

CAPITAL IMPROVEMENT BOARD OF MANAGERS  
OF MARION COUNTY, INDIANA  
Minutes of Meeting  
Friday, February 8, 2019-8:30am  
Indiana Convention Center Boardroom

A Meeting of the Capital Improvement Board of Managers of Marion County, Indiana ("Board") was held on February 8, 2019 in the Indiana Convention Center's Boardroom. Board Members present included Melina Kennedy, David E. Corbitt, Michael C. Terrell, Jim Dora Jr., Maggie A. Lewis and Brenda Myers, as well as Ex-Officio Leonard Hoops. Board members Ray Biederman, Mary Ann Fagan and David Ruhmkorff were absent. Others in attendance included Barney Levensgood, Executive Director, Mary Solada, General Counsel, Bingham Greenebaum Doll LLP, Kobi Wright, Senior Staff Counsel and Business Operations Director, Debbie Hennessey, Convention Center Director, Tim Kuehr, Chief Financial Officer, Eric Neuburger, Stadium Director, James Wallis, Visit Indy ("VI"), Chris Gahl, VI, Kevin Bower, Pacers Sports and Entertainment, David Sease, SGA, Curt Frisch, CRF Group and members of the media. (A copy of the list of those who signed in upon arrival is also attached hereto.)

Ms. Kennedy introduced the **Approval of Minutes** from the Friday, January 11, 2018 meeting. Upon a motion by Ms. Lewis and seconded by Mr. Terrell the Minutes were unanimously approved as presented.

State statute requires an annual Election of Officers after January 15<sup>th</sup> each year and Ms. Kennedy presented the **Election of Officers** Agenda item to the Board at this time. Upon a motion by Ms. Lewis to which motion was seconded by Mr. Dora and on a vote of 6 to 0 in favor of that motion, the following individuals were elected to serve as Officers:

Melina Kennedy, **President**  
David E. Corbitt, **Vice President**  
Mary Ann Fagan, **Treasurer**  
Mick Terrell, **Secretary**

Mr. Kuehr presented the **Financial Update** to the Board as per the supporting documentation, which is attached and made a part of these minutes. Mr. Kuehr noted these reports were preliminary and not considered final until the completion of the State Board of Accounts Audit in May. Mr. Kuehr reviewed the financial statements for the month and year to date with the Board members explaining variances from budget and answering questions as necessary. Mr. Levensgood asked Mr. Hoops to share his thoughts on the success of the last year as compared to the original forecast which was less promising, resulting in Mr. Hoops beginning his presentation of the **Visit Indy Update**. The Market Share Performance report, Room-Night Production and Convention Sales Booking Pace graph documents are attached to and made a part of these Minutes. Mr. Hoops explained to the Board that originally VI had booked 100,000 less rooms for 2018 than in the previous year which was a cause for concern. He explained how the VI

staff worked hard to catch up on the number of room nights booked by booking in the year for the year and as a result of the extra effort and a strong 1<sup>st</sup> quarter some of the gap was made up and the booking numbers for 2018 turned out better than anticipated. He noted that the years 2020, 2021 and 2022 were on a record pace for booking, but 2019, while on a better pace than 2018, was still a work in progress and he was not sure how the booking numbers would end up for the year. Mr. Hoops mentioned the recent VI Annual Meeting was a success with approximately 1,200 people in attendance including guest of honor Peyton Manning, who received the Bill McGowan Award for Excellence in Tourism. Ms. Kennedy thanked Mr. Hoops for the report and asked if there were any further questions from the Board and there were none at this time.

Ms. Hennessey presented the **ICCLOS Sales Report**, which is attached to and made a part of these Minutes. Ms. Hennessey informed the Board that the occupancy in the ICC Exhibit Halls for the month of January was 72.1% capacity. She highlighted several notable events which occurred in January including JAMFest Super Nationals, a repeat show with approximately 18,000 attendees, Capitol Sports Volleyball Central Zone Invitational, also a repeat event, with approximately 16,000 attendees and Circle of Stars Gymnastics Invitational with approximately 12,450 attendees. The Stadium hosted Mid America Pool, Spa and Outdoor Living Show with approximately 3,600 attendees. She stated that currently Lucas Oil Stadium was preparing for having two (2) Monster Jam shows, followed by the NFL Scouting Combine. Ms. Hennessey added the Convention Center will host the Indiana Home and Garden Show followed by the Water & Wastewater Equipment, Treatment & Transport Show ("WWETT") which is a repeat annual National Convention with an anticipated attendance of approximately 12,000.

Mr. Hoops recognized the staff at ICCLOS and the surrounding hotel community for doing a remarkable job during the recent Council for Exceptional Children Annual Convention as they provided a great convention to this group despite the harsh winter weather which included sub-zero temperatures and -36 degrees wind chill conditions. He remarked that there are not many cities that would have been able to continue to function and host a successful convention in those conditions. Ms. Kennedy asked if there were any questions for Ms. Hennessey and there were none at this time.

