. There were no questions from the Board and upon a motion by Mr. Ruhmkorff and seconded by Ms.

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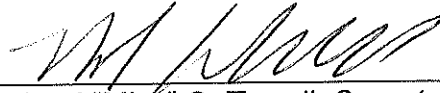
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Lewis, Claims 5562G, and 5536C were unanimously approved by the Board taking into account the aforementioned recusals.

In **Other Business**, Mr. Levensgood reminded the Board that the August CIB meeting was being held later than usual on August 24th to accommodate the timeline of the Budget approval process with the City. There will be no meeting on August 10th. With no Other Business to address and no **Public Comment**, the meeting was adjourned.



Melina Kennedy, President
THE CAPITAL IMPROVEMENT BOARD
OF MANAGERS
OF MARION COUNTY, INDIANA



Michael "Mick" C. Terrell, Secretary
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