Mr. Kuehr directed the Board to the **Field House Management Report**, an additional report in the packet, attached to and made a part of these Minutes, which includes financial information from Fieldhouse Management, LLC as required, pursuant to Section 6(b) of the CIB Agreement with the Pacers. He explained that this is the Statement of Revenue and Expenses for the quarter and 12 month period ending December 31, 2018. Mr. Kuehr informed the Board this information has been certified by Pacers Entertainment Fieldhouse Management and introduced Controller and Vice President of Finance, Kevin Bower who was present to answer any questions. There were no questions at this time. Ms. Kennedy expressed her appreciation to Mr. Bower for attending the meeting and making himself available to the Board.

Mr. Levengood presented the **Investment Policy Renewal** agenda item to the Board which is attached to and made a part of these Minutes. He explained that this is an updated version of the Investment Policy that the CIB already has in place and previously approved by the Board and that it features updated language. Upon a motion by Mr. Corbitt and a second by Mr. Dora the Investment Policy Renewal was unanimously approved as presented.

The next item on the agenda, **Lucas Oil Stadium South Storage Room Sprinkler Upgrade** is attached to and made a part of these Minutes. Mr. Levengood explained to the Board that this project involves the upgrade of the current fire protection branch lines in the South storage room. The armor deck flooring, which is stored in this location, is a polyethylene product. NFPA code dictates the system design should be 0.40 gpm/sq.ft. The current system is 0.30 gpm/sq.ft. The project was estimated to cost approximately \$100,000, so consistent with Indiana's Public Procurement Laws, the CIB solicited Invitations to quote for base quote. Mr. Levengood explained the low quote was submitted by Dalmation Fire in the amount of \$79,925.00 and that staff and counsel have reviewed all the documents and determined that their quote is both responsive and responsible. Mr. Levengood recommended to the Board that it award the contract to Dalmation Fire in the amount of \$79,925.00 as the most responsive and responsible quoter. Upon a motion by Mr. Dora and seconded by Ms. Lewis a contract with Dalmation Fire was unanimously approved as presented.

The next topic on the agenda was the **Claims**. Mr. Levengood presented these to the Board as per the supporting documentation, which is attached to and made a part of these Minutes. Ms. Kennedy recused herself from line item 38 on Voucher 6568C regarding Indianapolis Power and Light. There were no questions from the Board and upon a motion by Ms. Lewis and seconded by Mr. Dora, Claims 6462G, and 6568C were unanimously approved by the Board taking into account the aforementioned recusal.

In **Other Business** Ms. Kennedy mentioned that Mr. Levengood was nominated for an Inspire Award which recognizes College mentors for kids noting he was recognized in the Business and Hospitality category. She explained the Board would be sponsoring a table at the luncheon and awards ceremony on February 21<sup>st</sup> to support the organization and Mr. Levengood.

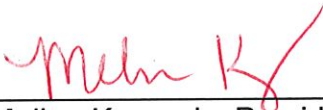
Mr. Levengood reminded the Board of the Big Dig tunnel being built under the city and explained a route segment of it is going by ICCLOS on South Street. He showed the location of the work to the Board members on an aerial diagram and gave a brief explanation of the construction currently being done by the Department of Public Works. He also informed the Board that there will be a hard-hat tour of this tunnel coordinated for any Board members who are interested in seeing the progress of the project first hand. He will be reaching out to them at a later date to schedule that tour.

Mr. Levengood wished to highlight one of the CIB's partners, Professional Plus, Inc., which was recently listed in the top 5 of the IBJ's Book of Lists under Woman Owned Businesses. He explained this company is owned by Marie A. Stanley and provides all

the off duty police officers that are used for security at different events in the buildings. He added Professional Plus, Inc. has been with the CIB a long time and does an outstanding job.

Mr. Levensgood mentioned that at the January CIB Meeting when he was acknowledging the people he had worked with during his time at the CIB, he neglected to mention the team of attorneys at Bingham Greenebaum Doll LLP which has served as the Counsel to the Capital Improvement Board during the 28 years he has been Executive Director. He recognized Jerry Moss, Toby McClamroch and Mary Solada as the three people who had served as General Counsel during this time. He noted that he and Mary Solada had worked together for a long time, to which Ms. Solada responded "26 years", and he thanked her for "keeping him out of trouble". He said they had done a lot of projects together over the years and thanked her for all her efforts and hard work. Mr. Levensgood also mentioned a core group of attorneys that worked with the CIB over his tenure including Don Graham, Bryan Collins, Andy Gruber and Phil Sicuso and noted that our City's current Mayor, Joe Hogsett was also one of the CIB's attorney for many years. He acknowledged there were many others that had been involved in various CIB issues over the years.

There being no **Other Business** to address and no **Public Comment**, the meeting was adjourned.



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Melina Kennedy, President  
THE CAPITAL IMPROVEMENT BOARD  
OF MANAGERS  
OF MARION COUNTY, INDIANA



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Michael "Mick" C. Terrell, Secretary  
THE CAPITAL IMPROVEMENT BOARD  
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